

# Agreement Document Framework

## Plan

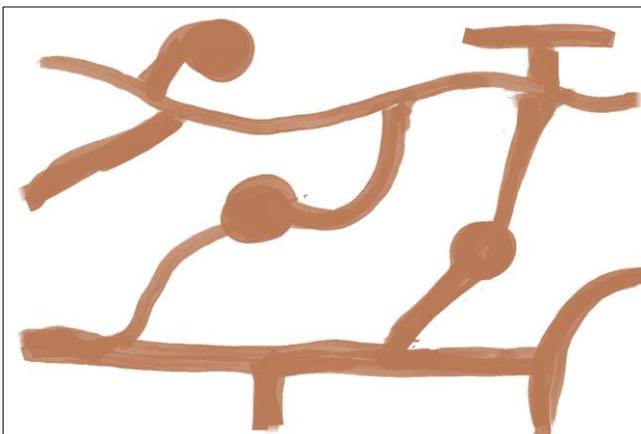
1. Identify the space
2. Plan the cut
3. Contact Outdoor Services

## Process

1. Identify the space
  - 1.1. Identify a group to lead the project, this should involve pupils and staff. You may find it advantageous to involve parents and janitorial staff at this early stage.
  - 1.2. Identify the space you wish to develop for biodiversity. To do this you may find accessing a grounds audit tool useful - <https://blogs.glowscotland.org.uk/ea/learningoutdoorsupportteam/school-estates/>
  - 1.3. Get a plan/map of the school grounds. Your school janitors or the Council planning department will be able to assist with this <https://www.east-ayrshire.gov.uk/PlanningAndTheEnvironment/PlanningAndTheEnvironment.aspx>
2. Plan the cut
  - 2.1. Brainstorm ideas for how you want the grass to be cut. You could run a competition and pupils or classes submit their ideas and designs.
  - 2.2. Draw the final plan onto the plan
3. Contact Outdoor Services
  - 3.1. Email your chosen plan to Outdoor Services <https://www.east-ayrshire.gov.uk/CommunityLifeAndLeisure/ParksGardensAndOpenSpaces/OutdoorServices.aspx>
  - 3.2. Arrange site visit at a time that both children and staff are present so that the final outcome meets everyone's expectations!

## Example

This is an example of the work undertaken by Gargieston Primary School. Pupils designed a map and then this was shared with Outdoor Services grass cutting team. To see this in practice click on the press release: <https://www.east-ayrshire.gov.uk/News/article/maze-fun-encourages-biodiversity-in-playgrounds>



Children's design of the maze, this was then cut into the space within the red line on this plan.

