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Department of Education
Busby Primary School
Church Road
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Meet the Staff Wednesday 4th September 2019

Dear Parent/Carer

We would like to extend a warm invitation to parents and carers to meet the staff of Busby Primary School on the evening of Wednesday 4th September from 6.30-8.00pm. Welcome tea and coffee will be available in the central hall from 6.15pm. As this is a very busy evening in school, we would suggest pupils do not accompany you to this event. If lack of childcare poses a real difficulty and you would like to attend, please contact the school office.

The evening will give you the opportunity to meet your child's class teacher and find out a little more about class and playroom routines for this session. Each teacher will spend some time giving you useful information on a range of matters relating to your child's year ahead in school: routines, topics and reward systems etc. There will also be time for you to ask general questions in relation to these matters. Mrs Curran will be providing information on ELCC routines for both settings in the Arran rooms within the main building.

At the start of the evening, I will be in the Main Hall and will share our School/ELCC Improvement Plan and allow you the opportunity to meet with our management team if you are new to the school, or have any questions. As ever, we are always keen to listen and take your views into consideration when planning improvements, so please look out for the iPads in the school which give you the opportunity to have your say on how to make Busby Primary even better. We will be asking for feedback on **"what we do well"** and **"what we can do to improve"**. The link will also be made available on the school website.

There will then be two informal sessions to meet your child's teacher. Each session will be identical, and only repeated for families that have more than one teacher to visit. Please choose whatever session best suits you on the evening. A bell will ring at 7.05pm to allow people to move between sessions and school staff will be on hand to guide you to different classes and nursery playrooms.

Session 1: 6.45 – 7.05pm

Session 2: 7.15 – 7.35pm

We look forward to meeting many of you on Wednesday 4th September.

Yours sincerely

Gillian McRobb

Head Teacher



INVESTORS
IN PEOPLE | Gold

