

**Personal Plan Appointments**

The Centre will be hosting personal plan appointments for every child. This will take place week beginning 11th September.

Sign up sheets are in the cloakroom for parents to sign up for the date given for keyworker group. If days and times don’t suit your family’s needs, please speak to keyworker or Cara to arrange a preferred date and time.

**Personal Plans are a legal requirement and every child must have one in place within 28 days of starting the Centre.**

 **Keeping in touch**

Learning journals- If you require your log in reset please speak to your child’s key worker or Cara

 Twitter- @MauchlineC

Please scan the QR code to access blog

**Our Aim**

Is to provide a safe, welcoming and nurturing learning community where everyone is included and respected.

**Our Vision**

Is to create a learning community where every child is inspired, supported and motivated to work hard and try to achieve the very best they can.

**Absence**

If your child is absent from the Centre, please call and let us know. Please can we ask that you share a reason for their absence if possible. This is very helpful to the Centre as it allows us to fully implement Infection Control procedures and report any outbreaks of illness to the relevant teams if children are unwell.

**Snack and Lunch Information**

We have a selection of fresh fruit for snack along with a choice of milk or water.

Lunch is served from 11.30am each day within the dining hall and follows a 3 weekly pattern. A menu is displayed in the cloakroom.

Water is available throughout the day for the children to access freely both indoors and outdoors.

Please check at the end of the day with regards to what your child has eaten.

**Helpful hints**

It is helpful if your child brings a backpack to the ECC with them with a change of clothes.

Please label items of clothing, such as jumpers and cardigans, with your child’s name.

We access outdoors in all weathers- remember there are boxes on our welly stand to store hats, gloves and scarves. Can all children bring a pair of wellingtons and put them on the welly stand. ECC provides waterproof clothing for your child.

**Key Dates and Information**

Monday 4th September- Bookbug session 9.30am

Monday 11th September- Bookbug session 9.30am

Week beginning Monday 11th September- Personal Plan appointments

Monday 18th September- Bookbug session 9.30am

Friday 22nd September- Centre Closed

Monday 25th September- Centre Closed

**Learning Journals**

We will be using online learning journals as a means for documenting and sharing your child’s experiences within the Centre. We will publish observations weekly for each child.

This platform allows parents/carers to like and comment on your children’s pages. It also has a function for you to upload information you wish to share with the Centre from home.

Please speak to Cara or your child’s keyworker if you wish for further information regarding the online learning journals.

**Groups**

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| --- | --- |
| Group Name | Keyworker |
| Blue | Lisa |
| Yellow | Beth |
| Red | Jan & Alyson |
| Green | Lynnette |
| Purple | Cara & Jen |

**Hello and Welcome**

To our new families joining us a big welcome to Mauchline Early Childhood Centre. To our returning families welcome back! Here in Mauchline ECC we foster an ethos where everyone feels welcome, included and respected. We operate an open door policy where we welcome parents and carers to share their views, thoughts and opinions within the Centre.

Our session times are 8.45m-2.45pm.

If you are dropping off or collecting your child out with these session times please use the main entrance at Mauchline Primary School.

Mauchline Early Childhood Centre

Newsletter

**September 2023**