

More information

Following a pilot that ran from April to June 2016, East Renfrewshire Council is pleased to announce that feedback from schools and parents/carers was really positive and as such implemented the new service in 3 high schools and 10 primaries during the month of October 2016. We are happy to inform you that the new service will be implemented in the remaining 3 cluster groups December 2016.

Please note: the current online school payment service will **not** be available from Thursday 1 December 2016 for the schools involved. Work is required to integrate the new service to our catering solution. This work may take a couple of working days to complete. Once the work is done the new online service will be available to pay for school meals only. All other items currently available online will be transferred to the new service soon afterwards. Please ensure there are sufficient funds in your child's catering account prior to the 1 December switch-off to accommodate the downtime.

The schedule of work for the cluster group is:

St Ninian's High – work will start 5 December. All things going well the new online service is expected to be live for school meals only 7 December.

Our Lady of the Missions Primary- work will start 8 December. All things going well the new online service is expected to be live for school meals only 12 December.

St Cadoc's Primary - work will start 12 December. All things going well the new online service is expected to be live for school meals only 14 December.

St Joseph's Primary - work will start 16 December. All things going well the new online service is expected to be live for school meals only 19 December.



An Introduction to our Online School Payment Service



www.parentpay.com

What does ParentPay do?

- Enables you to pay for school meals, educational excursions and other school items
- Displays all the payments that you have made
- Enables you to create a single account login for all your children who attend a ParentPay school
- Displays all items available for payment relevant to each of your children
- Sends a receipt of your payment to the email address you register
- Provides the ability to set automated email payment reminders

How does ParentPay help you?

- Provides the freedom to make payments to school whenever and wherever you like
- No longer a need to write cheques or send cash to school
- Helps with budgeting; payments are immediate, there is no waiting for cheques to clear
- Payments for many of the larger excursions/ trips can be made by instalments up to the due date
- With automated email alerts you will be notified when payments are due and when your child's account has insufficient funds
- ParentPay is quick and easy to use

How does ParentPay help our school?

- Reduces the administrative time spent on banking procedures
- Keeps accurate records of payments made to every service for every student

- Reduces paper 'waste'
- Allows for easy and quick refunds to be made
- Improves communication between the school and parents concerning payments
- Offers a more efficient payment collection process, reducing the amount of money held on school premises
- Helps with school-home communication with its integrated email messaging centre

How do I get started?

We will send you an activation letter containing your activation details to enable you to set up your ParentPay account.

If you have more than one child at a ParentPay school/s you can add them to a single account, providing one login for all children at ParentPay schools.