



Welcome
BACK!

Welcome...

It is delightful to see you all again after such a long time! All the staff have missed you – not just the teachers – the janitors, cleaners, office staff and classroom assistants too. It's good to have you back.



This is the first week of secondary school for our new S1s – please go out of your way to make them feel welcomed into the Grange family. They're a pretty great bunch!

New Routines...

You will notice some changes at Grange Academy this term. The purpose of starting your day with this bulletin is to give you time to learn about them. Your teacher will lead your class through a discussion of any questions you have. It is important that each one of us takes individual responsibility for being cooperative and helpful, because this is the surest way to keep the campus hygienic and to keep us all feeling confident and well. Many of the changes to our routines have been designed to reduce crowding. Let's take a look at them one at a time:

When you arrive in the mornings...

S1-3

Stay outside until 8:45. If the weather is bad, wait in The Street/Assembly Hall.

S4-6

Stay outside until 8:45. If the weather is bad, wait in your period 1 classroom.

If your period 1 classroom is a Tech, HE or Science room, wait outside the room. (This is because of safety around equipment.)

No bells between periods...

The school bell will remain in place at the start of the day, the end of interval, the end of lunch, and the end of the school day. Between periods, your teacher will release your class at the correct time. This has the advantage of thinning out corridor movement at the most crowded times. Please stay in your chair until the teacher dismisses the class - do not crowd at the classroom door.

Staggered intervals...

S1-3

Period 3a 10:25 - 11:00

Interval 11:00 - 11:15

Period 3b 11:15 - 11:30

This means that after interval, you go back to your period 3 lesson.

S4-6

Your interval time has not changed.

11:15 - 11:30

At the start of interval, please only use the back stairs. This is because S1-3 pupils will be using the front stairs off The Street.

Snacks at interval...

For just now, the school canteen will not be serving food at intervals. Please remember to bring your own snack in from home, including a drink.

The vending machines will not be available at interval or lunchtime, so please make sure you have your own drink with you.

Lunch...

In order to ease crowding, we have removed the partition between the Assembly Hall and the Street so that entire area of the ground floor is now available to all year groups to eat in. If you are in S4-6, once you have eaten, please leave the area. If the weather is fine, please go outside. If the weather is poor, you have been allocated a 'Base Room'. Please only go to your Base Room after having eaten. Food is banned from all classrooms, for hygiene reasons.

Lunch...

Base Rooms:

S4: Social Subjects and Modern Languages

S5: English

S6: Maths

NO FOOD ALLOWED IN CLASSROOMS. PLEASE EAT OUTSIDE/STREET/HALL THEN GO TO YOUR BASE ROOM OR OUTSIDE AFTER EATING.

Lunch...

All food must be pre-ordered through the school meal portal - please see the school app for information about how to do this. At the end of this bulletin, your teacher will give you time to get logged in on your phone and to become familiar with the system, if you haven't already.

Lunch...

Where to pick up your school meal:

- Main meal (hot) - servery closest to the main reception.
- Option 1 (hot) - servery nearest Tech stairs.
- Option 2 (paninis) - right hand side of cold servery (middle of Street)
- Option 3 (pizzini) - the outside kiosk
- Option 4 (sandwiches) - left hand side of cold servery (middle of Street)

Lunch...

We would encourage you to stay on campus at lunchtime. However, if you decide to go out, don't forget to take your face covering. You may not need it at school but remember it is still compulsory in shops.

Message from Kate's Kitchen: "*Grange pupils can only be served if they have texted in their order in advance, and only two pupils are allowed in at a time.*"

Home time...

S1-3

- On Monday to Thursday, period 7 ends at 3:25.
- On Friday, period 5 ends at 1:15.
- The buses leave at the usual time - between 3:40 and 3:45 approximately.

S4-6

Your period times have not changed.
The bus times have not changed.

Fire Evacuations...

If the fire alarm sounds, follow the instructions of your teacher. The muster points are:

S1: behind basketball cage.

S2: inside basketball cage.

S3: in front of basketball cage.

S4: in front of S3 classes.

Fire Evacuations...

The muster points for S5/6 have changed to allow for more spacing. They are:

S5: AstroTurf

S6: the pavement area of the bus bay. Please stay on the pavement!

One way system...

Please pay attention to the signs and arrows. On the school app, a detailed explanation is available, with maps. You have time to read through this after the bulletin, this period. A recap:

GROUND FLOOR:

- Do not enter departments from the stairwells at Technical or Modern Languages.
- Do not use the Drama Department as a short cut to the Music Department.

One way system...

FIRST FLOOR:

- The only way to enter the middle floor is from the Maths stairs.
- This corridor only has one way traffic - from the direction of Maths to the direction of HE, HI and English. This includes at period changeovers.

One way system...

- Stairs at Tech: for access to the second floor.
- Stairs at Modern Languages: for access to the first floor.
- Stairs at the end of corridors: to go down to the ground floor.

- Please don't take short cuts - we are trying thin out crowds and to reduce the number of occasions when you are meeting people coming in the other direction.

Toilets...

Pupil toilets are now open to all year groups on all three floors. This is to prevent queues and crowding.

No drop-ins to Guidance / SLT

The Guidance/SLT corridor is narrow and can become quite crowded at times, as can the Guidance base. For that reason, pupils may no longer drop in to the Guidance Base or the Depute Head offices without any notice. Instead, they will come to you!

If you wish to speak with a Depute Head, they will always be in The Street/Assembly Hall at intervals and lunchtimes. Please approach them there and they can either help you on the spot or arrange a time to come to your class and ask for you. For privacy, you could e-mail them on Glow too!

No drop-ins to Guidance / SLT

To speak with your Guidance teacher, you could either wait until your next PSE lesson, or you could request an appointment. There is a booking system on the school app. It is in the 'info' section of the app. At the end of this bulletin, your teacher will give you time to check this out on your phone. Don't worry! You will still get as much time with them as you did before! The only difference is that instead of you going to find them, they'll come to find you.

Personal Hygiene...

It is extremely important that each of us is thoughtful and responsible about hygiene:

- Please carry tissues with you to capture sneezes.
- If you do not have a tissue with you and need to cough, please do so into your elbow.
- Please wash your hands regularly throughout the day.
- Please use hand sanitiser on entering the building and throughout the day.

Social distancing...

Pupils are not required to remain socially distant but staff are. All staff will maintain a two metre distance between themselves and pupils, and between each other.

Face coverings...

You are not required to wear a face covering in school. However, if you wish to, you are welcome to. (No football scarves or masks please.)

Keeping your classrooms clean...

If each of us plays our part, we can make sure the school is hygienic. In classrooms, workshops, gyms and labs, please follow your teachers' instructions about what needs to be done. Different subjects will ask you to do different things. For example, in Business, you may be asked to wipe down your keyboard and mouse at the end of a lesson. Teachers will be joining in with this too. Please do your bit with good grace – we are all in this together. Every adult and young person on campus must join in.

Keeping your classrooms clean...

If you are sanitising equipment such as computer keyboards after you've used them, please don't spray directly onto the equipment. Instead, spray the paper towel and then wipe.

No bags on desks please! We need to keep desk surfaces clean. Bags need to go onto the floor please.

Keeping the campus clean...

It would be a real problem if Grange were to return to a litter habit the same as the one we had before Covid-19. It is simply not an option to be a litterer during a global pandemic. Littering is you deliberately breaking hygiene rules.

Please be responsible. Zero tolerance to deliberate hygiene breaches.

Visitors...

At the moment, we won't have visitors to the school. Meetings - including with parents - will take place over the phone.

School transport...

The rules for school transport are the same as the rules for when you are in the school building. Social distancing and masks are not required but responsible, careful hygiene will keep us all confident and safe.

HOWEVER, if you get a public bus, don't forget YOU HAVE TO WEAR A MASK.

And finally...

Hearing all this information about health and safety - together with these changes to Grange routines - may at first seem like a lot to take in. Keep your chin up! It is brilliant that we're all back at school, where we belong! We have a term brimming with learning, laughter and togetherness ahead of us and we have so much to be excited about and to look forward to.

And finally...

You have time for the rest of this period to log onto the school app and spend some time getting set up on the school meal portal if you haven't already. You can also re-read the other messages we have uploaded over the last week and ask your teacher any questions you may have.

And finally...

Key messages:

Keep yourself and your surroundings clean.

Be kind.

Work hard.