

Onthank Primary School
School Arrival from Monday 28th September 2020

Dear Parent/Carer,

Following feedback from our young people, parents and staff we have revised some of our entry and exit times and areas. This is also due to the ECC renovations being completed, which frees up an entrance that is more suitable for some of our classes which was not previously in use.

We kindly ask P3 parents not to enter the playground at drop off or pick up times. When asked, the children felt happy and confident with this change.

Arrival from Monday 28th September 2020

- All of our entry doors and gates continue to be colour coded/labelled and your child's class should enter the door and playground area noted below at the allocated time to allow for staggered arrival.
- **P1-P2 parents/carers** are asked to enter from the back playground via the 'Enter Only' **RED GATE**, staying in a physically distant queue to drop off their child. Parents/Carers will then leave the playground via the 'Exit Only' Gate.
- **P3-P7 parents/carers** are asked to drop their child off at the 'Enter Only' gate and **not enter** the playground with their child at this time.
- Staff will be staggered around the perimeter of the school and playgrounds to guide and support families where required.
- Parents/Carers are asked not to gather at gate entry points and are responsible for maintaining Government physical distancing at all times.
- Please also note that dogs are not permitted to enter the school playground areas.

Please note our changes below:

Primary 1 - All P1 pupils will start school at **8.55am and finish at 2.55pm** entering from the **RED GATE** and follow the one-way system to the exit gate. The red gate is now situated in the lane near the ECC new garden at the side of the school.

Primary 2 - All P2 pupils will start school at **9.05am and finish at 3.05pm** entering from the **RED GATE** and follow the one-way system to the exit gate. The red gate is now situated in the lane near the ECC new garden at the side of the school. Pupils will enter the building via the **VIOLET DOOR**, which they already use at break and lunch times.

Primary 3 - All P3 pupils will start school at **9.05am and finish at 3.05pm** entering from the **FRONT PLAYGROUND** via the **GREEN DOOR**.

Primary 7 (Mrs Mills & Miss Howat) - Pupils will start school at **9.05am and finish at 3.05pm** and should continue to enter and exit via the **BLUE DOOR**.

Primary 7 (Mr McNichol) - Pupils will start school at **8.50am and finish at 2.50pm** and should continue to enter and exit via the **VIOLET DOOR**.

Overview of Entry and Exit Times

STAGE	START TIME	STOP TIME	ENTRY DOOR	PLAYGROUND
ALL P1	8.55am	2.55pm	RED GATE to RED DOOR	Back Playground - near ECC new garden
ALL P2	9.05am	3.05pm	RED GATE to VIOLET DOOR	Back Playground- near ECC new garden
ALL P3	9.05am	3.05pm	GREEN	Front Playground
ALL P4	8.50am	2.50pm	GREEN	Front Playground
P5 Miss Cook	8.50am	2.50pm	PINK	Back Playground
P5 - all other	8.50am	2.50pm	YELLOW	Back Playground
ALL P6	9.00am	3.00pm	BLUE	Front Playground
P7- Mr McNichol	8.50am	2.50pm	VIOLET	Back Playground
P7 - Mrs Mills	9.05am	3.05pm	BLUE	Front Playground
P7- Miss Howat	9.05am	3.05pm	BLUE	Front Playground
Centre Classes	9.00am	3.00pm	PINK	Back Playground

COVID-19 Management

- Please do not send your child to school or ECC if they, or any of your household, have symptoms of COVID-19. Please alert us to this immediately should this occur.
- Please arrange to pick your child up from school immediately if you are contacted to advise that they are symptomatic, and follow subsequent medical advice. Schools have to ensure that any child/young person who is symptomatic is taken home as soon as possible.

How can I help?

As a final helpful list to parents, can you please support us by:

- Reinforcing hygiene measures and social distancing with your child (ren).
- Having your child (ren) bring tissues to school to capture any coughs or sneezes.
- Ensuring your child does not bring unnecessary items to school.
- Reinforcing positive, safe relationships between all children and our staff.
- Dropping your child off at school gates and allowing them to enter the playground area independently.
- Understanding that we are not permitted to allow visitors to school buildings, other than in emergency or other exceptional circumstances.

Thank you again for your support as we continue to adapt school protocols to ensure your child's safety and positive learning experiences are at the heart of our community.

Stay safe.
Mrs Wright.

