

BEARSDEN PRIMARY SCHOOL FUNDRAISING GROUP

ANNUAL REPORT & FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
30 JUNE 2015**

CHARITY NO. SC043589

Bearsden Primary School Fundraising Group Trustees' Annual Report Year ended 30 June 2015

The Trustees have pleasure in presenting their report together with the financial statements and the independent examiner's report for the year ended 30 June 2015.

REFERENCE & ADMINISTRATIVE INFORMATION

Charity Name

Bearsden Primary School Fundraising Group

Charity No.

SC043589

Address

Via Bearsden Primary School, Roman Road, Bearsden, G61 2SY

Current Trustees

January Morgan-White	Chair (Elected Sole Chair 11 September 2014)
Susan Bloor	Retired as Treasurer - 6 October 2015
Claire Turner	Treasurer -- Elected 6 October 2015
Andrena McPherson	Uniform co-ordinator
Laura Thomson	Former Secretary - Elected 11 September 2014, Retired - 17 September 2015
Gillian Craig	Secretary -- Elected 17 September 2015
Andrew Conway	Retired as Co-Chair 11 September 2014
Andrea Glass	
Linda Kelly	Elected -- 17 September 2015
Gillian Lennon	Elected -- 17 September 2015
Karen McGregor	
Lorna Mitchell	
Fariel Rahman	
Claire Simpson	Elected -- 17 September 2015

Other Trustees who served during the year

Lesley Adams	Retired -- 17 September 2015
Shirley Anne Alexander	Retired - 11 September 2014
Samantha Arthur	Retired as Joint Secretary 11 September 2014
Adele Crothall	Retired -- 17 September 2015
Margo Currie	Retired - 11 September 2014
Pamela Doherty	Retired - 11 September 2014
Mandy Ford	Retired -- 17 September 2015
Alison Lapping	Retired -- 11 September 2014
Sarah Laurand	Retired - 11 September 2014
Sarah Jane McDowall	Retired - 11 September 2014
Wendy McLaren	Retired - 11 September 2014
Katharine Otway	Retired - 11 September 2014
Catriona Padmanabhan	Retired - 11 September 2014
Joanne Robertson	Retired - 11 September 2014 (Former Joint Secretary)

STRUCTURE GOVERNANCE & MANAGEMENT

Constitution

The charity is an unincorporated association. It is governed by its constitution which was adopted on 10 September 2008 and last amended on 14 January 2014. The Group was granted charitable status by OSCR on 23 November 2012.

Appointment of Trustees

Membership of the Group is open to all parents and guardians of children attending Bearsden Primary School. Trustees are elected at the Annual General Meeting which is normally held in September.

Under the constitution, there must be a minimum of 6 and not more than 30 elected Trustees at any time.

Details of all Trustees who served during the financial year are provided on page 2.

OBJECTIVES & ACTIVITIES

Charitable Purpose

The aims of the Group are to raise funds and promote social activities for Bearsden Primary School ("the school"). Its objectives are to provide the advancement of education through:

- raising funds to assist in the provision of facilities for education at the school;
- promoting social activities, and
- engaging in activities to support and advance the education and welfare of the pupils attending the school.

Activities

During the year the Group held six main charitable social events, co-ordinated the annual sponsored Readathon, produced fundraising calendars and Christmas cards. In addition, the Group continued to administer the sale of the school uniform.

The financial benefit from each event is detailed in the notes to the accounts.

FINANCIAL REVIEW

The main source of funding continues to be from organising social events and fundraising activities, including the sale of the school uniform.

Donations to the School during the year totalled £9,204.

Reserves Policy

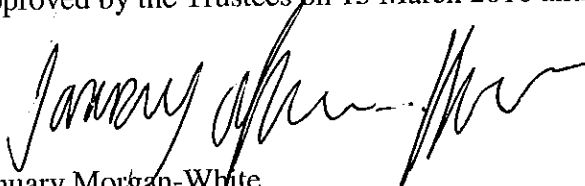
The Trustees policy is to maintain sufficient reserves to meet 6 months of standard donation requests from the school.

PLANS FOR FUTURE PERIODS

The Trustees will continue to liaise with the Head Teacher to understand the best ways for the Group to financially support the ongoing needs of the school. The Trustees will collectively agree the quantum and use of all donations made to the school throughout the year.

It is anticipated that funds will also be utilised on the next stage of the playground improvement plan during the next financial year.

Approved by the Trustees on 15 March 2016 and signed on their behalf by:



January Morgan-White
Chair

Bearsden Primary School Fundraising Group Year ended 30 June 2015

Independent Examiner's Report to the Trustees of the Bearsden Primary School Fundraising Group

I report on the accounts of the Group for the year ended 30 June 2015 which are set out on pages 6 to 9.

Respective responsibilities of Trustees and Examiner

The Group's Trustees are responsible for the preparation of the accounts in accordance with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The Group's Trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

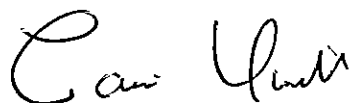
Basis of Independent Examiner's Statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements
 - (a) to keep accounting records in accordance with Section 44 (1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - (b) to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Gavin D Yuill BA (Hons) CA MABRP
52 Thorn Road
Bearsden
G61 4BP

15 March 2016

Bearsden Primary School Fundraising Group
Statement of Receipts & Payments for year ended 30 June 2015

	<u>Note</u>	<u>Year to 30</u> <u>June 2015</u> £	<u>Year to 30</u> <u>June 2014</u> £
Receipts:			
Restricted Funds			
Flightpath Grant	3	3,168	-
Unrestricted Funds			
Uniform Sales		9,179	14,979
Fundraising Events	4	13,715	11,977
Fundraising Activities	5	8,204	9,096
Shopping Commission		576	374
Other Donations		-	283
Total Receipts		34,842	36,709
Payments:			
Restricted Funds			
Donations	8	1,728	-
All Unrestricted Funds			
Uniform Purchases		5,264	11,060
Fundraising Events	6	1,915	2,070
Fundraising Activities	7	3,757	3,556
Donations	8	7,476	33,786
Other Costs		294	175
Total Payments		20,434	50,647
Surplus / (Deficit) for the year		14,408	(13,938)

Statement of Balances as at 30 June 2015

	<u>As at</u> <u>30 June 2015</u> £	<u>As at</u> <u>30 June 2014</u> £
Funds Reconciliation		
Balance Brought Forward	23,485	37,423
Surplus / (Deficit) - unrestricted funds	12,968	(13,938)
Surplus - restricted funds	1,440	-
Balance at 30 June	37,893	23,485
Bank of Scotland		
BPS Fundraising Group Account	18,559	8,067
BPS Uniform Account	19,334	15,418
	37,893	23,485

The Notes on pages 8 and 9 form an integral part of these accounts.

Approved by the Trustees on 15 March 2016 and signed on their behalf by:

A handwritten signature in black ink, appearing to read 'January Morgan-White', written in a cursive style.

January Morgan-White
Chair

Bearsden Primary School Fundraising Group
Notes to the Financial Statements
Year ended 30th June 2015

Note

1 Basis of Accounting

These accounts have been prepared on the Receipts & Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2 Nature and Purpose of Funds

With the exception of the grant income detailed in Note 3, all funds are unrestricted and may be used at the discretion of the Trustees in furtherance of the objectives of the Group.

3 Restricted Funds

Restricted funds comprise a £3,168 (2014:Nil) grant from Glasgow Airport Flight Path to be used in full to fund the provision of a lunch time sports club to pupils during 2015 and 2016.

	<u>Year to 30</u> <u>June 2015</u>	<u>Year to 30</u> <u>June 2014</u>
	£	£
4 Income from Fundraising events:		
• Christmas Fair	3,792	-
• Halloween Party	2,336	2,547
• Jumble Sale	2,688	3,032
• Ladies Night	1,229	1,507
• Sports Rocks	-	4,891
• Summer Fair	2,819	-
• Quiz Night	851	-
	13,715	11,977
5 Income from Fundraising activities:		
• Calendars	1,985	2,437
• Christmas cards	3,630	3,265
• Dobbies bag packing	-	545
• Readathon	2,589	2,222
• Recipe book	-	627
	8,204	9,096
6 Costs of Fundraising events:		
• Ceilidh	-	30
• Christmas Fair	390	-
• Halloween Party	865	457
• Jumble Sale	201	335
• Ladies Night	371	238
• Sports Rocks	-	1,010
• Summer Fair	68	-
• Quiz Night	20	-
	1,915	2,070

	<u>Year to 30</u> <u>June 2015</u> £	<u>Year to 30</u> <u>June 2014</u> £
7	Costs of Fundraising activities:	
	799	839
	2,958	2,717
	<hr/> <u>3,757</u>	<hr/> <u>3,556</u>

	<u>Year to 30</u> <u>June 2015</u> £	<u>Year to 30</u> <u>June 2014</u> £
8	Donations made	
	1,728	-
	7,476	33,786

Donation of £1,728 restricted funds in 2015 (2014:Nil) was to exclusively fund the provision of a lunch time sports club in line with the Flight Path Grant application.

- 9 No Trustee received any remuneration in relation to their position as Trustee of the Group (2014:£Nil).
- 10 The Trustees have reviewed the carrying value of uniform and tuck shop stock and deemed it prudent to write off the value of £1,027 (2014: £1,926).