

## Fenwick Primary & ECC Parent Council Meeting

10 November 2020 – 6.30pm

### ATTENDING

Donna Vivers	Chair
Carol Brown	Treasure
Robyn Davidson	Head Teacher
Laura Kelly	Principal Teacher
Laura Campbell	Depute Manager
Cheryl Stevenson	
Rebecca Batchelor	
Patricia McMillan	
Jennifer Chalmers	
Gemma Goudie	
Chris Duncan	

### APOLOGIES

Beverley Waite, Martin Vivers, Claire Hynds

	<b>Subject</b>	<b>Discussion</b>	
1	<b>Welcome</b>	Carrying forward the minutes regarding what the children have requested.	
2	<b>Actions from last meeting</b>	<b>Parking Buddy - Mr Miller</b>  Carol has emailed company to see about purchasing a personalised parking buddy, but still awaiting response. She will chase up. Cost approx £300  <b>Mill Shop Uniforms</b>  Decided not to go ahead with this. Carol has tried calling to let them know.  <b>Ayrshire Road Alliance Update</b>  Funding has been committed to Fenwick but we are unsure what is going to be put in place.  Mrs Davidson and the community council have been trying to arrange a meeting with the Road Alliance.	

<p>3</p>	<p><b>Head Teacher Update</b></p>	<p>Mrs Thomson will be taking the lead on road safety.</p> <p>Head Teachers update has been issued and a lot of useful information has been sent out on the app.</p> <p>The school are managing to do quite a lot of festive fun with the children.</p> <p>Mrs Davidson is looking at having an on-line panto for the children.</p> <p>There will be a nativity play, being filmed and edited. There will be no singing allowed but hopefully the school will be able to produce something for everyone to enjoy</p> <p><b>Virtual Christmas Fair</b></p> <p>School will be producing a booklet to be sent out on the app for parents to purchase the Christmas gifts that the children are making.</p> <p>Information for the Parent Council raffle to be over to the school for the 13 November. The parent council would like some additional space in the booklet to thank people for all their support over the years</p> <p><b>Acting Principal Teacher</b></p> <p>Huge congratulation to Mrs Kelly for getting the Acting Head Teacher post at Sorn Primary. She will be starting in the post on Monday 16 November.</p> <p>There will be an advert going out for her post shortly and a locum teacher will be coming in to cover her class.</p> <p><b>Indoor PE</b> will be starting this week and properly up and running next week.</p> <p><b>Lunches</b></p> <p>Lunches have been taking place in classrooms which has been proving a problem due to the mess, smells etc and it's not very comfortable</p>	
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<p>4</p>	<p><b>ECC Update</b></p>	<p>for the children. So, these will be moved back into the gym hall with staggered times. P6 &amp; P7 will remain having lunch in classrooms.</p> <p>Risk Assessments have been completed for other areas of the curriculum including science and drama.</p> <p>Mrs Davidson was asked if she had any difficulty in getting supply teachers, following a Facebook post from Kilmaurs Primary. Mrs Davidson confirmed that she has never had any problems and currently has enough staff within the school.</p> <p>Current school role is 113</p> <p><b>Parents Evening</b></p> <p>Everyone should have had a text about the times each meeting and parents should contact the school if they have not.</p> <p>Parent Council to put a post out on Facebook.</p> <p><b>Garden Works</b></p> <p>Shelter has been built - they were hoping to get a Perspex roof but there is a shortage so a solid roof has been built, which will have felt put on it.</p> <p>Decking area is almost finished, the playhouse and maybe the shed will be moved there.</p> <p>EAC are coming out to look at the ground of the garden to see if there is anything that can be done regarding how muddy it gets.</p> <p>EAC and ECC budget has been used for the garden works not the Fenwick Pre 5's money.</p> <p>The ECC has received donations of weed membrane and bark so will be putting that down once works have been completed.</p> <p><b>Staff Update</b></p> <p>Mrs Davidson and Mrs Campbell will be interviewing for the senior post next week with</p>	
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5	Treasurer's Update	<p>the person hopefully starting in January.</p> <p>EAC are currently recruiting for a support assistant but the ECC are not involved in that process.</p> <p><b>1140 Hours</b></p> <p>Mrs Campbell will be arranging a consultation to discuss how these new hours will work. They will not mirror school hours exactly to minimise the amount of people at school for drop off/pick up, to be able to manage lunches and staff shift patterns.</p> <p>Mrs Campbell will go with the majority on the final decision.</p> <p>No nativity will take place at the ECC but they hope to do something similar to the school.</p> <p>£912.08 in account</p> <p>Selection boxes have been purchased.</p> <p>No other expensed until Springtime</p> <p>Signatories to be sorted for the account.</p>	
6	Fund raising	<p>Christmas Task to be allocated</p> <p><b>Quiz (New Year)</b></p> <p>Donna suggested doing a Kahoots quiz to raise funds. Have a few families involved and run like a competition?</p> <p><b>Singalong</b> - probably be too difficult to do</p> <p><b>Selection boxes</b> - Donna has bought 130 and Rebecca to purchase the free from selection boxes - 5 needed.</p> <p><b>Virtual Santa</b></p> <p>Look at having virtual Santa to appear at the Xmas parties up to Primary 3/4.</p>	

7	AOCB	<p>Need to decide whether this should be pre-recorded or live?</p> <p>Carol to speak to Kirsty Fleming regarding Santa.</p> <p><b>Raffle</b></p> <p>Jennifer Chalmers has quite a few vouchers, decided against doing hampers.</p> <p>Carol suggested trying Arranview fishery, Sunnyside Garden Centre and Cowans Law Coffee Shop</p> <p>The raffle will run the same as the last one.</p> <p><b>Planning for Feb - April 2021</b></p> <p>This will really depend on what we are allowed to do.</p> <p>Events like the psychic night might not be possible due to social distancing.</p> <p>Parent Council members asked to have a think about ideas.</p> <p><b>Action Request from Pupils</b></p> <p>Can we buy any of the requested items now? Mrs Davidson to let us know the most important items and parent council is will purchase (funds dependant)</p> <p><b>Garden</b></p> <p>Currently on track for the works being done, but a plan to be produced on how to support maintain the garden for the future.</p> <p>Kirsty Fleming had resigned - thank you for all your help over the years.</p> <p>Encourage any parents who want to become members</p> <p><b>Parent Council Teams Meetings</b> - Donna to ensure that invites do not go out with members</p>	
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		<p>email addresses in them.</p> <p><b>Xmas Decorations</b> - apart from P1/2, the school has enough decorations.</p> <p><b>Conduct out with school hours</b> - Please remind all parents that teachers should only be approached within school hours and within school property.</p> <p>Teachers are not available to discuss any school issues outside of this.</p> <p>Mrs Davidson is happy to speak to any parents, who have any concerns.</p>	
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