In the first instance, the Named Person must have a discussion with the school’s Educational Psychologist to ensure a request for Assistance to the Communication Outreach Team is appropriate.

Thereafter, following discussion with Kirsty McKnight, EAST PT, please upload the completed RFA to AYRShare with Kirsty McKnight as a contact or email the completed Request for Assistance (RFA) to [eaEAST@eastayrshire.org.uk](mailto:eaEAST@eastayrshire.org.uk) *(N.B. RfA should be password protected as per East Ayrshire guidance)*

CONTACT INFORMATION

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| Kirsty McKnight  Principal Teacher  East Ayrshire Support Team  Crosshouse Campus  Playingfield Road  Crosshouse  KA2 0JJ  Tel: 01563 554974  Email: [kirsty.mcknight1@eastayrshire.org.uk](mailto:kirsty.mcknight1@eastayrshire.org.uk) |  |