If phoning or calling please ask for: School Transport on 01563 576334

Ref: GD/MD

Date: 04 December 2019

Head Teacher

All Schools

Dear Head Teacher

**Transport**

The festive school closure on Friday 20 December 209 whereby **all** schools close at **2.30pm** will no doubt have an impact on pupils who access school transport. We have many linked contracts that serve both primary pupils as well as secondary pupils across both mainstream and ASN schools.

To ensure efficient transport provision on this date and to ease congestion, all contractors will arrange to collect primary children at **2pm** and secondary pupils thereafter at around **2.30pm.**

Please note exceptions are

* Loanhead primary to be collected at 2.15 pm
* Netherthird Decant to be collected at 2.15 pm and Link to Rural to be collected at 2.30 pm.
* Willowbank primary and Hillside primary to be collected at 2.30 pm
* Grange Academy to be collected at 1.50 pm and Park Primary to be collected at 2.30 pm
* St Josephs Academy and St Andrews to be both collected at 2 pm
* Loudoun Academy to be collected at 2.30 pm
* Kilmarnock Academy to be collected at 2.30 pm

I would be grateful if you could notify parents of these arrangements.

Yours sincerely



George Corbett

**Contracts Manager - Transport**