

## Child Protection Policy



### **Article 19 Protection from violence, abuse and neglect)**

*'Governments must do all they can to ensure that children are protected from all forms of violence, abuse, neglect and bad treatment by their parents or anyone else who looks after them. (UNCRC, 2019).'*

In Arthurlie Family Centre we ensure the protection of our children in line with the advice given in the National Guidance for Child Protection in Scotland (2010) and with ERC Standard Circular 57 (2018).

Child protection is the responsibility of all who work with children and families. All of our staff are fully informed of the impact of adult behaviour on children and of their responsibilities in respect of keeping children safe. Social work services and the police have a legal responsibility to investigate child protection concerns; they can only do this if they are made aware of those concerns.

### **Roles & Responsibilities**

The Head Teacher is the Child Protection Co-ordinator, the Depute Head of Centre will assume this role in the absence of the HT.

All staff have a duty to protect the children with whom they are working. This responsibility is categorised as follows:

- Prevention
- Monitoring
- Making Referrals
- Providing evidence
- Supporting

Further explanations of these roles can be found in SC57 and in East Renfrewshire's Child Protection Guidelines.

### **Staff Training**

All staff receive annual training outlining ERC child protection policies and procedures and the specific procedures in place within our centre.

A training log is kept for each of these sessions which is kept by the CLPL co-ordinator. Staff also record this training in their own CPD log.

## **Pastoral Notifications**

- Staff should note any concerns using the 'Pastoral Notification' which is located in each playroom, the office and in the staffroom.
- Any concerns must be shared with a member of the SLT as soon as possible, on the same day as the concern is recorded.
- Any Pastoral Notifications will be retained in a child's file in the office.
- The member of the SLT will discuss the notification and decide on appropriate action to take following the guidance of SC57. Actions can include gathering more information, contacting Social Work or Health Visitor/ other agencies.
- The notification and subsequent record of events are recorded and stored in a personal file, stored in a locked cabinet in the management office. Notes should also be saved on Click & Go Pastoral Notes.
- Outcomes of actions will be shared with staff where appropriate.

## **Supporting Children Where Concerns Have Been Noted.**

It is important that children who are known to the staff team as having a care and well-being concern are supported through the on-going work of the centre. These children are likely to need special care, and time should be taken to ensure that strategies are put in place to support these children.

Children who are on the Child Protection Register are supported through implementation of GIRFEC / Well-Being Process. A member of the SLT will attend all core groups and provide written reports as required for Initial and Review Child Protection Case Conferences; the child's well-being will be reviewed at monthly JST meetings.

This applies to all children who are Care Experienced.

If a child who is on the Child Protection Register is absent from nursery their social worker will be informed at the start of the child's session they are not present.



## Pastoral Notification

Child's Name			
Notification Date			
SLT Notified (name)			

### Source of Pastoral Notification :

1. Personal observation

Yes		No	
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2. Reported/disclosed by child

Yes		No	
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3. Reported from another source

Yes		No	
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Please specify:

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### Details of reason/concern for Pastoral Notification:

### Action Taken:

Staff Signature \_\_\_\_\_

Date: \_\_\_\_\_

SLT Signature \_\_\_\_\_

Date: \_\_\_\_\_