Crookfur Primary School and Nursery Class Parent Council

Telephone: 0141 570 7120
Website: www.ea.e-renfrew.sch.uk/crookfur
Email: headteacher@crookfur.e-renfrew.sch.uk

MINUTES

DATE:	26th October 2017 at 1900 hrs
LOCATION:	Eastwood High School
CHAIR:	Mrs Denny Henderson
PURPOSE OF PARENT COUNCIL:	The School Boards (Scotland Act) Act 1988 and subsequently the Scottish Schools (Parental Involvement) Act 2006 established partnership bodies of parents, school staff and co-opted members involved in the running of the school. They have a number of specific statutory rights and obligations. The main function is to promote contact and the exchange of information between the school, parents and the wider community. They should help to improve parents' understanding of what the school is trying to achieve and they should carry out all their functions with a view to raising the standard of education at the school.

IN ATTENDANCE

Mrs Denny Henderson	PM	Ms Michelle Wilson	PM
Ms Sheena McGuigan	HT	Ms Kari Gillies	PM
Ms Kimberley Slorach	ADHT	Mr David O'Gorman	PM
Ms Claire Jamieson	PT	Ms Wendy Durie	PM
Ms Heather Wilson	SM	Mr Alistair Gibb	PM
Ms Dawn Jamieson	PM	Ms Karen McGrady-Parker	PM
Ms Aisha Mahmood	PM	Ms Cathy Thompson	PM
Ms Nabila Riaz	PM	Ms Shabana Hussain	CM

CM – Co-opted Member SM – Staff Member HT – Head Teacher
ADHT – Acting Deputy Head Teacher PT – Principle Teacher

1. CHAIR'S WELCOME AND OPENING REMARKS

Ms Henderson welcomed everyone in attendance, confirmed any apologies.

2. APOLOGIES

Ms Laura MacKay	Ms Claire Dowse	Mr Glen Cartwright	Ms Nabila Irshad
Ms Beverly Stoner	Ms Allyson Gilchrist	Ms Cara MacDonald	Ms Adele Thomson
Ms Cathy Thompson	Mr Martin Gallaher	Ms Kathleen McGeogh	Mr Neil Lovatt

3. MINUTES OF PREVIOUS PARENT COUNCIL MEETING

The Minutes of the previous meeting held on 7th September were approved.

4. STANDING ITEMS

4.1 Internal Parent Council Communications

- Emails sent by Mrs Henderson

4.2 Actions arising from previous minutes

- Feedback about litter/dog fouling. Mrs McGuigan spoke to Property and Technical, advised not to lock Muga and could use combination lock on entrance to school. Mr Weir keen for gates to remain unlocked, he checks grounds daily. Community warden to be contacted by Mrs McGuigan. Proposal to lock nursery and p1 internal areas.
- In regards to changes to the Parent Council constitution, the parent forum needs to be asked and given time to respond. Agreed electronic responses sufficient.

4.3 Feedback from National Parent Forum of Scotland/PC Chairs

- Mrs Henderson attended PC Chairs meeting which included an introduction to the ERC Budget Consultation.
- Following on from the Governance Review there is a proposal for Regional Education Improvement Collaborative with increased inter-authority collaboration, further details to follow.
- General Teaching Council will now be within Education Scotland
- Joe McLaughlin gave an NPFS update which praised success of Maths Week. Crookfur was mentioned specifically, as Joe has visited and issued prizes to Crookfur during Maths Week.
- Sufficient numbers of Crookfur PC members currently trained for Recruitment and Selection Training

4.4 Issued Raised by Parents

- Concrete blocks situated around P1 playground - sharp edges have been raised as a possible safety concern. Mrs McGuigan stated it's the same product used around the school grounds and children are encouraged to play safely in the playground and with any equipment. Mrs McGuigan will speak to the foreman.

5. Safe Route to Schools update

- Zigzag lines extended from school entrance to Lomond Drive
- Pathways network looking for funding to complete link path between Thistle Ave and Rose Crescent
- Guardrail to be installed on the Eastwood High School side at the zebra crossing on Capelrig Road (top of the hill). Foliage surrounding crossing to be further cut back.
- Flashing 20 sign fault reported to contractor
- Zebra crossing concerns continue, traffic calming measures for hill required?
- ERC cannot install a safety gate at the end of the path opposite the delivery entrance to EHS as they have not yet adopted that pathway.
- No response from ERC to Lomond Drive or Stewarton Road concerns – PC will continue to pursue answers from ERC
- Residents group for Robertson homes pursuing crossing on Stewarton Road

6. Fundraising Update

- Bookstall at Parents Evenings raised £792.56 in commission for the school to use to purchase books.
- Christmas card proofs received. Fundraising committee have booked an early slot for delivery. Volunteers required for sorting and distribution.
- Next Disco is 2.11.17 and has many volunteers. Disco Committee met to discuss safety and procedures. No scary masks will be added to letter to parents which will update on procedures.
- Significant number of volunteers required for Christmas Fair, even a 30-minute slot would support fundraising committee. Volunteers do not need to be members of Parent Council or Fundraising Committee.
- Denny Henderson and Karen McGrady-Parker to meet to consider external funding; lottery/co-op.

7. ERC Budget 2018-2021

- Mrs Henderson will attend two budget meetings on 2 and 16 November. ERC need to cut £26m over a 3-year period. £9m of cuts from the Education Department. Full details of the consultation are on the ERC website and all residents are invited to respond to the consultation.
- Mrs McGuigan confirmed that the Grade 4 PSA for Additional Support Needs posts are not part of the consultation. Classroom assistant grade 3 PSAs have opportunity for redeployment or retraining if this proposed budget saving is approved.
- Crookfur in strong position due to recent refurbishment and replenishing of resources

8. School Report – roll, staffing, events, updates & news

- Roll
  - 402 (Roll has remained stable- there have been some new children and some leavers) P2, P4, have space for catchment pupils only. P5 has more spaces. All other stages are full.
  - 90/90 in Nursery Class (last 15 children to start across both sessions)

- Staffing
  - Mrs Lisa Stewart (P5)- starts an acting PT post in Carolside Primary on Monday 31 October.
  - Miss Rebecca Cox- Permanent supply and will replace Mrs Stewart's class teaching commitment
  - Mrs Mary Robertson (P1)- Has indicated that she will retire at Christmas
  - Mrs Julie O'Meara- Will return from maternity leave after Christmas and will undertake a temporary reduction in hours (0.5FTE). She will job share in P1A with Mrs Rattray, taking over from Mrs Robertson
  - Miss Pamela Gourlay (CDO)- Returned from Maternity Leave to work with the Yellow Group
  - Miss Staci Black (Senior CDO)- Will go on maternity leave 15th November. Currently advertising to recruit a temporary Senior CDO until June.
  - Mrs Fiona Rochford (Supply CDO)- On supply to replace Miss Gourlay, however contract temporarily extended to enable the nursery staff (Miss Scott, who has completed Forest School training) to continue to develop aspects of outdoor learning across the nursery and school.
  - Students- Across the term Crookfur will host students in P1, P2, P3, P4 and P6. Four students have recently completed nursery placements.

- Events, Updates & News
  - House Reward Afternoon- Livingstone
  - Dress as you Please/ Bring a Donation-10th Nov
  - Scottish SPCA- Assembly talk-10th Nov
  - Anti Bullying Week- Wk beg 13th Nov,
  - Road Safety Week- Wk beg 20th Nov
  - Book Week Scotland- Wk beg 27th Nov,
  - Christmas Fayre- 1st Dec,
  - Nativities- Wk beg 4th Dec
  - Parties- Wk beg 11th Dec
  - Official Opening Ceremony- Date to be confirmed- likely to be 12th or 14th Dec in the afternoon

- Early Literacy Development
  Programme of authority development focused on Phonological Awareness. Literacy Team Phase One- two weeks of support from CDO has been completed. Phase two- one week with two CDOs, a combination of staff training and working directly with children. Phase two will be Wk beg 13th Nov.

- PEF (Pupil Equity Fund) Update
  Three key areas of targeted intervention:
  - Literacy/Numeracy support- introduction of SLT, 123 Maths, Reading Buddies
  - Health and Wellbeing- Attachment and Nurture through Learning Centre, Relax Kids
  - Engagement in Learning- Outdoor Learning, Story Massage, Parent Workshops

- Book Fair
  £1,320.93 spent in total which provides the school and nursery class with £792.56
  Mrs Jamieson identified resource requirements in the Nursery and could refresh and re launch our story sacks programme in P1, using some of the commission for this.

9. Pupil BYOD (bring your own device)

- Mrs McGuigan advised Wi-Fi improved at CPS and considering senior pupils bringing own devices to school. Any child without device will be provided with one to use while in school. Encouraged increased use of Glow and Yammer. Digital learning week in May is the current time school working towards for p7 to use own devices. Concerns will be addressed across the parent forum and education provided for pupils and parent around internet safety.

10. Parental Involvement

- Nursery Parental Involvement - Nursery Reps met with Mrs Jamieson and Miss Adair to discuss opportunities to increase parent involvement
- P1 Coffee & chat – successful first event with a good turnout, will look at other stages
- After-school clubs – parked
- Parent Workshops - Story Massage, Internet Safety and Book Week

11. SPTC training session

To be addressed early 2018

12. Homework

- Outwith the School Improvement Plan there will be Homework Working Group of staff. They will gather views of staff, parents and pupils.
- Partnership Homework Club proposed. Parents and children could attend straight after school and staff would be on hand to offer support.

13. AOCB

- Scottish National Standardised Assessments- introduced this session in P1, P4, P7 and S3.
    - Assessments of literacy and numeracy and part of the Govt overview in measuring the outcomes of the priorities in the National Improvement Framework.
    - Norming study will be carried out. Schools will be advised wk beg 30th Oct if any children will be selected to participate.
- East Renfrewshire Standardised Tests take place in February for P3, P5 and P7.
- Scottish National Standardised Assessments due to take place April/May.

14. DATE OF NEXT MEETING

- Parent council – Thursday 23 November
- Fundraising committee – Thursday 9 November
- PC Chairs – Wednesday 21 February 2018
- Equalities forum – Thursday 18 January 2018

On behalf of:
Ms Denny Henderson
Chair, Crookfur Primary School and Nursery Class Parent Council