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Grange Academy

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Dear Parent / Carer,

Tracking and Monitoring Pupil Progress – November 2021

Please find enclosed a copy of your child's Full Report detailing progress until the end of November 2021.

The main aims of this system are to:

- Raise attainment through regular monitoring of pupil performance
- Early identification of underperformance.
- Improve parents' knowledge of their child's progress.
- Allow for early intervention and additional supports (where necessary)
- Increase pupil responsibility for their own learning.
- Enhance parental involvement in their child's learning.

A Parents' Guide to Tracking and Monitoring

Below you will find an explanation of what each component of the tracking report means and its implications.

Subject Level

Based on work to date this is the level your child is currently studying towards and that they will be presented for with the SQA. This level may change (up and down) dependant on progress. This information would be communicated to you prior to any changes being made.

Working Grade

Within the Working Grade column in the attached report you will find that either a variety of Working Grades have been entered. These grades do not represent performance related to SQA bands/estimates but offer progress information at this point in time.

Working Grades are defined as follows:

INTERNALLY ASSESSED QUALIFICATIONS such as NATIONAL 3, NATIONAL 4 and NPAs

Working Grade	Definition
6	The pupil is on track and coping with the work of the course at present.
8	The pupil is off track and not coping with the work of the course at present. This may be a result of: <ul style="list-style-type: none">• the level of demand of the course; and/or• attendance concerns; and/or• work ethic



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NATIONAL 5/HIGHER QUALIFICATIONS

Working Grade	Definition
1	Work completed and assessments undertaken are generally achieving 70% or more on average to this point. This may go up or down as we progress further through the course.
3	Work completed and assessments undertaken are generally achieving between 60% and 70% on average to this point. This may go up or down as we progress further through the course.
5	Work completed and assessments undertaken are generally achieving between 50% and 60% on average to this point. This may go up or down as we progress further through the course.
7	Work completed and assessments undertaken are generally achieving between 40% and 50% on average to this point. This may go up or down as we progress further through the course.
9	Work completed and assessments undertaken are generally achieving below 40% on average to this point. This may go up or down as we progress further through the course.

Work Ethic

These reflect current levels of performance in regard to behaviour, effort and homework.

Attendance

A high level of attendance is crucial to a young person achieving and experiencing success. As a school, we aim for a minimum attendance of 95%. This is approximately 10 days absence per school year. It is appreciated that this year a young person's attendance may also be impacted through requirements to self-isolate etc. Please review the attendance figure for your child on the attached report. If your child requires to be absent for any reason please contact the school office on 01563 549988.

Impact of Working Grade

Working Grade	What Do I Do Now?
1 to 6	<ul style="list-style-type: none">• keep working hard – well done!• think about your ongoing assessments and how you can plan your time to ensure a good performance in each of these• use the online resources on SMHW and Glow to consolidate learning• consider a study plan• discuss with your teacher any areas that you may still feel uncertain about.
7 to 9	<ul style="list-style-type: none">• ensure you have good attendance (outside instances where you need self-isolate)• where you have to self-isolate but are not unwell – keep up to date with coursework through SMHW and Glow (Grange Academy Tile)• take advantage of any additional support your teachers may be offering.• discuss with your teachers what your immediate focus areas should be to improve your performance.

ASSESSMENT BLOCK

The January Assessment Block will be held from 7th – 21st January 2022. A timetable will be issued to all pupils during the week beginning 6th December 2021.

SUPPORTED STUDY

A full programme of Supported Study has been created and is available on our School App and School Website. Please encourage your son/daughter to take advantage of the opportunities on offer.

S4 PARENTS EVENING

The S4 Parents Evening will be held, virtually, on **Wednesday 9th February 2022** from **4:30pm to 6:30pm**.

Next Steps

Should you wish to discuss subject specific aspects of this report please contact the Principal Teachers of Curriculum as follows:

Technologies (Art, Computing, Business and Design and Technical): Mrs Cuthbert

English: Mr Crosbie

Maths: Mr Taylor

Performing Arts: Mr Ramsay

Modern Languages: Mr Wilson and Mrs Jackson

Social Subjects: Mr Gray and Mrs McGeary

PE and HE: Mr Allan

Sciences: Mrs McLean

Should you wish to discuss wider aspects of this report please contact your child's Principal Teacher of Pupil Support as follows:

Bruce House: Ms Bonnar and Mr Dixon

Douglas House: Mr Faulds and Mrs Causer

Graham House: Mr Bruce and Mrs Dunsmore

Hamilton House: Mr Alldridge and Mrs McDowall

Yours faithfully



Stephen Cowan
Depute Head Teacher