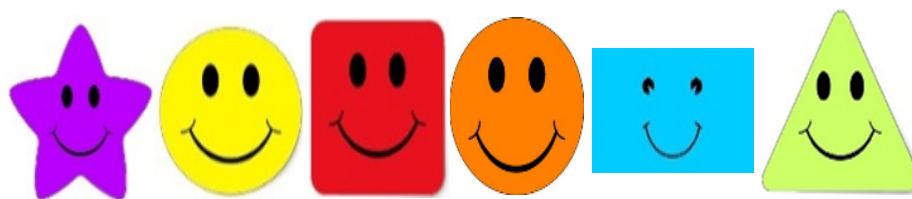


Safe Healthy Achieving Nurtured Active Respected Responsible Included



CAROLSIDE NURSERY CLASS HANDBOOK 2021/2022



Carolside Nursery Class

Dear Parent/Carer

A warm welcome to Carolside Nursery Class. Joining our nursery class is your child's first steps in formal education and in becoming part of the Carolside Learning Community.

One of our aims is to work in partnership with you to support your child in their journey through Carolside. We recognise that you are your child's first and most important educator and we look forward to linking their high quality experiences here with all those at home. By working together we can build on your child's skills and knowledge and, responding to this, plan their future development.

Carolside Nursery Class offers high quality learning experiences in playrooms and outdoors. Staff are highly experienced and motivated to provide a learning environment where children are actively engaged and learning through play. All pupils are supported to learn in ways that suit their individual needs.

You are welcome to visit the nursery and we will make every effort to answer enquiries and address any concerns sensitively and promptly.

We hope you will find the following pages useful and that they give you an insight into our nursery. We look forward to working with you over the coming months.

Mr McLachlan
Head Teacher



Safe Healthy Achieving Nurtured Active Respected Responsible Included

Vision

A happy and safe school, providing rich learning opportunities, where everyone is treated with respect and kindness.

Values

Respect Honesty Friendship

Aims

We aim to provide children with a variety of rich learning experiences which meet the needs of the whole child.

We aim to encourage all children to take responsibility for upholding their own and others' rights.

We aim to foster resilience within all our pupils.

Mission Statement

At Carolside Nursery Class we will seek to work together in partnership with parents, carers, children and other stakeholders to ensure that we foster a positive learning environment within which children can grow and learn. We hope to ensure that all children and families within the nursery community are safe, healthy, well cared for and have access to the highest quality learning experiences. We aim to develop in our young children the ability to see themselves as successful learners and to understand how to access the learning potential in the environment around them. We actively promote nurture and believe that for learning to happen, children must be safe, valued, included and respected. We celebrate diversity and encourage positive relationships for all our pupils.

Breastfeeding Friendly

Carolside Nursery is a Breastfeeding Friendly establishment. Our Aim and Objectives are as follows:

Aim:

To provide an atmosphere where breastfeeding is encouraged, supported and protected and promoted as the cultural norm.

Objectives:

- To provide education and training for all staff to enable them to promote, protect and support breastfeeding.
- To provide an atmosphere where breastfeeding is encouraged, supported and protected in all areas of the nursery establishments.
- To support an informed choice in relation to infant feeding.
- To support breastfeeding staff/users and increase awareness of support and information for breast feeding.
- To contribute to the promotion of social and attitude change in relation to breastfeeding in order to develop public acceptability and the promotion of breastfeeding.
- To use resources which reflect breastfeeding as the cultural norm.

Safe Healthy Achieving Nurtured Active Respected Responsible Included

Nursery Information

Carolside Nursery Class
Carolside Primary School
Ashfield Road
Clarkston
East Renfrewshire
G76 7TX
Tel: 0141 570 7100
E-mail: schoolmail@carolside.e-renfrew.sch.uk

Nursery Staff Team (Staffing as per session 2021/22)

Name	Role	Group
Mr B McLachlan	Head Teacher	
Mrs J McGregor	Depute Head Teacher	
Mrs L Gillian	Acting Principal Teacher	
Mrs P Nelson	Nursery Teacher	
Mrs Z Holmes	Senior Child Development Officer	
Mrs S Buchanan	Child Development Officer	Blue Team
Mrs K McGowan	Child Development Officer	Green Team (Mon, Tue, alt Wed)
Mrs J Hillan	Child Development Officer	Green Team (Alt Wed, Thurs, Fri)
Mrs N Warnock	Child Development Officer	Orange Team
Miss L Kerr	Child Development Officer	Blue Team (Alt Wed, Thurs, Fri)
Mrs P O'Hara	Child Development Officer	Purple Team
Mrs J Kerrigan	Child Development Officer	Yellow Team
Mrs F Tod	Child Development Officer	Red Team
Mrs F Holmes	Child Development Officer	Green Team
Mrs T Hendon	Child Development Officer	Green Team (Alt Wed, Thurs, Fri)
Miss L Ireland	Child Development Officer	Red Team (Mon, Tue, alt Wed)
Mrs A Scott	Child Development Officer	Purple Team (Alt Wed, Thurs, Fri)
Mrs K Stoddart	Child Development Officer	Yellow Team (Mon, Tue, alt Wed)
Mrs I MacCallum	Child Development Officer	Orange Team (Alt Wed, Thurs, Fri)
Mrs K Irvine	Play Worker	8am-11am
Mrs A Mason	Play Worker	11am-2pm
Mrs I Dooner	Play Worker	3pm-6pm
Mrs J Lees	Administration/Clerical	Mon, Tues, Thu, Fri
Mr J Kerr	School Janitor	



Mrs McGregor
Depute Head Teacher
Early Years

Achieving Nurtured
Included



Mrs Gillian
Acting Principal Teacher
Early Years

Active Respected

1140 Hours Provision – Nursery Opening Hours

All our pupils are entitled to 1140 hours of provision throughout the year. We have a number of placements available.

Core: Monday - Friday 9-3pm

Extended: 3 days 8-6pm

Core Blend: 9-12/12-3pm

Extended Blend: 8-1/1-6pm

Pick Up and Drop Off Arrangements

From August 2021 we will maintain drop off and pick up arrangements from the last session, allowing the children to enter the building and get themselves ready independently at the beginning and end of their session. We will continue to use the main door and the gate at pick up and drop off times.

If your child has an extended hours placement with us from 8am - 6pm please use the main nursery door entrance for drop off and pick up. We would encourage you to use allocated hours in early learning and childcare as this is valuable playing and learning time for your child but we also understand the need for flexibility for our families. Parents and Carers of extended hours children should ring the bell and collect their child/ children from the front door. If you choose to drop your child within core hours (9-3pm) please use the relevant door between 8.50-9.00am and 2.50-3.00pm.

If your child has a core hours placement with us from 9am -3pm, we kindly request that you use the back gate if your child is in **Arran** – Yellow, Orange and Purple teams and the main nursery door if your child is in **Barra** – Red, Green and Blue Teams. We will have a drop off window from 8.50am-9.00am and the pickup window will be from 2.50pm-3pm.

To support your child on arrival, we will have members of staff on both the gate and main door, staff on the internal doors, staff in the cloakroom helping children if required to hang coats and bags and a member of staff supporting handwashing in the toilets on arrival and prior to pick up. When you drop off your child, a member of staff will sign them in and take note of who will be collecting your child at the end of the session.

There will be signage and plenty of staff to support you over the first few days until these routines are established. If your child is coming for their settling visit, regardless of room and team please report to the *main nursery door* and we will greet you there. We will be able to show you the alternative entrance and exit should this be applicable to your family.

Roll and Demographic

We can accommodate 72 children. Places are allocated in January for children to start nursery in August. As places become available they will be allocated to children in accordance with East Renfrewshire's Admission Policy. Pupils are a mix of preschool and ante preschool pupils.

Non-Denominational Policy of the Nursery

Carolside Nursery Class is non-denominational. We welcome children and parents of all religions, faiths and beliefs. We celebrate diversity.

Starting Dates

All children are entitled to a funded nursery place for 1140 hours per year after the child turns three. The exception to this is if their birthday falls between 1st March and the end of June when they will be awarded a place for the following school year. Please note this entitlement does not guarantee choice of establishment.

Enrolling at Carolside Nursery Class

To apply for a nursery place, children must have had their second birthday. Application forms are available here <https://www.eastrenfrewshire.gov.uk/nursery-places> or by telephoning the council offices on 0141 577 3288. Completed application forms should be returned to the council offices and they will notify you if you have been allocated a place in nursery.

East Renfrewshire Council will keep a register of all nursery applicants and the information contained in the applications will be considered by the admissions panel to assist in the allocation of places.

Please note that the length of time a child's name has been on the register will not affect priority for admission. All enquiries should be directed to East Renfrewshire Council Office on 0141 577 3288.

We require a number of documents to enable us to process your child/children's enrolment.

Birth Certificate (Full)

Mortgage / Rental Agreement (Signed and witnessed for at least 6 months)

Council Tax - current

In addition to this our care plans are used to help us get to know your child(ren) and for useful information. Examples of questions asked include:

Two emergency contacts (names, addresses and telephone numbers)

Names and addresses of children's doctor, dentist and health visitor

Details of vaccinations

Allergies and/or medical conditions

Special dietary requirements

Names of people who will normally collect your child from nursery (must be over 16 years old)

Equal Opportunities Policy

East Renfrewshire Council Education Department is committed to ensuring equality and fairness

for all.

In accordance with the requirements set out by the Equalities and Human Rights Commission, we seek to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct that is prohibited by the Equality Act 2012
- Advance equality of opportunity between people who share a relevant protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not.

Carolside has clear guidelines and procedures for dealing with incidents of inequality, as advised by the Education Department.

[Rights Respecting School Award](#)

UNICEF UK is pioneering an initiative in UK schools called the Rights Respecting School Award. The Rights Respecting Schools Award recognises achievement in putting the United Nations Convention on the Rights of the Child (UNCRC) at the heart of a school's planning, policies, practice and ethos. Children's rights are central to all aspects of UNICEF's work, including education, and Carolside Primary use the UNCRC as a framework for their activities.

In March 2020, Carolside Primary School was reaccredited its Gold Level 2 Rights Respecting School Award.

We encourage that any concerns be raised with us. Our Equalities Co-ordinator is Mrs Gillian, Acting Principal Teacher, can be contacted by email or by telephoning the school.

[Protecting Children](#)

At Carolside Primary we take the care, welfare and protection of our children very seriously. We believe all children have a right to feel safe within the school, home and community. Within our school we strive to provide a safe, secure and nurturing environment for our pupils, which promotes inclusion and achievement.

All staff in Education have a statutory and professional responsibility to take action if we have reason to believe a child is suffering, or is at risk of abuse. Our child protection policy and procedure sets out what we will do if we have reason to believe a child is being abused or is at risk of abuse, either within the home or the community. These procedures are designed to ensure that children receive the help they need, when they need it.

Every staff member undergoes a minimum of one child protection training activity every session. Many of our staff are more extensively trained in specific areas of child protection to support and identify potential child protection concerns.

All schools in East Renfrewshire have comprehensive Pupil Support systems in place and we work closely with our partners in Social Work, Health and the Police. The school operates a multi-agency Joint Support Team to ensure that the best possible supports are available to pupils when they need them.

The Child Protection Co-ordinator for the school is Mr McLachlan (HT). If you wish any further information or a copy of the school policy, please contact the school office. If you wish to discuss

this important matter further, please make an appointment to see Mr McLachlan. If you are worried or know of a child who could be at risk of abuse or neglect please speak to the Child Protection Coordinator or to a member of staff at one of the following numbers:

Barrhead Social Work Office: 0141 577 8300
Clarkston Social Work Office: 0141 577 4000
Strathclyde Police Family Protection Unit: 0141 532 4900
Standby Social Work Out of Hours 0800 811 505
Child Protection - East Renfrewshire Council

<http://www.eastrenfrewshire.gov.uk/index.aspx?articleid=1923>

Safe Healthy Achieving Nurtured Active Respected Responsible Included

Settling Policy

We will be informed when you have been offered a place. Following this we will be in touch with you with your child's start date. We will also offer you an induction call from your child's key worker.

Your child is entitled to stay for their entire provision. While most children follow this pattern and will be settled into nursery within the first week, some children can take longer. Nursery staff will work with parents/carers to formulate the best possible settling plan for their child.

Our settling procedure can be adapted to suit the needs of every individual child. Our full settling policy can be found on our website here:

<https://sites.google.com/er.glow.scot/carolsidenurseryclass/home>

Other Policies

Carolside Nursery Class has policies in place to ensure that staff, parents, and visitors to our nursery are clear on work practices, standards and processes. All stakeholders are involved in the development of these where possible.

Policies are written in line with school and Local Authority guidelines, our self-evaluation tools, How Good Is Our Early Learning and Childcare, and Child at the Centre 2, Realising the Ambition and the National Health and Social Care Standards. You are entitled to full access to these. All policies are reviewed regularly.

The School Session

First term

Teachers return	Monday 16 August
In-service	Monday 16 August
In-service	Tuesday 17 August

Pupils return	Wednesday 18 August
Last day of school	Thursday 23 September
September weekend	Friday 24 September
September weekend	Monday 27 September
Re-open	Tuesday 28 September
Last day of school	Friday 8 October
In-service	Monday 18 October
Re-open	Tuesday 19 October
Last day of school	Wednesday 22 December

Second term

Re-open	Wednesday 5 January
Last day of school	Thursday 3 February
In-service	Friday 4 February
Mid term	Monday 7 February
Mid term	Tuesday 8 February
Re-open	Wednesday 9 February
Last day of school	Friday 1 April

Third term

Re-open	Tuesday 19 April
Last day of school	Friday 29 April
May Day	Monday 2 May
Re-open	Tuesday 3 May
In-service	Thursday 5 May
Re-open	Friday 6 May
Last day of school	Thursday 26 May
May weekend	Friday 27 May
Re-open	Monday 30 May
Last day of school	Wednesday 1 June
May weekend	Thursday 2 June
Queen's Platinum Jubilee	Friday 3 June
Re-open	Monday 6 June
Last day of school	Tuesday 28 June

Changes to Personal Details

If you have any changes to your contact details it is imperative that you inform us immediately so we have accurate and up to date details in the event of an emergency.

Attendance/Absence

Regular attendance will ensure that your child is fully involved in the life of the nursery and benefits from all the learning experiences there. Absences are recorded and monitored and we would encourage you to phone if your child is going to be absent. Please contact us **before 9.30 am** on the day of her/his absence by telephoning **0141 570 7100**.

In the interest of your child's safety you should make a point of telling the teacher or key worker if he or she is to be collected by someone not known to the nursery. This avoids difficult situations when a child cannot be allowed to leave with an adult who is a stranger to the staff.

Please notify us of any holidays or planned absence in writing.

Accidents and Injuries

All minor accidents or injuries are recorded on our accident forms which parents/carers will be asked to sign.

If your child becomes unwell whilst at nursery then you or the emergency contacts you have named will be contacted. Your child will be made comfortable until someone arrives to take him or her home.

We do ask if your child is suffering from a heavy cold, viruses or any kind of contagious condition that you keep them at home to avoid affecting other children. If your child has a vomiting/diarrhoea bug please keep them at home until their symptoms have completely gone and 48 hours have passed since the last episode. Information on infectious periods of common childhood ailments can be found in the foyer.

An ambulance will be called if emergency attention should be required. Your child will be accompanied to hospital by a member of staff. Staff will stay with your child until you arrive.

Administering of Medication

If your child has an allergy or requires regular medication please let either Mrs Gillian or Mrs Holmes our SCDO aware of this. Each child will have an individualised medical plan which is reviewed and updated each term. If your child requires medication to be stored on the premises it will be stored in an individual sealed box which is clearly labelled. If your child has a short course of medication e.g. antibiotics we will ask you to complete a Medical Administration form. The medicine will be safely stored and administered as required.

Suitable Clothing and Uniform

Children will be encouraged to explore a range of different environments including water play, paint and the outdoors therefore we encourage children to wear clothes they don't mind getting dirty while we have fun! Please bring your child to nursery in comfortable, washable clothes, with sleeves which roll up easily and trousers which allow independence. We have a nursery t shirt that can be purchased from Stevensons in Giffnock. We also have a Uniform Recycle Bank that has a range of sizes of pre-loved nursery t shirts and jumpers. If you would like an item from here please email Mrs Gillian (GillianL@carolside.e-renfrew.sch.uk) and she can arrange for items to be sent home for you with your child. We are keen to promote this as the Equalities Committee have been focusing on reducing our carbon footprint and ensuring less clothes are being sent to the landfill sites.



What does my

We encourage in
stays on their peg



child sh



The nursery bag should contain:

- Change of clothes – pants, socks, t-shirt and skirt/trousers.
- A cagoule or waterproof jacket
- A pair of wellies
- If your child is not yet fully toilet trained please provide appropriate pull ups and wet wipes.

We ask that all items of clothing and footwear are labelled clearly with the child's name.

At Carolside pupils spend a lot of time learning outdoors in all weathers. We have outdoor waterproof suits. However, all pupils should be appropriately dressed for the outdoors at all times.

In winter and on cold days it would be helpful if children could have:

- A waterproof/heavy jacket
- Gloves and a hat

In summer and on sunny days it would be helpful if children could have:

- Have a sun hat in their bag
- Be wearing protective lotion on arrival. We will top up regularly.

If you require any support in sourcing these items please speak to Mrs Gillian who will be happy to source clothing from our Recycled Clothing bank.

Safe Healthy Achieving Nurtured Active Respected Responsible Included

Emergency Closure Arrangements

We make every effort to maintain a full educational service, but on some occasions circumstances arise which lead to disruption. Schools may be affected by, for example, severe weather, power failures or similar emergencies. In such cases we shall do all we can to let you know about the details of closure or reopening. Please ensure your emergency contact details are updated regularly. Details will appear on the school website and updates will also be on the Council website:

<http://www.eastrenfrewshire.gov.uk>

[ERC Twitter https://twitter.com/EastRenCouncil](https://twitter.com/EastRenCouncil)

Excursions and Consent Forms

When outings or excursions are planned for children, you will be informed in advance. If the outing is considered out with the immediate locality you will be asked to complete a consent form which gives your permission for your child's participation. Please note that your child cannot take part in outings unless your consent has been given in advance.

You will be asked at the time of enrolment at nursery for your consent to take your child out into the immediate locality. This normally involves taking children on environmental walks around the school grounds or in the immediate vicinity.

East Renfrewshire Council guidelines on staff/child ratios are adhered to for all outings and all risks assessments are completed by staff.

Photographs

Pupils are regularly filmed and photographed working and playing at nursery. These images are then used for discussion, display and assessment purposes. Occasionally pupils will be photographed for local council, press or website purposes. At the time of enrolment you will be asked to complete a consent form. If you do not wish your child to be photographed for any or all of these purposes you can withhold permission.

Lunch and Snack Time

From August 2021 as per 1140 provision East Renfrewshire Council will now provide a hot lunch to all children attending our establishment. The menu can be found below. This is on a 3 week rotation between now and October. We will have fully set tables with cutlery, crockery, glassware and napkins. We are really looking forward to sharing lunch times with the children and

developing their social skills as well as involving them in setting up our dining space, helping themselves to their lunch as well as assisting in clearing the table. I have posted below some quotes from the **Setting the Table** Scottish Government Document. This is due to be refreshed by the end of this year. Although we would encourage your child to choose a hot lunch, if you wish your child to continue to bring a packed lunch box then please feel free to do so.

Children will:

- Practise personal hygiene by washing their hands before eating/drinking.
- Learn about healthy snacks and drinks.
- Learn about making their own choices.
- Learn to try new foods and chat to staff about their likes and dislikes.

"It is important to provide a nurturing environment where young children in your care are supported to make appropriate choices, to enjoy the food they are offered and to have the opportunity to take part in the social interaction and learning experiences associated with eating and drinking together."

"Developing social skills: when children sit down together to eat and drink, this provides an excellent opportunity for them to learn good social skills and behaviours associated with eating and drinking. For example, chatting to other children and adults, developing good table manners, learning to use cutlery, offering and sharing food, learning to respect others, tasting and trying foods from different cultures. Try to avoid distractions such as television and lots of noise. Providing good role models: staff can provide that positive role model. Sitting with children at meal and snack times can enhance social interaction both between children and with staff, turning meal and snack times into a positive learning experience."

<http://www.healthscotland.com/uploads/documents/30341-Setting%20the%20Table.pdf> Full Document here

Safe Healthy Achieving Nurtured Active Respected Responsible Included

Partnership with Parents

We believe that parents are the child's first educator and know the needs, interests and disposition of their own child best. We recognise that children will come to nursery having already learned a great deal about their world.

We aim to

- Foster and develop a strong partnership between home, school and community.
- Welcome parents into the nursery and provide opportunities for participation in learning experiences and in developing the environment. (COVID regulations have temporarily suspended many of these experiences, however we hope to resume soon. We have a wide range of virtual experiences available)
- Provide opportunities for parents to develop an understanding of how children learn.
- Develop home school links and involve parents directly in the learning process.
- Create a vibrant, positive ethos and culture where all parents/ carers and families are welcome and nurtured.

We have developed a Family Communication Information Leaflet to share with families the different ways we communicate between nursery and home. This can be found on our website.

Parent Consultations and Reporting

We hold parental consultation meetings twice a year for both preschool and ante-preschool children. The purpose of these consultations is to give parents an opportunity to discuss their child's progress with a member of staff.

Pupils contribute to an online learning journal using Seesaw. Seesaw is the platform we use to share your child's learning. This wonderful online learning journal is an easy and accessible way to see what your child is exploring in nursery as well as allowing you the opportunity to share learning and adventures from home. Staff engage weekly with these and you will see regular updates in the form of photos, videos and voice notes.

Pupils participate fully in the development of floor books and learning walls. These are visible and accessible and track children's progress through their contexts for learning the skills of a Curriculum for Excellence. Parents and pupils are regularly invited to evaluate and comment on children's learning.

At the end of each session all pupils are issued with a summative report with comments on progress in Literacy, Numeracy, Health and Wellbeing and general progress through the nursery curriculum.

Safe Healthy Achieving Nurtured Active Respected Responsible Included

Communication

We pride ourselves on building strong positive relationships with families and our approachable and friendly open door policy has supported this. We communicate in a variety of different ways. Please see our Family Communication Leaflet for more information. This can be found on our website.

Daily Communication

During normal circumstances, at drop off/pick up times there are always members of staff around to chat to who could answer any questions. Our staff room doubles up as a place where we can chat to parents and carers in a more private setting. Your child's key worker is able to pass on any relevant information during these times and if they are not there due to shift patterns another member of staff will be happy and able to chat to you. We have staff photographs on the wall in each playroom indicating who is who and who is in the

As we adhere to social distancing guidance please be reassured we will still communicate anything important or relevant either via a phone call or by email and if you have any questions or concerns,

please do not hesitate to get in touch.

Weekly Communication

Every Friday you will receive a 'Week Sheet'. This is a weekly rundown on what is coming up the following week as well as information on what has happened. I have posted one below for your reference.

Monthly Communication

Our newsletters keep you informed about events in the nursery and notes and reminders of upcoming events.

We maintain our Twitter account where we hope to keep you regularly updated on the daily life of the nursery and other events.

[Please follow us @Carolside_ELCC](#)

Feedback

Throughout the session there will be many opportunities for you and your child to provide written and verbal feedback on a variety of issues, events and learning experiences. We welcome all comments and use these to inform and impact on our practice. Any suggestions or ideas you may have can be put into the suggestion box or given to a member of staff.

Parent Workshops

Carolside Nursery staff have developed a programme of parent workshops designed to demystify the Early Years Curriculum. These workshops have been invaluable in forming the first links between learning and home and learning within a more formal curriculum. Throughout the year you will be invited to participate in workshops on a range of subjects including Literacy and Numeracy.

Parent Fundraising Association

The Parents' Fundraising Association (PFA) is a very important part of the life of Carolside Nursery Class. Parents work hard and work collaboratively on a number of events throughout the year. These are purposeful, enjoyable and bring the whole community together for the benefit of the pupils. Parents are asked at the time of enrolling their child if they would like to join. All parents are welcome participants.

The Nursery Curriculum

Through offering a balanced and coherent curriculum we seek to:

- Provide a safe and stimulating environment in which children can feel safe and secure
- Encourage the emotional, social, physical, creative and intellectual development of our children
- Encourage positive attitudes to self and others and develop confidence and self-esteem
Provide opportunities to stimulate the children's interest and imagination
- Extend the children's abilities to communicate ideas and feelings in a variety of ways

At Carolside Nursery Class we provide high quality learning experiences designed to engage and

motivate pupils and actively involve them in the learning process. Early Years education is vital in developing and broadening children's range of learning experiences, developing children as learners and laying a solid foundation for future success. We place children firmly at the centre and for each child we identify what needs to be in place for learning to happen. Children are actively involved in their learning and in planning and identifying their own learning journey.

We follow the Curriculum for Excellence framework (3-18) as set out by the Scottish Government. This curriculum enables children to meet the 'four capacities' as set out in the framework to become successful learners, confident individuals, responsible citizens and effective contributors. This framework will follow your child from their early years in nursery right through to secondary school and, possibly, on to further education. This ensures a smooth transition for your child between nursery to primary and primary to secondary. There are now eight areas of the Curriculum with a set of 'Experiences and Outcomes' for each area. These areas include:

- English & Literacy
- Mathematics
- Sciences
- Technologies
- Expressive Arts
- Religious & Moral Education
- Health & Wellbeing
- Social Studies.



The curriculum is designed to offer pupils; Challenge and Enjoyment, Personalisation and Choice, Breadth, Progression, Depth, Coherence and Relevance.

At Carolside, children learn actively and experientially which means they are directly engaged with, and responsible for, their own learning. They learn through play. Staff work with pupils to plan high quality learning experiences throughout the nursery and work with pupils to assess progress. Staff plan responsively according to pupils' needs, interests and abilities. Curriculum for Excellence experiences and outcomes are used to frame all learning and assessment of pupils' progress. Planning is available to you – please ask a member of staff. You will be invited to evaluate and comment on your child's progress in your child's Learning Profile.

Helpful links:

Parentzone

<http://www.educationscotland.gov.uk/parentzone/>

Information for parents and carers - Early Years

<http://www.educationscotland.gov.uk/learningandteaching/earlylearningandchildcare/prebirthtot hree/parentsandcarers.asp>

Additional Support for Learning

Carolside Nursery is committed to East Renfrewshire Council's policy on inclusion. We believe that every child has a right to access the curriculum and work in partnership with the school Additional Support Needs Coordinator and a range of other agencies to fulfil this responsibility.

Our aim is to support children with additional support needs to be fully involved in all aspects of our school and enjoy and celebrate success in their learning.

The following websites may be of interest:-

Addressing Dyslexia ENABLE - ASN
Support ENQUIRE - ASN Support

<http://www.addressingdyslexia.org/>
http://www.enable.org.uk/Pages/Enable_Home.aspx <http://enquire.org.uk/>

Transition

Careful consideration is given to each individual pupil during the transition from nursery to Primary 1.

Information is collated on pupils' strengths, care and welfare, ASN, progress and wider achievements. All information is shared with receiving members of staff. Visits to new stages are arranged in the final term of each year.

Parents will be kept fully informed of the transition process through newsletters and meetings. Some children may benefit from extended transition and this is planned in consultation with parents, school staff and nursery staff as required. If your child should require extended transition, parents will be invited to attend extended transition meetings at school. Please see some photos below of our beautiful Primary 1 classrooms at Carolside. Lots of space to play and learn.





Safe Healthy Achieving Nurtured Active Respected Responsible Included

Complaints Procedure

At Carolside we hope that all parents and pupils feel valued, welcomed and included. We strive to ensure that any complaints, concerns are dealt with sensitively and promptly. All enquiries will be acknowledged within 24 hours.

- In the first instance a nursery member of staff will attempt to sort out any difficulties. This will then be passed to the nursery manager and recorded. The head teacher will then be informed and any action taken will be noted.
- If no resolution can be reached the complaint will then be referred to the nursery manager or the head teacher who will meet with the person who instigated the complaint.

If you feel that any query or concern has not been dealt with effectively by the staff then you can contact the following agencies for further support or guidance:-

Mark Ratter
Director of Education
East Renfrewshire Education Department
211 Main Street
Barrhead
G78 1QA
Tel: 0141 577 8635

East Renfrewshire Council Complaints and Feedback link:
<http://www.eastrenfrewshire.gov.uk/index.aspx?articleid=1573>

You have the option at any time to contact the Care Inspectorate, the regulatory body of day care of children's services in Scotland, through its national enquiry line 0845 600 9527. Information about the Care Inspectorate, including the complaints procedure, can be found at the link:

<http://www.careinspectorate.com/>

You can also write to the local area office at:-

Care Inspectorate Scotland

4th Floor
1 Smithhill Street
Paisley
PA1 1EB
Tel: 0141 843 4230