



## Ochiltree Primary School Parent Council Meeting

Wednesday 21<sup>st</sup> January 2026

Ochiltree Church Hall at 7:00pm

**Attendees:** Margaret Donald (Chairperson), Claire Samson (Treasurer), Elaine Gemmell, Karen Watson, Denise MacColl, Maxine Gorman, Kirsty Rowe, Jennifer Musson, Wendy Williams, Fiona Monaghan, Lauren Bryden, Louise Campbell, Rebecca Hamilton

**Apologies Received:** Siobhan Ferrol, Heather Robertson (Secretary), Arlene Walker, Laura Mair, Emma Sloan

**Minutes of previous meeting:** **Proposed: Clair Samson**  
Wednesday 26<sup>th</sup> November **Seconded: Jennifer Musson**

Margaret welcomed all to our meeting.

| Agenda Item  | Action | Notes |
|--|--------|-------|
| <p><b><u>Previous Meeting Action Points</u></b><br/>Action Points will be addressed, if necessary, as they arise throughout the meeting.</p> <p><b><u>3. Chairperson's Report</u></b></p> <ul style="list-style-type: none"><li>• Minute man Christmas order was delivered me and Claire went in and checked them. There were a couple issues, but they were rectified within 24 hours. We need to decide as to what we do next year asap.</li><li>• As discussed at the previous meeting we were changing the constitution to reflect the changes to pvg. I will link in with Heather to check the status of the pending applications and get them finished.</li><li>• Jen, Laura and Kirsty (see if they have opened links.)</li><li>• Elaine, Emma, Karen, Rebecca, Arleen, Claire all done</li><li>• Details can be taken at next meeting for next round of pvg checks.</li><li>• Janice has fully stepped back from the PC, with this we need to look at the whatsapp group and mailing list for the pc minutes and update. Don't think it was done at the start of this year. We will need to get a post done for the app to ask for people to email the pc if they want to receive the pc minutes.</li><li>• Quiz night decided Friday 27<sup>th</sup> February. No need for pvg check as we are not in charge of the kids, parents are. Quiz Master to be Mrs MacColl. £15 a team with grand prize for winner (tie breaker question or challenge). Raffle prizes.</li><li>• Spring fling dance ?</li><li>• The Christmas market was great very busy with the help of the school choir and dance group.</li></ul> |        |       |

- School nativity 12<sup>th</sup> was fab and it was great getting the chance to take pictures again this year. Video uploaded to blog. We announce the winners of the lucky number. With Kim Philips donating £50 back to the pc. Thank you, letter, needed.
- I attended the 9ccg conference yesterday and did the tour of Dumfries House, which included the residential area. 50 kid max. Very impressed with the area and what the provided. Climbing, archery, bush crafts, stem, crafts, sewing, gardens etc. so might be worth a look for future residential trips? Neitherthird use it every year and this would also help with cost as no buses would be required.
- Donation for the Mud kitchen to the mans Shed suggested £30. Agreed that the donation would be made.
- I have decided to step down as Chair in the AGM in August, I feel I cant give it as much time as it needs with other commitments. We need to look at Future proofing the pc for PVG signatories.

#### **4. Treasurer's Report**

Claire provided the following details.

##### Money in

Lucky number £378.00

Xmas Market £292.10

Donation Mrs Phillips £50.00

##### Money out

Xmas cards £820.00

Panto £261.00

Claire Prizes (Lucky number) £300.00

Bank Charges £5.67

##### Breakdown of the fundraising

Xmas cards: IN £1374.50

Out £820.00 £884.50 Profit

Lucky number: IN £600.00

OUT £30.00 £300.00 Profit

Christmas market: IN £70.10

OUT £0 £70.10 Profit

- **Bank Balance** is opening this at **£1996.06** available to the PC.

### 5. Head Teacher's Report

- The school is delighted to welcome Miss Maxine Gorman into her new role as DHT. Her remit has not yet been finalised, but she is enjoying getting to know the children and getting up to speed with our improvement agenda.
- Dates for the diary have been shared again with curriculum over views about to be issued. The school has made the decision to move to 3 planning terms to align with the tracking periods.
- All the classroom remedial works are now completed with communication friendly displays standardised across the school
- The school has engaged in a maths masterclass with the central team as part of our work on the excellent lesson and inclusive practice (detailed in the School improvement plan ). We will be continuing to develop this over the rest of the session through collaborative planning , moderation and observation. We have refreshed a number of resources for maths through our pef budget. We have also purchased Sumdog which will be used for assessment practice and home work.
- The school has been given Nessy licences across the school and this will help to support or development of phonics and spelling and again can be accessed at home for homework
- We have purchased a set of reciprocal reading resources based on current topics to support reading ( particularly non fiction in second level and these will be introduced this term . The upper class are now also using giglets to support reading as well as our school library.
- We participated in the sports hall athletics which was a great experience for our p6/7 pupils and we await the completion of the heats to see if we have progressed to the next round
- We have a number of clubs starting up again with football starting on a Tuesday , stem on a Friday with Made safe and a new Move Maker group about to launch, We have an offer from Louis from the Kings foundation to support the garden and also the introduction of curling with the Ochiltree Hub.
- We are working alongside archaeology Scotland to develop our Interdisciplinary learning for the last term as we explore what it means in Ochiltree to be 50 . This is a pEF funded project designed to develop teacher skills around enquiry based learning and also aligning to heritage heroes, CfE and the Skills development Scotland meta skills
- Whilst P6 are working on the leadership programme with Barry our sports co-ordinator we will be introducing the my world of work achievement portfolios as part of our transition .
- Positive feedback was received from parents involved with 100% of those responding stating an improvement in the processes around supporting our learners.
- We have 5 enrolled at present for P1 with no placing requests out

**Agenda Item**

**Action**

**Notes**

## **6. Fundraising**

- Quiz to start at 7pm (Family friendly quiz)
- We have been given the bowling club free of charge for the Quiz night.
- Team size max at 6 per team. £15 a team to be paid into the PC bank account with name of team and number of people.
- Capping tickets at £80 for capacity.
- Raffle prizes
- Format to be sorted and given to Mrs MacColl
- One Quiz winner with tie breaker question or activity
  
- Looking at holding an easter raffle with coloured hampers

### **Agenda Item**

**Action**

**Notes**

## **7. AOCB**

- Primary 1 What is happening at the moment- Miss Smith is full time for the P1's to give continuity for the class given the absence of Mrs Kane.
- Spring fling disco DM looking to make booking for Thursday 19<sup>th</sup> March
- Need to look at structure thinking about drink breaks to avoid spillages can be discussed at next meeting.

### **Details of next meeting:**

Next meeting is planned for:

**Wednesday 18th February meeting was a non-minute meeting only for event finalisation details.**

**Next meeting: Wednesday the 22<sup>nd</sup> April – church hall 7pm**