

Newmilns Primary & ECC Parent Council Minutes 2nd October 2023

- Welcome, agenda and minutes emailed to everyone, printed for tonight asked view what was preferred and majority wished to also have a paper copy at meetings.
- Members in attendance: Jennifer Brown, Renee Stirrat, Chelsea Gallagher, Courtney Jackson, Leighann Devlin, Heather Lewis, Wilma New, Claire Kennedy, Summer Smith, Louise Lang, Nicole Wilson, Laura Simoes, Jillian McCracken, Fraser Lewars, Kayleigh Weir.
- Apologies from Karen, Stacey, Sarah, Pauline and Debbie.
- Minutes of last meeting - 18th Sept agreed with no amendments suggested, Claire and Jillian will arrange these are published / shared.
- APs – action log emailed on 2nd, suggested that this is kept up-to-date by secretary and can be circulated along with draft minutes and agenda for the next meeting prior to meetings. This was agreed. (Chair has completed APs template and sent to secretary to add any other points to help with this new process).
- Chairs update – Parent Council Steering Group met Tue 26th Sept update
 1. Was a presentation of the Community Health and Wellbeing Fund. Brief discussion of potential projects at PC meeting, and ask to follow up ideas in between meetings. (Chair has since sent an email with info and the ask for a group to think about this and bring back to next meeting.) Heather offered to look into the toast to go service.
 2. The Safer Schools App has had some glitches between android and iPhone, EAC are aware and upgrade no.4 is hoping to fix some issues. Around 13k adult accounts so far.
 3. Email from EAC about use of the school as a polling place for 2024, do the PC wish to submit an objection. Voted and all content to allow, this is normal procedure.
 4. For the minutes Chair aware we didn't appoint an auditor of the books at the AGM because at that point we had no treasurer, no access to accounts and no previous appointed auditor to ask in advance. However, want it to be on the record this is being considered and we are pursuing various options to ensure compliance.
 5. Have sought EAC independent advice re the AGM and will get this meeting arranged asap
- Treasurer update – Chair provided update in absence of treasurer. Bank account forms completed and with RBS for swapping of signatories. As previously mentioned are pursuing someone to audit the books. Colour run PC spent £94.87, took in £142 so made a profit of £47.13 and £59.69 paid from PC fund to sponsor sunglasses for run. Several members to be re-imbursed and hall booking to be paid as soon as have access to accounts. Asked for views on paying hall in cash, agreed by committee as long as is receipted.
- Social media – 63 members, 50 saw poll and 24 voted, proposed a social media policy
- Head teachers update - £1875 raised for school fund from colour run, parents evening 12th Oct, school photos 31st Oct, harvest art gallery in gym hall and will be collecting donations for food bank, signed up for EAC clean green award, Halloween can come dressed up to school, calendar function in app will be updated with dates

and lunch menu, 17th Nov children in need. The trim trail is in need of repair again. High lights from this term- p6 skiing, p1/2 open afternoon, Fridays musical maths afternoon with Chris Smith and after school clubs starting.

- There was a discussion and agreement upon a group photo of PC instead of individual Photos.
- Leavers hoodies - vote taken 14 members agreed to proceed with prices and design shared with committee with parents paying £10 each and PC subsidising the balance (around £8-11.60 per child depending on size)
- Christmas fayre – The let for hall booking confirmed, discussion of possible Santa's(to be confirmed), the Tara offered to donate £50 towards Santa selection boxes for the Fayre, in process of agreeing and taking payments from stall holders, suggestion of doing pancakes at our tea/coffee/hot chocolate stall, Mr Spence to measure up hall to check max no of stalls can fit in, bank details to Claire to request payments.
- AOB - We agreed to give publicity to companies donating (within reason) . There was a discussion on the PC paying for buses for Xmas trip as we usually do, this will be in the region of £380, vote on whether PC were happy with this 13 voted in favour. Jillian will confirm value with PC before booking.

Date of next meeting- 6th of November 2023, 18.30-19.30