

**St Joseph's Academy Parent Council**  
**Minutes of Meeting 8<sup>TH</sup> October 2018**

**Attendance**

<b>Parents</b>	
Jim Campbell (Chair)	
Julie Batchelor	
Deborah Boyd	
Derek Campbell	Apology
Sharon Christie	
Lesley Cuthbertson (Treasurer)	
Gavin Duffy	Apology
Mairi Gribben	
Shirley Harkness	
Jackie Livingstone	
Kate McLean	Apology
Douglas Thomson	
Fiona Rosa	Apology
Grace Walker	
<b>Staff</b>	
Joseph Kane (HT)	
Stephen Cowan (DHT)	
<b>Councillors</b>	
Fiona Campbell	
Maureen McKay	

**Parent Council Business**

**Welcome and Opening Prayer**

Jim Campbell welcomed everyone to the meeting and led the opening prayer.

**Minutes of Previous Meeting**

One amendment to the previous minutes. Under AOCB – Mobile phones, previously read

*Not all pupils have access so shouldn't be used to record homework*

Amended to;

*Not all pupils have access therefore staff shouldn't rely on pupils using mobile phones to record homework*

All other points were agreed as an accurate representation of the meeting.

## **Matters Arising**

- Bank account signatory – Paperwork to be passed to Joseph Kane for inclusion on the list of authorised signatories. **Action: LC / JK**
- Further discussion around the (perceived) inequity of the way in which senior phase travel was funded for pupils travelling to other schools in EA to study subjects not available at the required level in their school of attendance. It was suggested that if further information is required around how much Stewarton Academy spend on Transport, then a Freedom of Information request be submitted.  
Jackie Livingstone confirmed that a Demonstration of the considered teleconferencing facility was given at the last PSG meeting.

## **Head Teacher Report (Appendix 1)**

Discussion items included:

- Events and activities
- S4-S6 Awards Ceremony
- S1 Mass of Welcome and S6 Caritas and Investiture Mass
- Community Diversity Event
- Staffing
- Attainment Review Meetings
- Curriculum Consultation

## **HT:PEF 18/19 (Appendix 2)**

Following consultation at the previous PC Meeting, Mr Kane has taken on board suggestions made and amended the proposed PEF shortlist, with the removal of the 'Tree of Knowledge' element which will be picked up by EAC.

Mr Kane advised that there was a 100% uptake of pupils put forward to the Bethany Trust Counselling, with all pupils attending all sessions.

Mr Kane tabled 4 PEF Funding Bids from;

Support for Learning (Appendix 3)

English Department (Appendix 4)

Music (x2) (Appendix 5)

All bids were discussed and considered with only 1 of the Music Department bids rejected (Memory Sticks)

## **Treasurer's Report**

LC advised that the latest balance is £1495.85.

Only 1 payment to be made from the above for the funding of additional lockers approved at last meeting (£425).

## **Correspondence**

DT advised that he had received an email from Lauren Galbraith of Barnardos offering to share information regarding a new service they are operating in St Joseph's called New Horizons.

The leaflet provided by Lauren was shared with the PC.

It was agreed that Barnardos should be invited to a future meeting, possibly in January.

**Action: JC to confirm the Barnardos representative attached to the school is indeed Lauren Galbraith**

## **AOCB**

**GDPR** – To comply with the requirements of GDPR, DT is in the process of trying to set up a dedicated email account for SJAPC. The email will be accessed by the elected members. Should an elected member step down or leave the PC, the password would be changed. **Action: DT**

**ASN** – JC advised that he was contacted by and been in discussion with a Parent with Additional Supported needs. The Parent has offered to attend the next meeting to discuss the support in place for children with ASN. The PC accepted the offer. **Action: JC to invite and organise**

## **Closing Prayer**

JC led the closing prayer.

## **Dates of forthcoming meetings for 18/19**

- Monday 26<sup>th</sup> November
- Monday 28<sup>th</sup> January
- Monday 11<sup>th</sup> March
- Monday 29<sup>th</sup> April
- Monday 10<sup>th</sup> June