



Onthank Parent Council AGM Minutes

Wednesday 5th October

7 pm Onthank Primary School and via Microsoft Teams

Attendees		Apologies
Hayley Boyd Lora Barclay Nicola Johnson Alison Wright Glynis Findlay David McIlwraith Karen Cook Ross Jamieson Elaine Paton	TLindsay Cairns Caroline Caldwell Claire Haggerty Leoni Graham Karen Paterson Nicola Lee	Tina Clugston Susan Muir
Agenda		
<ul style="list-style-type: none"> ● Introduction & Apologies ● Constitution Changes ● Office Bearer Vote <ul style="list-style-type: none"> ○ Chair ○ Treasurer ○ Secretary ○ Introduction of Church Representative ● Treasure Update ● Monthly Meetings & Communications ● Council Aim for 2022-2023 ● AOB 		
Minutes		
<ul style="list-style-type: none"> ● Constitution Changes <ul style="list-style-type: none"> ○ The following proposed change to the constitution was raised: <ul style="list-style-type: none"> ■ Section 9 - The Annual Meeting will be held at the first meeting of the Parent Council of each School Year to The Annual Meeting will be held at the second meeting of the Parent Council of each School Year. ■ No objection raised from the attendees. ● Office Bearer Vote <ul style="list-style-type: none"> ○ Chairs - Hayley Boys & Lora Barclay confirmed that they would be happy to stay as Chairs. <ul style="list-style-type: none"> ■ This was initially proposed by Karen Paterson and seconded by Leoni Graham. ■ Elaine Paton raised concerns around the current chairs and the lack of organisation with minutes & agenda being issued too late. 		

- Lora explained that this month's agenda was delayed due to personal circumstances.
 - Hayley explained that the previous year has been an adjustment due to the change of multiple changes within Office Bearers (Co-Chair, Secretary & Treasurer), along with COVID and issues with accessing the bank account.
 - Alison Wright suggested that this year is considered as a fresh start with COVID restrictions removed.
- **Treasurer** - Nicola Johnstone happy to continue in her role as Treasurer
 - This appointment was proposed by Karen Paterson & seconded by Leoni Graham
- **Secretary** - Vacant
 - The Secretary role is VACANT.
 - The Secretary [role & responsibilities](#) were shared
- **Co-opted Members**

The council can co-opt up to 5 members.

 - Steven Swan was co-opted again for this year for his support around event & community Support.
 - Amy Tanner (New Laigh Kirk Family Worker) was co-opted this year following the pastoral care for Onthank has been allocated under the responsibility of the New Laigh Kirk. Amy has been involved with the school recently with the donation of school bags, assembly attendance etc...
- **Finance**
 - It was confirmed during the meeting that access to the account was finally complete
 - Nicola Johnstone confirmed that the balance into the account is £1001
 - Lindsay Cairns confirmed she was still holding on to some donations
ACTION: Lindsay Cairns to hand over those outstanding donations to the school office for it to be transferred to Parent Council account
- **Monthly Meetings & Communications**
 - Meeting will be face to face going forward due to the difficulty of hosting a hybrid.
 - Consensus was that face to face is proving more productive.
 - Local authority council member to be invited to all meetings
 - Hayley Boyd confirmed that the invites do go out to them.
 - Regular Communication will continue through the relevant Whatsapp group.
 - School communication will continue to come through the App
 - Alison confirmed that she has managed to work out how to push calendar entries which will enhance the availability of information
 - Elaine Paton raised the issue around not being able to respond on the app.
- **Council Aim for 2022-2023**

With the restrictions eased, the chairs suggested to the parent council the following Aim for the upcoming year

- Set a fundraising target. Target to be defined at the 1st Fundraising Meeting. The fundraising target would then be presented as a visual.
 - Consider fundraising to go into the “[Poverty challenge](#)” and support the school to go into a zero cost school.
- Host a minimum of 3 events for the families
 - Halloween Disco (Wednesday 26th October)
 - Christmas disco (Thursday 15th December - TBC)
 - End of year Event based on the pupils requested of having an “Onthank got talent”
Plan is to plan this early so the pupils have time to think & prepare.
- Promote parental engagement
 - Topic Health Walk (babyloss, challenging bedtime routine, etc..)
 - Increase visibility of the parent council & its members
- Meet with pupil council 4 times to support each other
 - Alison Wright confirmed that the campaign was ongoing for pupil chairs which was noted with various posters around the school of candidates looking for votes.
- **AOB**
 - Consultation complete and has been approved by the cabinet. It is now going through the bid process. If granted, Parent Council needs to be involved in inputting what is needed for the new proposed centre.
 - Alison Wright discussed the following items:
 - Presented the [Poverty challenge slides](#) which schools have been requested to support
 - Lora Barclay discussed that East Ayrshire Parent Steering Group suggested that the Parent Council discussed the available funding for [Financial Inclusion Officer](#). This has proved an extremely useful resource for Loundoun where it was identified a number of families were not applying for benefits they were entitled to.
 - Confirmed the fantastic news that Onthank Primary School was awarded Right Respecting School Gold Award!
 - McMillan event was really successful and the school raised £1249.89 for McMillan. During the event, the school took the opportunity to carry out small focus workshop on the Curriculum Rationale.
 - Parent night is on Wednesday 12th October and Thursday 13th October. Parent Council are welcome to have a table within the library to meet more parents
ACTION: Parent Council to organise attendance
 - The school is looking to run various workshop such as dyslexia etc..
 - Alison called out for support from the Parent Council on Social Media interaction. Requesting to promote positivity and ensure any issues



should be addressed directly with the school rather than posting on
Social Media