

Newmilns Primary & ECC Parent Council Minutes
18th September 2023

1. Welcome. Focus of meeting on the Christmas Fayre.
2. Members in attendance:
In person - Pauline Donnelly, Summer Smith, Louise Lang, Jillian McCracken, Frazer Lewers, Jennifer Brown, Chelsea Gallagher, Claire Kennedy, Kayleigh Garforth, Wilma New, Debbie Campbell, Nicole Wilson, Laura Simoes, Heather Lewis, Sarah Clark. On video call - Renee Stirrat, Kayleigh Weir, Courtney Jackson and Leighann Devlin. Apologises Karen Warner, Stacey Miller.
3. Chair confirmed all actions points from the AGM had been completed and asked if members were content with AGM minutes. Agreed these were a true representation of the conversation. All arrangements are in place for this weeks Colour Run at the school.
4. As we are a new committee it was discussed getting parent council members pictures put within school/ grounds so parents and carers know who their parent council are.
5. We discussed ideas for the Christmas fayre and made final decisions on PC stalls, pricing for Santa's grotto, advertising and logistics.
6. Each parent council committee member agreed to tasks for the Christmas Fayre, some stalls are needing more volunteers and those not in attendance will be asked to contribute to stalls, relief cover or set up/tidy up on the night.
7. It was also discussed about meetings being made earlier so as a group it was agreed upon 6.30-7.30pm as a trial going forward.
8. Action points:
AP1: publish AGM minutes (Jillian & Claire)
AP2: take photographs of PC members for school (all)
AP3: get the let in for school hall 1st December 5.30-9.00pm (Jenny to speak to Carol in office)
AP4: prepare list of local businesses to ask for donations/sponsorships/raffle prizes (Jenny to collate lists)
AP5: start sourcing decorations for Santa's Grotto, book Santa (Debbie & Wilma)
AP6: prepare raffle donations letters from kids (Mrs Neilson)
AP7: ask for chocolate/bottle donations (school will stagger over next few weeks)
AP8: social media posts advertise and book stall holders (Claire)
AP9: design posters and get online / shops (Claire / Jenny)
AP9: prepare thank you letters from the kids to make it more personal (school)
9. Date of next meeting – 2nd October 2023, 18.30 – 19.30