

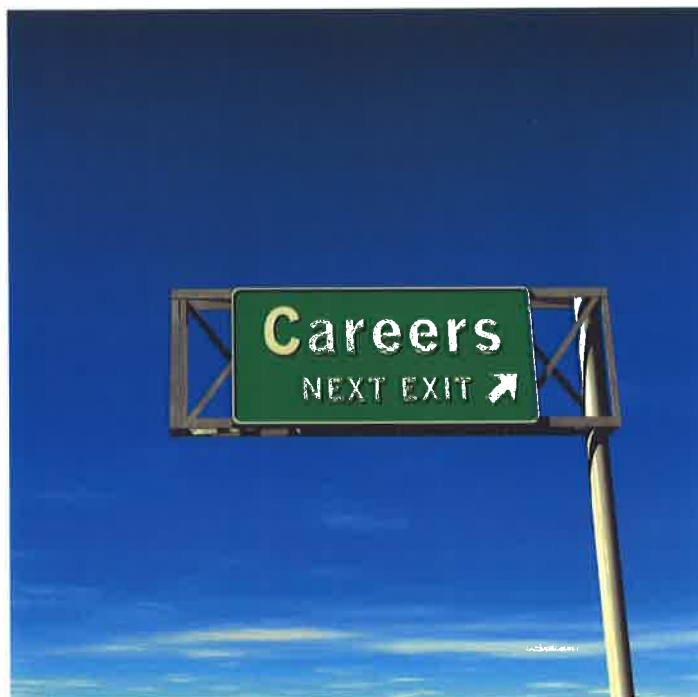
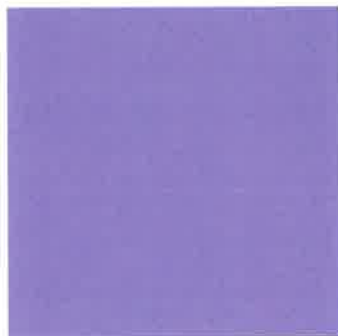


Northwood High School



S5/6 ADDITIONAL COURSES FOR SESSION 2016-17

This booklet contains courses that – depending on demand – may be offered next Session. Please read this booklet prior to your option interview with Pastoral Support Staff.



CHOOSING SUBJECTS

What should I think about?

When you are thinking about what 5 subjects you should be choosing next year there are a number of factors you should take into account

- There are no option columns to begin with in the Senior School. Pupils in S4 and S5 make a free choice and the 5 columns are decided by a 'Best Fit' policy
- You should where possible continue with the subjects you studied in either S4 or S5 – continuity to the next level is the best option. There are occasions where picking up a new subject is desirable
- You should have researched college courses, University courses to see which subjects/levels are entry requirements for the coming Session 2016-2017 – remember these can change from year to year.
- You should look at recommended levels for courses within this booklet and talk to your class teacher regarding progression.
- If crashing a Higher eg RE, Modern Studies you should look at recommended subject requirements.
- Courses will commence June 2016 and it is important that you attend. Changes can be made in August
- Even if you are opting for the vocational college courses you must choose 5 subjects.



Duke of Edinburgh Award

WHAT IS THE COURSE ABOUT?

Gives all young people aged 14-24 the chance to develop skills for life and work, fulfil their potential and have a brighter future

WHAT IS THE RECOMMENDED ENTRY LEVEL?

There are no qualification barriers to this Award

WHAT IS THE COURSE DESIGN?

You can do programmes at three levels, which when completed, lead to a Bronze, Silver or Gold Duke of Edinburgh's Award.

You achieve your Award by completing a personal programme of activities in four sections (five if you're going for Gold) - Volunteering, Physical, Skills, Expedition and for Gold, a Residential.

You'll find yourself helping people or the community, getting fitter, developing skills, going on an expedition and taking part in a residential activity (Gold only).

The best bit is - you get to choose what you do!

HOW IS THIS SUBJECT ASSESSED?

Once you've completed your programme, you need to make sure:

- You've done all your sections for the minimum time required, for an average of an hour a week (or the required timescale for your expedition)
- You've uploaded all your evidence to eDofE - the best option for this is as jpegs so you can use them in your Achievement Pack
- Your Assessors have provided reports/comments on your activity, how you met your goals and how you have progressed, and you have added them into eDofE

Whether you've submitted each section for approval as you've gone along, or are submitting them all at the end, your Leader will check and approve them in eDofE. Once they've approved your final section they will then send it to your Licensed Organisation (LO) who will check everything is in order.

All being well you will be told that you've achieved your Award – congratulations!

FOR MORE INFORMATION

Speak to Mr Boag, Miss Walker or Mrs Kilpatrick

Or go on-line to <http://www.dofe.org>



Youth Achievement Award

WHAT IS THE COURSE ABOUT?

Youth Achievement Awards offer significant opportunities for young people to develop the four **Curriculum for Excellence** capacities: successful learners, confident individuals, effective contributors and responsible citizens. They recognise young people's contributions in a variety of settings including youth work, volunteering, active citizenship, and formal education.

Aimed at young people aged 14+, the Awards recognise four levels of responsibility taken by young people participating in activities that interest them. Bronze is about young people taking part, at Silver young people assist - sharing responsibility with others, at Gold they take individual responsibility to organise, and at Platinum they undertake training and lead.

WHAT IS THE RECOMMENDED ENTRY LEVEL?

There are no qualification barriers to this Award

WHAT IS THE COURSE DESIGN?

There is no formal course design. Youth Achievement Awards are open frameworks for accreditation, meaning there is no programme to follow. It is up to the young person and the school to design a learning programme suitable for each individual. The learning programme can be designed around existing or planned projects and activities, such as peer education projects, Eco-Schools, extracurricular activities, fundraising and sports.

Almost any learning experience can be accredited, as long as (1) a Plan-Do-Review process can be applied; (2) the correct level of responsibility for the Award is followed; and (3) evidence is provided to demonstrate the first two points.

HOW IS THIS SUBJECT ASSESSED?

Evidence is the assessment and it can come in any form: bits of paper, witness statements, photographs, newspaper clippings, attendance registers, DVDs, audio files, websites...the list goes on!

You could for example submit a ring-bound folder of evidence, but there is no set standard for producing evidence. You could also submit all your the evidence on a computer disk

FOR MORE INFORMATION

Speak to Miss Hunter or go on-line to <http://www.youthscotland.org.uk>



National (4) Admin & IT

Admin & IT

WHAT IS THE COURSE STRUCTURE?

There are 3 Units and an added value unit before Easter 2016.

WHAT IS THE RECOMMENDED ENTRY LEVEL?

There are no qualification barriers to this Award

WHAT IS THE COURSE DESIGN?

Unit 1 – Administrative Practices

The purpose of this Unit is to give learners a basic introduction to administration in the workplace. Learners will begin to appreciate key legislation affecting employees, key features of good customer care and the skills, qualities and attributes required of administrators. The Unit will also enable them to apply this basic understanding in carrying out a range of straightforward administrative tasks required for organising and supporting small-scale events.

Unit 2 – IT Solutions

The purpose of this Unit is to develop learners' basic skills in IT and organising and processing simple information in familiar administration-related contexts. Learners will use the following IT applications: word processing, spreadsheets and databases, to create and edit simple business documents. The Unit will allow emerging technologies to be incorporated so as to ensure that its content remains current and relevant.

Unit 3 – Communication

The purpose of this Unit is to enable learners to use IT for gathering and sharing simple information with others in familiar administration-related contexts. Learners will develop a basic understanding of what constitutes a reliable source of information and an ability to use appropriate methods for gathering information. They will also become able to communicate simple information in ways which show a basic awareness of its context, audience and purpose. The Unit will allow emerging technologies to be incorporated so as to ensure that its content remains current and relevant.

HOW IS THIS SUBJECT ASSESSED?

To achieve the National 4 Administration and IT Course, learners must pass all of the required Units, including the Added Value Unit.



National (4) Mathematics

WHAT IS THE COURSE STRUCTURE?

There are 3 Units and an Added Value Unit of a Maths Test

WHAT IS THE RECOMMENDED ENTRY LEVEL?

A Pass in National 3 Maths or Access Maths

WHAT IS THE COURSE DESIGN?

Unit 1 Expressions and Formulae

The general aim of this Unit is to develop skills linked to straightforward mathematical expressions and formulae. These include the manipulation of abstract terms, the simplification of expressions and the evaluation of formulae. The Outcomes cover aspects of algebra, geometry, statistics and reasoning.

Unit 2 Relationships

The general aim of this Unit is to develop skills linked to straightforward mathematical relationships. These include solving equations, understanding graphs and working with trigonometric ratios. The Outcomes cover aspects of algebra, geometry, trigonometry, statistics and reasoning.

Unit 3 Management of Marketing and Operations

The general aim of this Unit is to develop learners' numerical and information handling skills to solve straightforward, real-life problems involving number, money, time and measurement. As learners tackle real-life problems, they will decide what numeracy skills to use and how to apply these skills to an appropriate level of accuracy. Learners will also interpret graphical data and use their knowledge and understanding of probability to identify solutions to straightforward real-life problems involving money, time and measurement. Learners will use their solutions to make and explain decisions.

ADDED VALUE UNIT – MATHS TEST

This is the Added Value Unit of the National 4 Mathematics Course. The general aim of this Unit is to enable the learner to provide evidence of added value for the National 4 Mathematics Course through the successful completion of a test which will allow the learner to demonstrate breadth and challenge.

Breadth and challenge will be demonstrated through the use and integration of mathematical ideas and strategies linked to straightforward mathematical expressions, formulae and relationships. This will include the application of algebraic, geometric, trigonometric, statistical and reasoning skills. Numerical skills underpin all aspects of the Course, and the ability to use these without the aid of a calculator will also be assessed.

HOW IS THIS SUBJECT ASSESSED?

To achieve the National 4 Mathematics Course, learners must pass all of the required Units, including the Added Value Unit.



Skills for Work - National (4) Travel & Tourism

WHAT IS THE COURSE STRUCTURE?

There are 4 Units and an external SQA examination in May 2016.

WHAT IS THE RECOMMENDED ENTRY LEVEL?

There are no qualification barriers to this Award

WHAT IS THE COURSE DESIGN?

Unit 1 Employability

The general aim of this Unit is to enable learners to develop skills to become effective job seekers and employees in the travel and tourism industry. Learners will be introduced to a range of jobs across the travel and tourism industry. Learners will gain an understanding of the skills and qualities identified by employers as being the most important in the travel and tourism industry. Learners who complete this Unit will be able to investigate job roles and responsibilities in the travel and tourism industry. They will also be able to demonstrate employability skills and plan for employment in a particular travel and tourism job.

Unit 2 Customer Service

The general aim of this Unit is to allow learners to develop the skills and knowledge to enable them to meet the needs of customers. Learners will be able to develop communication skills and learn about promoting products and services and how to deal with customer issues. Learners who complete this Unit will be able to establish and respond to customer needs and promote a range of products and/or services from the travel and tourism industry. Learners will also be able to deal with a customer issue in a travel and tourism environment.

Unit 3 Scotland

The general aim of this Unit is to enable learners to develop their knowledge, in relation to travel and tourism in Scotland, and the skills required to meet the needs of customers. Learners who complete this Unit will be able to carry out an investigation of Travel and Tourism in Scotland and meet customer holiday needs.

Unit 4 UK and Worldwide

The general aim of this Unit is to enable learners to develop their knowledge, in relation to travel and tourism in the United Kingdom and the rest of the world, and the skills required to meet the needs of customers. Learners who complete this Unit will be able to carry out an investigation of Travel and Tourism in UK and rest of the world to meet the customer holiday needs.

HOW IS THIS SUBJECT ASSESSED?

To achieve the award of Travel and Tourism: Skills for Work Course, learners must pass all of the required Units.



National (4) Scottish Studies

WHAT IS THE COURSE STRUCTURE?

There are 4 Units in this new course

WHAT IS THE RECOMMENDED ENTRY LEVEL?

There are no qualification barriers to this Award

WHAT WILL I LEARN FROM STUDYING THIS COURSE?

You will broaden your knowledge of Scotland whilst developing and applying the skills, knowledge and understanding relevant to their chosen subject areas. You may have a choice of Units, from a range of subject areas, which you can study in a Scottish context.

The main aims of the Award are to give you the opportunity to:

- ✓ develop and apply skills, knowledge and understanding in their chosen subject areas
- ✓ make connections across these areas by studying them in a Scottish context
- ✓ develop an understanding of the contribution that Scotland and its people, past and/or present, have made, and continue to make, in these areas
- ✓ reflect on the place of Scotland within the wider context of the United Kingdom, Europe and/or the rest of the world
- ✓ explore an aspect of Scottish Studies that is of particular interest to them
- ✓ develop the skills of planning, reviewing sources and selecting relevant information, and skills of reflection
- ✓ develop, with support, their abilities to become independent learners

All Units in this Award are at National 4 and you must complete a total of **four** Units.

You must complete the mandatory Unit - Scottish Studies: Scotland in Focus Unit.

You must also complete **three** Units from at least **two** of the following groups:

Group 1 Language and Literature

Group 2 Society and Environment

Group 3 Arts and Culture

Group 4 Business, Industry and Employment

The optional Units will depend on staff availability.

HOW IS THIS SUBJECT ASSESSED?

Each unit will be internally assessed using a variety of assessment methodologies.



School Based Course

School Based Course

WHAT IS THE COURSE STRUCTURE?

Pupils will be offered 3 different double periods in 3 different departments. This will depend on staff availability.

WHAT IS THE RECOMMENDED ENTRY LEVEL?

There are no qualification barriers to this Award

WHAT **COULD** THE COURSE LOOK LIKE?

Unit 1 – SURVIVAL COOKERY

Pupils would be given the opportunity to gain basic cookery skills required for adult life. The double period would allow time to prepare healthy, tasty meals

Unit 2 – ICT SKILLS

Pupils would be given ICT tasks reflected in the world of work using Word Processing, Databases, Spreadsheets, Electronic Diaries, Internet Research, Desk Top Publishing, Powerpoint

Unit 3 – HEALTHY LIFESTYLE

Pupils would use the Double period to improve their fitness and allow them to try new sports.

HOW IS THIS SUBJECT ASSESSED?

Pupils would create a Folio of evidence which could be shown to employers at interviews.

Double period in
Department (1)

Double period in
Department (2)

Double period in
Department (3)