## mauchline

Mauchline Primary School and Early Childhood Centre

Parent Council Meeting

AGM

Monday 16th of September 2024

Attendees: Lorna Donnelly, Robyn Davidson, Janna Hall, Ailsa Kerr, Cheryl Crawford, Nicola Young, Lynsey Watson, Kirsty McCrindle

Apologies: Jillian Connelly, Clare Rutherford, Laura Mackie, Christina Palmer, Eilidh Casby, Claus Lohmar, Andrea Lohmar, Anne Caldwell, Maria McKell.

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| **Item No.** | **TITLE OF ITEM** |  | **Name of lead** |
|  | **WELCOME & APOLOGIES**  Lorna welcomed everyone to the meeting. |  | **Chair** |
|  | **MINUTES OF PREVIOUS AGM**  Agreed as accurate | Paper 1 | **Chair** |
|  | **MATTERS ARISING**    As the constitution currently states that each member sits for two years on the council, we have discussed changing this to three/ four years as this would alleviate the issues with having to reelect members at every AGM due to how many people are due to step down at once. |  | **Chair** |
|  | Chairperson’s annual report  Chair Report 2023/2024  I'd like to start the AGM Chair Report with a huge thanks to all PC members for the support provided to the school and the Parent Council over the last year. Everything we support the school with couldn't be done without the help of everyone in this Parent Council. It's a real team effort and you are all very much appreciated.  I'd also like to thank Robyn and Cara for all your support and advice over the last year, and to Hazel and Lesley in the office for putting up with my constant questions and all their help.  This year was, as is every year, busy! We supported the school with money towards the pantomime and buses for school trips. We provided all kids across school and ECC with an Easter Treat with the support of a very generous member of the community. We provided all p7 with ties when leaving school for RBA and we provided all incoming p1s, and outgoing preschoolers attending another primary, with gym bags for starting school.  We organised another successful Christmas Fayre and Halloween Disco. Huge thanks to Mr Leitch for all his help and support with these events. Also huge thanks to the ECC and school staff for their help in running these.  We also took forward the class fundraising Christmas Card project and supported the school with the Book Fair.  This year we look forward to supporting the school in whichever way we can, supporting all Parents and Children at Mauchline PS & ECC. We will look further into the survey results and options available re Breakfast / Afterschool clubs and look forward to any other engagement opportunities within the school.  Thanks again for all your support and look forward to another great year. |  | **Chair** |
|  | **Treasures rePort and approval of accounts**  Balance of the accounts on 12/09/2024 was £338.28. Accounts have been checked and found to be correct.  Accounts and statements are available to be viewed at any time.  Each year we must pay Connect Insurance. As the pupil role was over 300 this cst £152.  The Halloween disco made a profit of £175.81.  The Christams Fayre was a huge success at the end of last year making a profit of £838.71. 15 stalls paying £15 each made £225. £400 from the visit to Santa. Total sales from tombola’s and refreshments were £504.02. The total from the fayre was £1129.02.  Our outgoings were for tombola, refreshments and gifts from santa and totalled £290.31.  from the profits we donated £311 to the school to go towards the pantomime. This was £1 per child, 280 in the primary school and 30 in ECC.  £484.17 was banked from the Christmas card sales.  At Easter £387.95 was spent on Easter eggs and NON-DAIRY substitutes for every child in the primary and ECC. An anonymous donation of £100 was received towards this.  The Easter raffle made a profit of £56.87. £65 for tickets and £8.42 for prizes.  We spent 340 for a gambling licence. This was an initial payment and will be £20 anually.  Every year we give every child leaving primary school a new tie for their new secondary school. This year 17 cost £202.50 and every child coming into the school was given a gym bag. this cost £39.98  £600 was donated to the school to go towards school trips.  The p7’s enjoyed pizza from dominoes. this cost the parent council £96.99.  Throughout the last year we have spent £185 on retirement gifts and flowers.  Finally, we have received atotal of £68.29 from Easy Fundraising.  A full breakdown of our incme and expenditure can be made available to anyone who wishes to view it. |  | **Treasurer** |
|  | **Election of parent council members**  Lorna handed the meeting OVER TO  Robyn. The election of parent council members was as follows,  Nicola young  Clare rutherford  Lorna Donnelly  Maria mcKell  Jillian Connelly  Christina Palmer  Janna Hall  Lynsey Watson  As the only current members present the above members were PROPOSED by Ailsa Kerr and seconded by Kirsty McCrindle. |  |  |
|  | **ELECTION OF OFFICE BEARERS**  Lorna was proposed by Nicola to remain in the role of chair and seconded by Cheryl.  Clare was proposed by Nicola to remain as vice/ co chair and seconded by Kirsty  Cheryl was proposed by Lorna to remain as treasurer and seconded by Nicola and Janna.  The role of secretary has not yet been filled. | | |
|  | **MINUTES OF PREVIOUS PC MEETING**  Agreed as accurate | | |
| **9.** | **MATTERS ARISING** | | |
| **10.** | **HEAD TEACHERS REPORT**  Please see attachment | | |
| **11.** | **SUBGROUPS**  The disco will be held on Wednesday 30th of October. We will have a DJ this time. We have discussed having a raffle to be drawn at the end of the disco.  PVG’s will be required for any adult working at the disco and this will be organised by Lorna.  Kirsty will send out a request for helpers for the disco.  The Xmas fayre will be on 29th of November. A google meet will be set up for those on the subgroup to organise this.  We will have approx. 15 stalls as before. Cost per vendor will be £20 plus a gift for raffle.  Stalls will be set up from 4.30pm.  Christmas card templates have been given out. Time has been extended for orders to ensure commission is gained. | | |
| **12.** | **AOCB**  Constitution will be reviewed and updated. Mainly with time on a council seat extended.  We have agreed that we will take another parents survey forward at the parents' night. | | |
| **13.** | **DATE OF NEXT MEETING**  **4th of November** | | |