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| **Parent Council Meeting** **Williamwood HS & online via Zoom****13/09/2022** | **Chair:** Linda Dillon (LD) **Vice Chair:** Vacant position **Minutes:** Linda Dillon **Parent Council Participants:** Dawn Carlos(DC), Sandra Dunn (SD), Jane Johnston-Smyth (JJS), Victoria Bienkowski (VB), Elizabeth Austin (EA), Jeniffer Brown (JB), Aynsley Tracy (AT), Alison Young (online) (AY), Jacqui McIntosh (online) (JMCI)**Teaching Staff**: Mr. McLachlan (BM), Jo McGregor (JM), Lindsey Gillian (LG), Julie Edgar (JE) **Visitors**: Siobhan McColgan (SM), East Renfrewshire Council Education Dept. **Apologies:** Lynn King  |
| **Agenda item** | **Discussion notes** | **Action** | **Owner** | **Timescale** |
| Welcome and introductions | LD welcomed everyone to the meeting and introduced Siobhan McColgan from East Renfrewshire Council, Education Department.  | n/a | n/a | n/a |
| ERC Education Dept – ASN Consultation presentation  | SM gave a presentation on the proposed consultation surrounding the ASN provision development across ERC, including the development of a communication centre (like the one at Carlibar) within Carolside Primary. The presentation reviewed the current service provision across the local authority and the current demand alongside projected demand in the forthcoming years. The consultation is to gather views from all stakeholders and closes on the 3rd October. The key information for Carolside parents is:* Additional and specialised teaching staff will be recruited to support the new communication centre, and the staff will also be able to support and share best practice with the existing staff group
* Mr McLachlan will be Head Teacher for the communication centre and will lead and manage the service
* Current thinking is that the service will be located on the ground floor, although this is not set in stone and will be reviewed if the proposal goes ahead
* ASN pupils will be included in whole school activities where possible, this is an established practice at Carlibar
* Service will be open for August 2023 intake at P1 level
* Pupils that currently attend Carlibar from Carolside will not join the new service

There is a public consultation on Eastwood High on the 14.09.22 and, once all views have been gathered, the findings of the public consultation will be presented in a report to the Education Committee on the 08/12/2022 for consideration.Mr McLachlan has included the link to the consultation and mentioned the public consultation in recent newsletters. LD will distribute the link to the parent group for dissemination and forward to CCC for posting on their Facebook page.  | Forward link to consultation around the PC group for distribution to year groups and forward to CCC for posting on FB.  | LD | ASAP |
| Road Safety – parent concerns & Cycle Lane to Williamwood campaign | LD advised that a few parents had contacted herself and some of the other reps regarding the road safety/issues with parking around the school. The group discussed getting lines painted on the roads around the school – but Mr McLachlan confirmed that this needs to be a council decision. LD suggested that we get a representative from the Roads Dept out to view the situation in the morning. It was suggested that we follow a Glasgow City Council model where the roads around schools are restricted for a period in the morning and in the afternoon under the ‘School Street Permits’ scheme – see this link: <https://www.glasgow.gov.uk/article/24202/School-Streets-Permits> It was also suggested that we complete the ‘Hands Up Scotland’ survey run by Sustrans which is a survey that gathers information on how pupils travel to and from school in Scotland. It is available here: <https://www.sustrans.org.uk/our-blog/projects/uk-wide/scotland/hands-up-scotland-survey> Mrs Craig is looking after the Junior Road Safety Officer campaign this year, and the PC would like to link in with this to promote safe driving and parking around the school. We suggested increased signage at the school, getting the JRSO out in the morning to review the situation and also to produce videos made by the children – Mr McLachlan advised that there are videos that were produced previously and that he would dig these out.  | LD to ensure road safety continues to be put on the agenda & link in with Mr McLachlan, Mrs Craig, ERC and the JRSO as suggested. PC members to promote the ‘Hands Up Scotland’ survey for parents to complete | LD/PC/Mr McL / SC/ JRSO | Next steps discussed at Oct mtng |
| Parent Eco group | LD advised that, in light of the Uniform & Kit Exchange programme, and parents from PTA wanting to improve the Secret Garden, we were trying to get a Parents Eco group together and LD asked if anyone wanted to be part of it, and more importantly, to talk to their year groups and parents that they know about potentially getting involved. LD stressed that we really needed to get new people involved in initiatives. LD updated the group on the success of the Uniform & Kit Exchange and the plans for going forward. Ideally, the Eco Group would take over the running of the events, whilst LD dealt with developing the events. VB ensured she would be committed to the Eco Group and the Uniform & Kit Exchange on an ongoing basis. | Put out message for parents re: joining the Eco Group and arrange a meetingLD to continue gathering parents to support the Uniform & Kit Exchange  | LD LD/ Eco parents | ASAPOngoing for next event |
| PC Parent Reps | The conversation around Parent Eco Group led to a wider discussion on getting new parents to join the Parent Council. LD stated that she is also still looking for a Vice Chair and that if no one was forthcoming at the next meeting, she would have to nominate someone for the role. Mrs McGregor asked LD to come along to the P1 parent night on the 22nd Sept to talk to new parents. SD advised that she had reviewed the website pages and felt that they could be improved in line with the PTA pages – with some more information about what PC is about. LD advised this was something she had wanted to get to last year but never managed to. LD asked SD if she would take this task on and link in with Mrs McGregor to revitalise the website pages – SD agreed. LD will send SD the photos parents had previously given her and also write a short introductory bio for the website.  | LD to attend the P1 Parents nightSD to work on updating the website pages | LD SD | 22nd SeptOngoing  |
| Looking forward into 2022-2023 | The group had a brief discussion on the plan for the forthcoming year. Mr McLachlan confirmed that the SIP had been finalised and released at the end of last year – LD will review again to pick out the places where PC can get involved. The Equalities Committee and Eco Group will also return to our meetings to present at some point in the future. LD confirmed that we will continue to work closely with the PTA and will try and have the next meeting as a joint meeting with the PTA. LD advised the group that meetings will likely be in Williamwood given the costs that ERC Community Lets Dept., are now trying to charge.  | Eco and Equalities Committee to attend in the future – LD to arrange for forthcoming meetings.  | LD  | Oct for Equalities?Jan/Feb for Eco Comm. |
| AOB:  | Mr McLachlan asked the group how we thought parents would like the parent consultations to be delivered – in person or by phone. The group felt that parents had been missing the face to face consultations with teachers and that this would be the preferred method. There was also acknowledgement that some parents like the phone consultations and that this could be helpful if parents had childcare issues. Mr McLachlan advised that consultations would likely go ahead face to face this time, but next round could be offered as a hybrid with parents having a choice on either face to face or phone calls. It was also widely acknowledged that if parents were struggling getting into school or wanted a phone consultation instead, then they could contact the school and arrange it.  | N/A |  |  |

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