A focus on enterprise and employability skills

Part 3

**Tags:** **[Themed learning](https://education.gov.scot/improvement/search/?TagSelected=Themed%20learning)** [**Secondary**](https://education.gov.scot/improvement/search/?TagSelected=Secondary)[**Parents**](https://education.gov.scot/improvement/search/?TagSelected=Parents)

What is this?

Here you will find some activities based around a theme. This week, the focus for these learning activities is food and the opening of a new sandwich shop.

Who is this for?

Parents of secondary school learners.

For young people at S1 /S2/S3

**Information for learners:**

This activity will help you understand the importance of behaving the right way at work and the impacts of different behaviours.

What do you understand about workplace behaviour?

Consider the following:

* How does your employees’ dress, talk and behaviour impact on an their career and on your business?
* In what ways can someone show respect for others?
* Why is important to do your best?
* How should someone dress?

Write out a note of important points to remember for your employees, for example:

* Arrive at work 15 minutes before your shift starts and enter through the back of the shop
* When talking to customers…
* Dress code…

Part 4

**Tags:** [**Themed learning**](https://education.gov.scot/improvement/search/?TagSelected=Themed%20learning)[**Secondary**](https://education.gov.scot/improvement/search/?TagSelected=Secondary)[**Parents**](https://education.gov.scot/improvement/search/?TagSelected=Parents)

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Information for learners:

This activity will help you recognise some of the top personal skills that employers look for that are essential for a successful business.

* Think about your role as manager/owner of the business
* List the skills in order of importance (most important first) and give a reason why (for your role) the skills are essential.
	+ Communication
	+ Leadership
	+ Teamwork
	+ Self-Management
	+ Planning/organisation
	+ Resilience

Do you think the order (and reasons) change depending on the role? For example is the cashier any different to the security guard?