Notes for Accessing GLOW Email at home on a Corporate Device

Log into GLOW

Select MAIL from your LaunchPad

If you dont have the MAIL icon setup on your Launchpad you can access your Mail from any Microsoft Application by launching an application then selecting the WAFFLE in the top left hand corner.

When you select Mail from home you may get a blocked messaage similar to below if you are using a Corporate Device.

**Web Page Blocked!**

You have tried to access a web page which is in violation of your internet usage policy.

URL: https://outlook.com/?exsvurl=1  
Category: Web-based Email  
Client IP: 10.135.150.11  
Server IP: 40.97.156.114  
User name:  
Group name:

There will be an option at the bottom of the error to PROCEED or CANCEL

Select – PROCEED

Username and Password Box will then appear

Enter in your login Details

Corporate login name and password (you do not need (EAC\)

If you are working on your own device this message should not appear.