**Carolside Primary School**

**Parent Council Minutes – 22 May 2018**

|  |  |  |
| --- | --- | --- |
|  |  |  |
| **1. Welcome and**  **Apologies** | Present  Bryan McLachlan (BMcL) (Head Teacher), Fiona Giles (FG) (DHT Alison Woodman (AW) (Chair), Judith Currie (JC) (Vice Chair), Fiona Hall (FH), Rebecca Nicholson (RN), Fiona McKenna (FM), Louise Bennion (PTA), Alison Cameron (AC), Stevie Greer (SG), John Conner (JConner), Kate Campbell (KC)  Apologies: Jacqueline Dunn (JD) (DHT), Jonathan Black (JB), Susan Lyden (SL), Jackie Duckett (JD), Lynne Docherty (LD), David Fisken (DF), Sharon Henderson (SH), Vanessa taylor (VT), Councillor Macdonald (CDM), Councillor Alan Lafferty (CAL), Lesley Watson (LW) |  |
| **2. Previous**  **Minutes** | Approval of previous Minutes was accepted by the meeting. AW noted no actions had been added in error and will be picked up.  *Post meeting notes of previous actions added in italics.* | AW |
|  |  |  |
| **4. Head Teachers Report** | Full Head Teachers report attached from BMcL.  Open afternoons were more open and flexible this year. Class teachers were allowed freedom to respond to the children in what they proposed, be more creative and use initiative.  The school is now looking at teacher allocation for next year, but nothing will be announced until closer to the end of term.  Positive repose to current school questionnaire. High level of satisfaction and also from pupils and staff whose results were not published. General comments included issues with how info fed back to parents on their individual child’s progress, the quality of the school building and food offers. The school is not responsible for the food offer and this is governed by East Ren Council. Responses will be looked at.  Parents working group is discussing the School Improvement Plan. School is looking to end good to be green scheme and introduce a House system. This will take time and will not be implemented before Jan 19.  Smarter timetabling being implemented next school year. School building improvements are about to commence. P1 and P7 toilets will be first over the summer. No gender-neutral toilets, all boys and girls will be separate, but spec and nature are a gender-neutral pallet i.e. full height door, cubicles, no urinals etc.  Next year other toilets will be upgraded. Other things being upgraded in the summer are windows and lights.  JC asked if there would be specialist teachers for specialist subjects. BMcL confirmed there would be for outdoor and digital learning. AC asked if it would be a block system and that was also confirmed.  RN asked about the school calendar and if that could be shared with parents further in advance and in more detail. BMcL confirmed shared dates could be issued.  BMcL confirmed that there would be a 4-stream system in the new P1 this year with only 100 children in the new intake. There would be no need to re-establish classes going into P2 as had happened in previous years. Pros and cons of re-establishing classes was discussed, and all had different experiences. Understanding was that all children in catchment had received a place in P1.  Class move on dates 13/14 June. New Teachers and classes will be announced on the Friday before this date. Letter will only say teachers and class. |  |
| **5. PTA update** | LB stated there is £12.5K in the bank and the PTA are spending on the following   * Additional Support Needs * Nurture Room – bean bags, rocking chair * Dyslexia equipment * Headphones * Photo frames for reception to display children’s art * Trophy Cabinet for reception * Whole class of chrome books – £8K * 7 Microscopes   Looking at the idea of Friendship benches for P1 and P2.  Uniform update - Mansworld is changing to Stevenson’s uniform suppliers on 3 April and PTA uniform commission still to be paid based on the number of children at the school. They will receive approx. £400 per year without having to hold a uniform evening. This is a rolling contract and is a much easier situation for the PTA.  Summer Fayre is 9 June, volunteers required  particularly of the 12 -3 slot. Theme is circus and there  will be pony rides, magic tricks etc. Books and toy  donations will be the week before the fayre. Dress as  you please day is Wednesday 6 June and not Thursday  as previously noted. There will be alcohol at the fayre.  *Action from last minute taken forward :*  *Request for P7’s to receive hoodies earlier to get more use from them. GC said this would ease logistics. BM no strong feeling on this. General agreement that they would be worn through year at weekends/Fit n fruity etc if given out earlier. GC to follow up.*  . | PTA |
| **6. Traffic Sub Group** | SG has been chasing council re bus bay and they have confirmed we are top of the list along with Kirkhill Primary.  General comment by one parent on FB about being given permission to use the bus Bay by the school created a discussion online. The parent was given permission due to the blue badge requirements of her child. She had experienced parents being disapproving of her parking. This is very unfortunate and not how the status of the bus bay should be viewed by parents if utilised by the disabled. This parent has a genuine need to use the bus bay and we would whole heartedly support this. This particular use is limited due to others using the bus bay in appropriately. Support can be given to the parent and personal use of adjacent driveway was offered by AC.  With regard to the council and action relating to the bus bay SG confirmed they would look to investigate the possibility of it being solely a disabled bay and/or bus use. Road Traffic Order required to take this forward legally.  No-one identified to take forward traffic Sub-group next year. AW noted she could still be involved in a limited capacity. New members would be required to make up a sub-group and take this forward meaningfully. SG will do handover next year and pull together note summarising all headlines previously looked at.  Bus Bay sign is required. Meeting agreed large banner to be provided. PTA and school funds were offered to pay for two banners. AW take forward simple strong sign and get back to group for sign off.  Road Safety Video draft has been produced by SG and he had had meeting with Jacqueline Dunn and Estelle Bruce regrading the production for the whole school. SG to issue link to video he had made. We could possibly view at the AGM.  AW thanked SG for his commitment and help in progressing matters on the Schools Traffic issues. She noted he would be missed considerably. He has successfully raised awareness and got people taking about it whish is fantastic!  *Actions from Previous Minutes:*  *AW to get bollard costings – 4 for bay and 4 for MC.* | SG/AC    SG  AW  SG/JD/EB  AW |
| **7. Previous minutes** | Other points noted throughout minutes generally.  *Actions from Previous meeting:*  *AW – question on PE strategy to be carried forward again due to time – JD suggested inviting Chris Cox, active schools’ co-ordinator to next meeting.*  *Fiona – language provision, would like to input re approach.*  *Summary of music info from last meeting to be issued. time.*  *RN- raised potential review date for school being sued as polling station and potential to suggest alternatives. Will send info to AW* | AW  AW  RN |
| **8. AOB** | FMcK raised the Daily Mile and asked if it was still apparent in the school. BMcL noted its was still encouraged by the school but he was not able to answer how often pupils undertake it. It was probably several times a week but not daily. Weather plays a big part in whether classes do it or not. He will endeavour to push it again with Teachers and encourage them to include incentives and maths to encourage the children. It was also noted children should be encouraged to actually run and not amble round the playground! It takes about 15 -20 mins for a senior class to participate each day.  JConner raised the issue of the school shows change od direction to more production based format and that numerous parents were not happy about their children not being part of the actual show.  KC raised concerns over the sheer numbers of children doing the show and several others thought it would be better if it was just the P7’s taking part.  Other parents noted their children were delighted to be given the opportunity not to appear on stage and to try different things like marketing, set design and prop making. Others thought it a very positive change.  Also, there were concerns discussed on Annie being a more of a ‘girls’ thing than for boys.  BMcL noted that all children in all year groups were now given a rich experience, including P5’s who had Mrs McL senior and Mrs Thomson assisting with the vocals. They had come on incredibly well. The children at Carolside are very capable. Also, it did give those less keen to appear on stage something positive to do towards the show without being forced to be on stage. Parts have been changed to allow more male roles and staff had recent experience of the production which is why it was selected.  It appears more disquiet is from the parents than the children and as a parent group we need to be supportive of the new format. It is good to try something different and perhaps criticism should be saved until after the event.  The school is to look at expanding the P7 Burns Supper to include parents as this would expand the parental opportunity to share in their child’s experiences.  It was noted that the PC AGM is the same night as the parents’ induction evening at Williamwood. This should be considered in future years.  AW noted that some members had not confirmed if they will continue on the PC into next school year. AW will chase responses and confirm. So far all of the attendees this evening had noted a response. AW confirmed JC is willing to continue as Vice Chair into next year which is very positive. She also noted she had approached Rebecca Nicholson with a view to becoming Chair next year as she considered she would do an excellent job. AW opened the floor offering the Chair position to anyone else who was interested. If there are others interested a vote and confirmation will be held at the AGM on 12 June. | BMcL  BMcL  PC Chair/BMcL  AW |
| **8. Next Meeting** | **AGM Tuesday 12 June 2018, 7pm.**  **To be held in the Staff Room – All welcome!** |  |

Carolside Primary School and Nursery Class

**Head Teacher’s Diary**

**22nd May 2018**

Time is passing very quickly and we are acutely aware that we finish for summer five weeks tomorrow. Transition is in full swing at this time and I trust that this update will be a useful one to you all.

**Staffing**

There are one or two updates with regard to staffing, so I hope that this information is helpful to you.

**Mr Canning –** Appointed to the post of class teacher on a permanent basis.

**Miss Ahmed** – Appointed to the permanent supply post, will be deployed here next session.

**Mrs McFarlane** – CDO in the nursery, leaving this weekend to take post in the Glen Family Centre.

Deployment of staff for next session currently being arranged.

**School Improvement Planning**

**Session 17/18**

* Pleased with the progress made this session.
* Progress made with regard to Vision, Values and Aims; Moderation and Tracking Progress; Digital Communication; Planning for pupils leading learning; Playful Pedagogy in the early years and support for pupils.

**School Improvement Planning – Session 18/19**

* Thanks to all who participated in the recent questionnaire (results in the newsletter).
* Working group convened for two days who analysed the school’s self-evaluation, stakeholder feedback and the current plan to develop a draft for next session. A focus group of parents/carers and pupils also assisted this work. Next session’s plan will include:
* *Embedding Vision, Values, Aims and Curriculum;*
* *Opportunities for pupils to lead their learning;*
* *Further opportunities to moderate and share standards at school, cluster, local authority and regional basis;*
* *Continuing to develop playful pedagogy , rolling it out to the P2 stage;*
* *Developing class blogs and pupil profiles; and,*
* *Replacing ‘Good to be Green’ with a House system (more to follow); and,*
* *Implement a new timetable for covering NCCT, resulting in greater continuity of experience for pupils and a greater focus on digital learning and outdoor learning.*
* The draft School Improvement Plan will be presented to the staff group next week, then the wider school community thereafter.

**Cluster Improvement Planning**

* Cluster Management Group already looking to next session, with a focus on moderation, STEM subject and Early Years.

**Other News**

* Thank you to all who have managed to attend our recent, and ongoing, Open Afternoons.
* National Digital Learning Week was last week. Lots going on across the school, which photographs in the school newsletter and on Twitter!
* Pupils from the Rights Respecting Schools Steering Groups have been involved in a local poster campaign, working with Williamwood High, Busby and St. Joseph’s. Keep an eye out for their posters around the community.
* We’re looking forward to a busy few weeks, with Sports Day, the Summer Concert, the Summer Fayre, Transition Days, Dances, the Leavers’ Ceremony and Tie Ceremony. It will be very busy, so keep an eye out for information coming home and we’ll do our best to keep everyone informed at this busy time.

* Points to note regarding the maintenance of the school building:
  + P1 area has been painted during the holidays,
  + All external lighting has been upgraded
  + Capital funding has been found to refresh the toilet provision in the school. The P1 and P7 toilets will be refurbished during the summer holidays, with the other toilets being refurbished next financial year.
* Thank you for your on-going support – we wish you a very restful long weekend.