General Meeting

Minute of meeting held on 11th November 2019

**Present:** David Mitchell, Laura Lyon, Reid, Paul McCaffrey, Nicole Adrain, Georgina Richmond, Lauretta McKenzie, Rose-Ann Cunninghame, Elaine Smith, David Caulfield, Wendy McSheffrey, Arlene Robertson, Elaine Cramond, Mike Sharp, Jennifer Gaskin, Maria Cumming, Elaine Goudie, Jennifer Lancaster, Gail Wilkie, Rhoda Howe, Patrick Rowley, Gordon Jenkins, Nicola Shaw, Fiona MacKenzie, K McIntyre, E Goudie, A Goldie

**Apologies:** Michael Waddington,

**In Attendance**: Ryan Miller, Graeme Johnston.

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| **Welcome and Introduction** |
| David Mitchell opened the meeting and welcomed those present.  |
| **Adoption of Minutes** |
| Minutes of the September meeting were proposed by Karen McIntyre, seconded by Nicole Adrain. Minutes of October were proposed by J Lancaster, seconded by E Goudie |
| **Treasurers Report**  |
| Nicole Adrain presented the Treasurers account. The bank balance currently stands at £7,406.47, still some cheques to be cashed. Bids sanctioned:* PE Mark Renny, £1500
* Pupil Support, Baldy Bane £600.00

It was noted that Stewarton school fund was awarded £1000.00 for board works; this was cancelled costs were offset against bid from pupil support-Baldy Bane.Financial Support chart 2017 to 2019 – distributed to Council.   |
| **Matters Arising** |
| * September minutes- it was noted by R Howe about Hockey equipment – Goal Keepers Kits to be purchased.
* Standard Circular 23 – Procurement Update- Wendy Murray will visit next meeting held 9th December.
* Constitution – still sitting with Head of Education to be signed off.
* GDPR some forms outstanding, please see D Mitchell.
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| **Fund Raising sub-group** |
| Elaine Smith gave an update on fund-raising activities.Christmas Market* All underway, raffle books given out. Posters have been put around Stewarton, Flyers to go in school bags.
* As many parent helpers as possible are required to assist possibly from 4.30 onwards, please contact Elaine Smith.
* Over 80 stalls coming. Rota looking good, School band playing, Nether Robertland choir, Non uniform day arranged (bottles and chocolate will be the donation). Help required to assistant 22nd November.
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| **Head Teachers Update** |
| Mr Miller gave a presentation to the group with regards to insight attainment data on attainment, covering Literacy & Numeracy S4, S5, S6. Explanation given on tariff points, Stewarton data, virtual comparators, East Ayrshire, National Average. It was noted that DYW attainment is not captured on insight. Cohort data will be updated to insight in February 2020. Mr Miller will email presentation out to Parent Council. General Update: * Stem will run Wednesday 13th November
* Non uniform / children in need 14th,15th November
* S1 Parents Evening 26th November
* Xmas Market 28th November
* S3 Parents Evening 5th December.

Staffing:1. Mr. Scott – Modern Languages will moved go Grange Academy on the 11th of November.
2. Mr Wilson – Physics has been successful in a new post moving to Kings Park. Post has been advertised.
3. Miss Hudson - Maths will return from Maternity leave on the 21st January 2020
4. CRA interviews being held 14th November.

Respect me update:* Five staff have been trained - 6 Parents trained.
* Respect Me Policy will be written this session.

Other: * The school will receive 15 new Promethean Boards.
* Future of School Building – meeting with HQ before Xmas.

Some discussions took place with regard to the school build- changing rooms for Hockey pitch.  |
| **ASN – A Robertson.**  |
| Pilot started for IT – will speak more at next meeting |
| **A.O.C.B** |
| School App discussed. Updates from Parent Council to be uploaded to school app.  |
| **Date of Next Meeting** |
| Monday 9th December 2019 |