



Minutes

Eco-Committee Meeting



An Eco-Committee meeting is where you make plans for your Eco-Schools activities

|  |  |
| --- | --- |
|  | **Your Notes** |
| When  Time and date of meeting | Friday 20th September 2019 |
| Where  Where was the meeting held? | P1 classroom |
| Attendees  Names of everyone at the meeting | Reps: Lizzie, Annabelle, Calum, Zainab, Leo, Zephyr, Sakura, Ella, Poppy, Isla, Sophia, Dorothy  Junior Jannies: Jan, Emily, Daniel, Isha, Skye, Ruby, Ruth, Angel, Molly Olivia G, Gabby |
| Apologies  Names of anyone who didn’t come to the meeting | n/a |
| Approval of minutes  Look at the minutes from the last meeting; are they correct, have all the actions been done? | First meeting |
| Agenda  List of items you want to discuss at meeting | Welcome & introduction  Junior Janny rota  Plan for the year ahead, including eco flag award (due January)  Ideas for upcoming Eco Assembly |
| Action points | |  |  |  | | --- | --- | --- | | **Who** | **Action** | **By When** | | Miss Paisey | Organise assembly | 4.10.19 | | Reps | Gather ideas for assembly | 4.10.19 | |  |  |  | |  | |
| Next meeting | Friday 4th October |