

Meeting at Eastwood High Sports Centre on Thursday 15<sup>th</sup> March 2018

Attendees:

Kimberley Slorach (ADHT)  
Gillian Leitch – Chair  
Cara Macdonald Secretary  
Gillian Plews Treasurer  
Jillian Finlay  
Denny Henderson  
Jenny O’Gorman  
Naheed Aftab  
Jacqueline Keith  
Cllr Charlie Gilbert  
Sarah Wilson

**1. Welcome and Opening Remarks**

It should be noted that Katy Bruce has resigned from the Fundraising Committee.

**2. Apologies**

Sheena McGuigan (HT)  
Lynne Costello  
Barbara Fewkes  
Shabana Hussain  
Karen Parker  
Kirsty Pugh  
Lynsey Timmons

**3. Minutes of the previous meeting**

Agreed

**4. Financial Statement**

- Balance £5512
- We have sent a cheque to Cozy supplies for 2/3 of the cost of our purchases. Final 1/3 of the invoice not yet paid and also the cheque has not yet been cashed so these amounts have not been deducted. This also doesn’t include the £216 that was taken from the movie night. As this money was taken by Parent Pay the office still have to transfer the money to us.

- We also took £982 from once again holding the book stall events at Parents Evening of which we are given 40% of this amount by Scholastic to spend on books for the school. Again, this is not included in the balance figure.

## 5. Review of DVD Event

- The event took £216 and only cost the Committee £17.61 to put on. This amount was the cost of a drink and snack. There was no charge for the let and we have an annual movie license to show films at the school so there was no additional charge for this event.
- Despite this, it was felt that we would probably not hold this event again. This was because it was largely suited to younger age groups and not particularly well attended by the upper school. Given the ages of the children involved it was felt difficult to hold the children's attention for the duration.

## 6. Planning for future events

- It was thought that the planned Easter Treasure Hunt would not be happening due to a lack of responses in making up the questions required.
- The idea of holding a summer fete/family fun day for the whole school at the end of term was discussed and much consideration was given to the format that this should take e.g. barbecue, quiz night, fair with stalls, DJ, face painting etc.
- It was agreed that a Sub-Committee be established to organise a drinks license, food van, tombola, raffle etc. and to establish what would be needed and source the appropriate volunteers. It was also agreed that the Sub-Committee would decide whether this would be an afternoon or evening event and whether or not tickets should be purchased in advance.
- Consideration was also given to a suitable date. It was felt that the school would want to avoid the period of Ramadan and therefore the 2 available dates would be 12<sup>th</sup> May or 23<sup>rd</sup> June. **Mrs Slorach** said that she would speak to Mrs McGuigan asap to confirm her preference and let the Committee know so planning work could begin.
- The idea of having a disco for the new Primary 1's and their parents was also discussed. A provisional date of 20<sup>th</sup>

September was agreed for this with a view to holding discos for primaries 2,3 and 4 in October as normal. It was thought that discussions would be held with the Pupil Council as to whether discos would be desirable for the upper school or whether a different sort of event should be held instead.

## **7. Purchase Requests and Approvals**

- The Committee approved a request from Angela Biggart for 25 x mixed sized outdoor suits for P1 and P2 at a cost of £15-£20 each. Total cost of between £500 and £600.
- Miss Biggart had also requested some funds from the Committee for the purpose of brightening up the school outdoor areas. This would be for things such as bark and bulbs. It was agreed that a maximum limit of £300 should be set for this and if the amount proposed exceeded this then this would be brought back to the Committee for a further decision to be made.
- Mrs Slorach asked on behalf of Mrs Nesbitt for funds to purchase 18 portable dvd players at a cost of £10 each. She also asked to purchase 4 freestanding CD players. Both of these requests were agreed.
- The possibility of buying 'buddy benches' was also discussed as was the idea of purchasing a basketball hoop for the MUGA. It was agreed that the Committee should speak to the Pupil Council to find out the sorts of things the upper school would like to see bought. It was agreed that **Gillian Leitch** would speak to Mrs McGuigan about coming in to speak to the Pupil Council.
- The Activity Trail was also discussed again as a potential area for spending. It was felt that we should wait to hear the proposal from the Parent Council about the type of trail being sought and if necessary we could ear mark funds from future events for this or hold a one off fundraising event if required.

## **8. AOCB**

The next meeting in May would be the AGM however if a meeting was required before this to discuss the Summer Fair then this could be organised.