

Economy and Skills

Depute Chief Executive and Chief Financial Officer:  
Alexander McPhee ACMA



East Ayrshire Council  
Comhairle Siorrachd Àir an Ear

**Mount Carmel Primary School**

Executive Manager: Mr Derek Forsyth (Acting)  
Head of School: Mrs Joanna McGahon (Acting)  
Email: derek.forsyth@east-ayrshire.gov.uk  
joanna.mcghon@east-ayrshire.gov.uk

Dear Parent/Carer,

**P6/7 Assembly**

We would like to invite the Parents/Carers of children in P6/7 to attend our Assembly on Friday 2<sup>nd</sup> November at 2pm.

You will be able to find out what we have been learning about in school.

Please indicate if you are able to attend by completing the slip below.

We look forward to seeing you on the day.

Yours sincerely,

A handwritten signature in black ink that reads "Derek Forsyth".

Mr D Forsyth  
Executive Head Teacher

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**P6/7 Assembly**

I will be able to attend the Assembly on Friday 2nd November.

I will not be able to attend the Assembly on Friday 2nd November.

Child's name.....

Class .....

Parent/Carer Signature .....

Date .....