**Calderwood Lodge Primary**

**Parent Council Meeting**

**Windsor Avenue Newton Mearns**

**25th August 2015 8pm**

Present Members:

 Tim Lovatt, Neil Livingston, Janette Neillie (Office Bearers) Giles Woolfson, Naira Dar, Trevor Lee, Sarah Bland, Michelle Wilson, Lianne Bloomfield, Martine Nadler, Alison Ure, Vicky Jackson,

1)      Our objectives/aims for the year ahead.

Your Parent Council will

* Involve as many of our parents in meetings as we can
* Be open and transparent
* Make sure that all parents understand the role of the Parent Council
* Make sure parents know that Parent Council members are approachable
* Provide clear, regular communication

2)      PC Constitution – including the item role of PC and decision making

Constitution can’t be located

Sub-group to draft a new constitution and invite SPTC to support this process

Neil Livingston,Janette Neillie, Giles Wolfson,Naira Dar and SPTC member

Date to be agreed as soon as possible

3)      Education Action Group (EAG) Update – Jewish Ethos in the Nursery

Tim and Neil sit on EAG with JR council (working together on new school, and nursery ethos)

What we currently have in nursery provision will be retained.

4)      Filing of Charity accounts with OSCR

Neil has 3 years of bank statements and will be sent to independent examiner. This will need to be discussed with Parent Forum in line with the constitution which is still to be drafted.

Tim to check emails for OSCR details and pass to Neil

5)      Fundraising Committee

Team Calderwood – put information into the next newsletter

Team Calderwood T-Shirt …..competition to make a logo to PC by 2nd week in September. Sarah discussing with HT regarding P5 designing this due to time constraints

Sarah, Zara, Sylvia, Naira, Janette,

Ceilidh;decision either November or January and should we have a family ceilidh as well as adults only

2 school discos December/June. Dates to be agreed with HT

Family Fun Day – suggestion that we do this again – date to be agreed with HT

Whole school trip – funding this – date and cost to be agreed with HT

6) Meeting Dates/time – to be discussed with HT before finalising

Trial PC 8pm and PF 1@3.30-4.30

Dates – proposed. Agree with HT

PC – 8.9.15, (7pm @ MCHS) 19.1.16, 29.3.16 (8pm @MCHS)

PF – 11.11.15 @3.30 – 4.30. Discuss with HT to arrange active schools co-ordinator to supervise children

AGM – 24th May Calderwood Lodge 8.00pm

Fundraising meeting – 8.9.15 following parent council meeting

7) Format of meetings

* Agenda will be distributed a week in advance to parents.
* HT and parent council members will have it before parent forum.
* All parents will be asked if there are any items for agenda. (Can this be done by text message from office?)

Welcome from Chairperson

HT report

Fundraising and Security updates (5 mins each)

School Improvement Plan

* what can parent council do to support staff
* update from HT
* parent council would like to be involved in self-evaluation and writing a parent version to share with wider parent forum

Parental Involvement and Engagement

* ideas to increase PI&E to raise attainment and achievement

AOB (to be raised at start of meeting and discussed if time allows)

8) Invited speakers to meetings (NPFS, SPTC, PS along to PF meetings – topics?????)

9) PC newsletter items

* Fundraising/Security updates
* Parking - Does Calderwood Lodge have JRSO?Parent Council keen to support this venture to keep the roads around the school clear and pupil safe. Posters etc……. drop off zone after buses
* Role of Parent Council
* Contact for PC
* PC members names

10) AOB

* Security – Neil will raise with GRC about getting support

 Find out about radios –

 Security group – Trevor Lee, Vicky Jackson, Giles Wolfson,

* Internet Child Safety – (SPTC letter……has school involved parents in this?)
* Letter from councillor
* £100 to each class for Raising Attainment and Achievement
* Global Radio visits and other business – explore how Parent Council can support skills for life, learning and work
* Amsterdam Trip – successful trip and a Thank you – Report from staff….. and send to contributors to trip
* School bus provision for new school – will there still be a bus? Still in discussion
* Card from Mrs Barowski to say thank you for gift
* Agreed that the PC will provide retirement gift to value of £100 (Alison will get Silverburn voucher and card for Mrs Nikoli)
* Neil has link to plans for new school and will send to PC