

Attendees: Marion Smith

Andrea Fergusson (Head teacher)

Joanna McGahon (Depute Head teacher)

Sister Mary Mabel (Diocese representative)

Sarah McDonald (P6 parent)

Jacqueline McCreadie (P3 Parent)

Councillor David Richardson

Councillor Elaine Cowan

Item 1.

Parent Council governance document

Marion sends apologies this has not been completed.

In order for application to Tesco for blue vouchers fundraising, official governance paperwork needs to be completed. This will be completed shortly for any future fundraising that requires this paperwork.

Sarah raised issues regarding signatories and that they should be added to this document. All in agreement.

Issue of group name raised by Marion. Everyone in agreement that this decision should happen quickly and that the new name would require to be linked to the bank account (this could take some time)

Mrs Fergusson stated from a schools perspective that the new name should be included in any governance documents.

Action – Marion to complete document with relevant details discussed. New name suggestions will be put out to other parents on the understanding that a quick decision requires to be made. Marion to look into bank complications.

Item 2.

Head teachers report

Staffing –

Mrs Strachan is now on maternity leave. Interviews took place. Ms Catriona Canning was the successful candidate.

Miss Maitland was successful in interview for the position of P6 teacher and is in class full time.

The staffing changes have had an impact on Non class contact for class teachers. Mrs Strachan had previously worked in P3 all day on a Thursday. This day will now be covered by Mrs McIntyre (Mrs McIntyre is currently off on sick leave and Mr Turner will cover Mrs McIntyre's timetable until she is back at work.)

Briefing on different events prior to Christmas holidays. Panto, house trip etc and a thank you to FOMC for helping with the costs of these.

Pupil Progress meetings – week beginning 18th March

Mrs McGahon update:

P1 enrolment/transition

Enrolment has taken place and school have a definite 18 Primary 1s enrolled. Possibility for more children to enrol after visits and walk arounds from different families.

Mrs Duff and Mrs McGahon have already begun the transition process and have planned visits starting as early as February for the nursery children. Mrs Duff will visit all children who are enrolled.

Mrs Fergusson

Quality assurance.

- Several different quality assurance activities have been taking place.
- Class drop-ins
- Learning conversations with children
- Forward plan folders (teacher's plan)
- Jotter monitoring
- Tracking period 2 (children's levels)
- Child plans and Individual learning plans – letters have been sent out to communicate with parents and carers. (Dates to be confirmed)
- Sharing the learning – Parents and carers to be invited into school during term 3 and term 4.

- Curricular updates to be uploaded onto the blog week commencing 15th January.

Item 3.

Lockerbie

Mr Bertoncini and Miss Grimley attending Lockerbie with P7.

Mrs Fergusson and Mrs McGahon not able to attend in the original capacity (overnight stays) due to costing; however, Mrs Fergusson will go with the children on Monday, stay at her sisters at night and then visit the children on the Tuesday before coming home. Mrs Fergusson commented that she can go back to Lockerbie during the rest of the week if need be.

While Miss Grimley attends Lockerbie, Mrs Dunsmore will take care of P3 for 3 days and then Mrs McIntyre will look after them for the other 2 days (if Mrs McIntyre has not returned by this time, Mrs Turner will look after P3 for these 2 days).

Item 4.

School improvement plan (SIP)

- Lots of work already under way in terms of the school's vision, values and aims.
- Parent consultation (letters sent out)
- Staff taking part during meetings and consultations
- Mrs McGahon has been talking to the kids regarding this during weekly assemblies.
- Surveys to be dropped off in the community.

Mrs Fergusson looking for support from Parent Council regarding a steering group who will come together to decide what the vision should be.

Launch event to take place at the end of March. Something special in school that we can come together as a community. (Date possibly Thursday 28th March)

Do be Mindful

Mrs McCreadie and Mrs MacKinnon continue to work with the children on this as well as staff from Do Be Mindful. Having an excellent impact on children's well being.

Literacy and Numeracy

Both policies have been updated.

These staff collegiate groups are coming to an end and the focus will shortly be on the teaching and learning within our school.

Staff will look at reading into writing with Gail Elder (SAC Literacy Lead) as well as focussing on numeracy with the support from Robert McCallum (SAC Numeracy Lead)

Our upcoming in-service day will be along side our education group. Teaching staff focus will be on writing moderation as well as our faith development.

Nurture continues to have an excellent impact on our children's well-being.

Learner journals - School are hoping to increase engagement with parents and carers.

- End of Head Teacher report –

Item 5.

Fund update

Current bank balance - £4418.20 (still cheques to come out of account for Pantomime and Party foods)

- Christmas fayre raised over £2000
- Christmas carols at Tesco and the nativity tuck shops raised around £340
- Spring disco to take place 27th March. – Should not intervene with SCIAF activities in school.
- Summer show 12th and 13th June – fundraising to link in with this.
- Summer fun day – 26th June. Marion to look into bouncy castles and ice cream van.
- Miss Morrison contacted FOMC and donation of £10 per hoodie agreed.

School fund ideas.

- Garden area – require to get local businesses involved – bigger/long term project.
- Microphone/sound system – requiring a service and possibly new mics.
- Better stage extension – last time explored this was around £5000.
- Costumes for the summer show.

Elaine Cowan – brought up North West Bowling – Advised that P5 are already involved with this. Bob from NW bowling providing input for 4 weeks as well as after school club for P4 and P5. When season begins, children will be invited to bowling club to participate on the green.

Date in diary for next Parent Council – 5th March – in school at 7pm

Minutes completed by Jacqueline McCreadie