



Parent Teacher Council Minutes

Monday 2nd September 2019



Present:

- ✓ Ian Gillies
- ✓ Diane Stobie
- ✓ Rosemarie O'Donnell
- ✓ Karen Lappin
- ✓ Caroline Morrison – ASN Representative
- ✓ Karolina Mot
- ✓ Daria Borowa
- ✓ Jennifer Scougall
- ✓ Maureen McGregor
- ✓ Catriona Broadhurst
- ✓ Ivy Cowan – Church Representative
- ✓ Paul O'Kane – Local Councillor
- ✓ Jane Madden (minutes)

Apologies:

- ✓ Charlene Allan
- ✓ Claire Pritt
- ✓ Beth Bradnum

Welcome / Introductions / Opening Prayer

Diane welcomed everyone and explained this was our AGM. Special welcome to Caroline Morrison who joins us as ASN representative.

AGM Report

AGM Report provided by Donna Dornan, previous Chairperson. Read at own leisure.

Copy of AGM Report on website

Code of Conduct / Constitution

Diane issued every person present with a Code of Conduct / Constitution. This is to be read, top copy kept and bottom copy signed and returned to the school office.

Jane will collect and return back to Diane.

Head Teacher's Report – Mr Gillies

Head Teacher's Report issued by Mr Gillies. Read at own leisure.

Copy of Head Teacher's Report on website

Councillor Paul O'Kane's Update

The Council has sent information about the proposed new shared campus to the Scottish Government for their pilot programme and is waiting to hear back. In addition there was further discussion about the leisure and community elements of the wider project.

School Handbook / School Website & Mystery Shopper – Mr Gillies

- ✓ Mr Gillies will put out to whole school that he is looking for a small working party who would be willing to act like a 'mystery'

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| <p>shopper' and look at our website and handbook to check they can find all relevant information.</p> <ul style="list-style-type: none"> ✓ We will look at obtaining views from a range of parents throughout the school. | |
| <p>Treasurer's Report Rosemarie issued every person present with a copy of the Treasurer's Report. Read at own leisure.</p> | <p><i>Copy of Treasurer's Report on website</i></p> |
| <p>Adventure Trail – Mr Gillies</p> <ul style="list-style-type: none"> ✓ Damage has been caused to the trim-trail and we are looking into getting this repaired. ✓ We have contacted Creative Play who asked for photos of the damage. Photos have been sent and they are going to send someone out to give us a cost for a repair. ✓ Once we have this cost, we can liaise with Diane who has obtained funding from Taylor Wimpey towards this repair. | |
| <p>Colour Run Update</p> <ul style="list-style-type: none"> ✓ This is planned for Saturday 21st September. This is expected to be our biggest fundraiser and first joint venture with Neilston Primary. ✓ PTA will be setting up at Neilston Primary at 9am, first run due at 11am, and finish at 2pm, clean-up done by 3pm. ✓ Zumba, pulse radio, colour paints, BBQ are all part of the day. ✓ Pupils were given permission slips and sponsor forms in the envelope with their annual forms. | |
| <p>Halloween Disco / Appeal for 2nd Hand Costumes</p> <ul style="list-style-type: none"> ✓ Halloween Disco is planned for 24th October. ✓ A box will be provided for parents/carers to bring in their old costumes and other parents/carers can then buy these. | |
| <p>PTA Twitter Account Account had been created but this is not going live at present.</p> | |
| <p>Parking in the School Carpark</p> <ul style="list-style-type: none"> ✓ It has been raised that parents/grandparents have been using the carpark for dropping children off and collecting from school. ✓ Mr Gillies will send out a reminder through the school that the carpark should only be used by staff members. The bus bay should also be kept clear at all times. | |

School Gates

- ✓ The school gates should be locked at the end of every day and during holiday periods.
- ✓ Any damage should be reported to the school or to the police.
- ✓ Councillor O’Kane will raise this with Community Wardens, police and Fiona Morrison.
- ✓ The school will also look into additional signage.

Impact of Changes – Karen Lappin

- ✓ Karen mentioned the importance of, where possible, not making changes at the last minute as this can cause disruption to children and parents.
- ✓ Mr Gillies offered reassurance that this should not often be the case. There has been a change with Pupil Support Assistants hours and therefore we have had to work around this and maximise their time.
- ✓ Discussion was had regarding different janitorial staff. We do not have one janitor specific to our school so we may have changes from time to time. We will make every effort that children are aware of these changes.

Jane can look into making the Janitor a name badge and keeping the plasma screen up-to-date with new staff.

AOB

- ✓ Jane Madden informed PTA that this was her last meeting as Clerk. Hopefully a new Clerk will be in position before Jane’s maternity leave begins so a handover can take place.
- ✓ Paul O’Kane has let the school and PTA know that they can have a stall at the Christmas lights switch on event that will be happening probably 8th December.
- ✓ Karolina Mot will be dropping off used books to the school to donate to our school library.
- ✓ Suggested charity for this year is Project Gambia. A local charity is still to be decided.
- ✓ Ivy Cowan asked for an update regarding what RE input there is in the school. She would also like a copy of the agenda emailed to her before the meetings.
- ✓ Caroline Morrison raised a couple of ASN concerns regarding PopUK Concert, Christmas Fair and Sports Day.

PopUK will have a focus for children with ASN. Christmas Fair will incorporate a quiet hour / quiet space. Sports Day will have an ASN focus.

Next Meeting Date / Closing Prayer

- ✓ Next meeting is scheduled for Monday 11th November at 6.15pm.

