

### **Formal Reporting**

Summative reports are written and shared every year with parents in June. These reports show attainment and next steps in learning. Reports are then shared with the next teacher and also in Primary 7 with the receiving secondary school.

### **School improvement and evaluation process**

Our school improvement plan and evaluation are shared with parents annually so we can work on improvements together. We seek views in a variety of ways, from comment slips at Open Evenings to questionnaires. The School Improvement Plan is shared at the start of each session and comments and views are gathered during the course of this to help school improvements for the year ahead. Our annual Standards & Quality Report shares our progress and next steps.

### **Cluster Events**

Our school works very closely with our Cluster partners. Our Cluster schools include – Busby Nursery, Carolside Nursery and Primary and Netherlee Nursery and Primary and our local secondary school is Williamwood High School. During the course of the year events are held to inform parents of curricular developments and to support families in their child's learning, e.g. Literacy and Numeracy. Cluster events are popular and reassure parents of the continuity of learning that pupils experience during their transition from primary to their secondary school career.

### **Parent Council and Parental Forum**

There are lots of different ways to become further involved in your child's learning. You can offer support to the Parent Council by becoming actively involved in our regular meetings by self-nominating through the voting process to become a Parent Council member. Dates and minutes of these meetings are shared via our school website.

### **Informal Parental Drop-ins**

Every week the Head Teacher holds parental drop-in surgery on a Friday morning. No appointment necessary. Should you feel you have an area you wish to discuss then please come along on a Friday morning 9am – 10am where the Head Teacher team will be available to discuss any concerns with you.



## Busby Primary School Communication and Reporting to Parents



Working in partnership with families Information Leaflet

Log onto our school website at :

<https://blogs.glowscotland.org.uk/er/Busby/>

Dear Parent / Carer

This leaflet aims to give you a brief overview of the various ways in which home school communication works at Busby Nursery and Primary School. Throughout the school year information is shared with families in a variety of ways and this leaflet shows some examples of effective communication. We always welcome your feedback and invite you to comment on how we can continually develop and improve on this.

### **Transition**

All children meet their new class and teacher in June by way of an invitation and they spend the afternoon in their new classroom and enjoy some activities with their new teacher and classmates. At the start of each new school session we hold 'Meet the Teacher' event in September, where you can view the curriculum and have an informal meeting with your child's new teacher. Further information is available on the Cluster Transition Document

### **Additional Support Needs**

During the course of your child's time with us they may require additional help for a variety of reasons. At our school we provide a clear support mechanism for this. We have a knowledgeable team consisting of support for learning teacher and Joint Support Team staff who are all available to work with families and offer advice. A Staged Intervention Plan is created to record a child's extra support needs and how these are met. Pupils with additional support needs and their parents, attend regular meetings to review targets on plans and share pupil information.

### **Parents' Evenings**

These are formal meetings held in October and April to allow families to discuss their child's progress and attainment. Appointments are given in advance and parents are invited to attend. Feedback on pupils is shared with parents and discussion takes place to show work and targets on curricular areas.

### **School newsletters**

Every month our school produces a newsletter outlining recent school news and forthcoming events. You will find information on school events and achievements, class activities and forthcoming dates for your diary.

### **School events**

Throughout our school year various events are held to work with families and share in the learning. Each year group may work on a joint project and choose to share this in a different way. Previous school shows and year group events have enabled parents to sample a flavour of what their child has been learning in class. Every term we are fortunate to also hold a seasonal service at our local church, Busby Parish Church. A different class will host the event and celebrate our community. All families are welcome to join us on these special occasions.

### **Curricular Development**

During the course of the year there are lots of opportunities to find out more about your child's education. The school encourages parental involvement in a number of working groups. Initiatives are shared at the start of the session and parental volunteers are always welcome. Workshops and curriculum events are held throughout the session and parents are invited to offer ideas for workshop contents.

### **Mixed Practice**

Pupils regularly take home their work to share with parents in different curricular areas. A comment sheet is included so that parents, staff and pupils, can record their thoughts on progress so far.

### **Class events**

During the course of the year your child will be involved in a number of school events. Twice a year each class showcase their learning through a school assembly. Dates are shared in advance. Year groups often perform particular aspect of their learning and families are invited to share in these throughout the year.

Each year every class will host a Learning Demonstration to show parents how they learn. This will be followed by an opportunity to speak with the head teacher, in an open forum, regarding any issues.

### **Homework**

Homework is an ideal way for parents and teachers to communicate on current class topics of interest across the curriculum. Regular homework shares with parents what their child is studying in school.

### **Class newsletters**

Every term your child will be involved in creating a post about their work that their class is involved in. All children contribute to a message about what they have been learning in school and share this via our school glow website.