

Our Ref: SH/MS  
Your Ref:  
Contact:  
Tel: 0141 577 2500  
Fax: 0141 577 2545  
Email: [schoolmail@williamwood.e-renfrew.sch.uk](mailto:schoolmail@williamwood.e-renfrew.sch.uk)  
Date: 25 May 2016



Department of Education  
Williamwood High School  
Head Teacher: William Inglis MA (Hons)  
Eaglesham Road, Clarkston,  
East Renfrewshire  
G76 8RF

Dear Parent/Carer

I am pleased to enclose details of the transition arrangements for pupils who are entering S1 in August 2016.

## 1 Parents' Information Evening

An information evening, which will take place in the Ena Millar Theatre in Williamwood High School, has been organised for the parents of pupils who will enter S1 in August 2016. The evening will begin at 7.00pm and end around 8.15pm. Your son/daughter may accompany you to the information evening if you wish.

The evening will take the form of a presentation followed by some information about internet safety and responsible use. Anne MacLean (Quality Improvement Officer) will lead this session. Thereafter, there will be an opportunity to take a short tour of the school, guided by some of our S3 pupils.

Given the large numbers expected at this event, we shall be holding two separate information evenings as follows:

- Monday 6 June 2016 for pupils currently attending Busby Primary School or Netherlee Primary School.
- Tuesday 7 June 2016 for pupils currently attending Carolside Primary School and all non-associated primary schools.

Should you be unable to attend on the date indicated, you may attend on the alternative evening.

In the meantime, please do not hesitate to contact me should any of the above require clarification.

## 2 Induction Days

All P7 pupils who will be joining Williamwood High School in August 2016 will visit the school on Wednesday 8 and Thursday 9 June as part of their preparation for next session. Pupils will be allocated to their new S1 classes and will follow their S1 timetable during these two days.

The practical arrangements for these induction days are as follows:

- Pupils should wear their current school uniform and bring their PE kit.
- Pupils should make their own way to and from Williamwood High School.
- The school day begins at 8.40am and pupils should report to the school theatre where they will be asked to sit in their new classes.



INVESTORS  
IN PEOPLE | Gold



Mhairi Shaw, Director of Education, East Renfrewshire Offices, 211 Main St, Barrhead, G78 1SY

- Pupils must remain in school during intervals and lunchtimes. There will be staff supervision of pupils at these times.
- Pupils in S3 will escort the P7 pupils from classroom to classroom and remain with them during intervals and lunchtimes.
- School meals will be available from the cafeteria. During these induction days, P7 pupils may make cash payments for their meals. Alternatively, pupils may bring their own packed lunch.

The school day ends at **2.45pm** on Wednesday 8 June and at **3.35pm** on Thursday 9 June.

Hopefully, the transition arrangements described above will ensure that your child's transfer from primary school to Williamwood High School is a positive and enjoyable experience.

Please do not hesitate to contact me if you wish any further details about any aspect of the transition arrangements.

Yours faithfully



Mr S Hannah  
Depute Headteacher



INVESTORS  
IN PEOPLE | Gold

