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Date: 31 May 2018



Department of Education  
Williamwood High School  
Head Teacher: William Inglis MA (Hons)  
Eaglesham Road, Clarkston,  
East Renfrewshire  
G76 8RF

Dear Parent/Carer

I am pleased to enclose details of the transition arrangements for pupils who are entering S1 in August 2018.

## 1 Parents' Information Evening

An information evening, which will take place in the Ena Millar Theatre in Williamwood High School, has been organised for the parents of pupils who will enter S1 in August 2018. The evening will begin at 7.00pm and end around 8.15pm. Your son/daughter may accompany you to the information evening if you wish.

The evening will take the form of a presentation about the transition arrangements to secondary school and there will be an opportunity to take a short tour of the school, guided by some of our older pupils.

Given the large numbers expected at this event, we shall be holding two separate information evenings as follows:

- Monday 11 June 2018 for pupils currently attending Busby Primary School or Netherlee Primary School.
- Tuesday 12 June 2018 for pupils currently attending Carolside Primary School and all non-associated primary schools.

Should you be unable to attend on the date indicated, you may attend on the alternative evening.

In the meantime, please do not hesitate to contact me should any of the above require clarification.

## 2 Induction Days

All P7 pupils who will be joining Williamwood High School in August 2018 will visit the school on Wednesday 13 and Thursday 14 June as part of their preparation for next session. Pupils will be allocated to their new S1 classes and will follow their S1 timetable during these two days.

The practical arrangements for these induction days are as follows:

- Pupils should wear their current school uniform and bring their PE kit.
- Pupils should make their own way to and from Williamwood High School.
- The school day begins at 8.40am and pupils should report to the school theatre where they will be asked to sit in their new classes.



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- Pupils must remain in school during intervals and lunchtimes. There will be staff supervision of pupils at these times.
- Pupils in S3 will escort the P7 pupils from classroom to classroom and remain with them during intervals and lunchtimes.
- School meals will be available from the cafeteria. During these induction days, P7 pupils may make cash payments for their meals. Alternatively, pupils may bring their own packed lunch.

The school day ends at **2.45pm** on Wednesday 13 June and at **3.35pm** on Thursday 14 June.

Hopefully, the transition arrangements described above will ensure that your child's transfer from primary school to Williamwood High School is a positive and enjoyable experience.

Please do not hesitate to contact me if you wish any further details about any aspect of the transition arrangements.

Yours faithfully



Mrs Claire Raeburn  
Depute Headteacher



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PROTECT



Department of Education  
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Dear Parents

### **School Uniform – Maintaining the Standard**

The standard of uniform worn by our pupils continues to be excellent. Your support in maintaining this standard is appreciated.

In June 2011, East Renfrewshire Council issued all parents with a copy of its policy on school uniform (Dressing for Excellence). A copy of this policy can also be viewed on the school website.

Detailed information about our uniform is in the information section on the school website ([www.williamwood.e-renfrew.sch.uk](http://www.williamwood.e-renfrew.sch.uk)). From reading this, you will see that the blazer is an important and compulsory part of uniform for our pupils. It sends a strong message about standards in Williamwood and presents a very positive image of our school in the community. In particular, we would like to remind parents that pupils should wear formal, black shoes and should not wear black trainers or sandals. Girls should wear formal, black trousers or formal, knee-length, black skirts. Lycra fashion skirts should not be worn. We continue to hold additional uniform supplies for pupils to borrow if they are missing any of their uniform items when they arrive at school in the morning or their uniform is not in line with the school policy.

I have arranged for Stevensons to come to the school from 4.00pm until 8.00pm on Thursday 14 June. At this event, you will be able to purchase a full range of uniform items. From experience, I know that many parents find this a convenient way to buy uniform for their children. School uniform items can also be purchased from Academy Uniforms Limited.

Finally, I should wish to reassure you that the staff and I shall continue to work enthusiastically with you and your children to maintain the highest possible standards of dress at Williamwood. We appreciate your support in ensuring that all pupils are wearing appropriate uniform.

Yours faithfully

L Ferguson  
Depute Headteacher



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