

# Dunlop Primary School Parent Council/Parent Association

Meeting: 10<sup>th</sup> March 2021. 7.30pm - 9.00pm

## MINUTES

### Present:

PC Jess McCormack, Hazel Salt, Kate McCallion, Claire Tooze, Anna Wilson, Linda Lamberton, Shona Cooley, David Caulfield, Emily Bennett, Debbie Simmers, Amy Donellan, Kate Murray, Aileen Dunlop, Justine Young, Lee-Ann Johnstone, Claire McAuslan, Jen Gaskin.

Parent forum Pamela Young, Katie Drummond, Louise Murnin.

DPS Mrs Wilson

### Apologies:

Carolann Maclellan, Daniela Young, Mrs Nouillan, Lee Ann Dalziel.

### Parent Council

#### 1. Previous meeting minutes

- Q from PC: How is pupil engagement measured? A: Traffic light system – fully engaged (numeracy and literacy completed); moderate, low, no engagement.
- £150 P7 fund – plan now is to send £5 in the post.
- Mrs Wilson update: Hazel Salt is now appointed as the ECC support assistant.

#### 2. Headteacher's report

- School have observed a dip in engagement P4-P7. Focus next week is going to be on pupils returning, getting settled, and enjoying being back, i.e. real focus on mental health. All teachers/CA/ECC staff now trained in Respect Me. Mrs. Wilson to be "LIAM" trained by Easter. Mrs. Wilson and Miss White have almost completed the "Place 2 Be" wellbeing champion training.
- P1-P3 have been supported by presence of Pauline Shields (recovery teacher).
- Q from PC: How will pupil learning be monitored? A: informal assessments as teaching staff normally do through day-to-day work.
- ECC 1140 hours have started! Thanks to Mrs Nouillan and the ECC staff for their hard work.
- Mrs Wilson passed on her thanks to PC for the recently donated toys.
- Continued vigilance required re. Covid precautions – positive case in ECC and P1-P3.

#### 3. AGM and governance

Community Company asking for dates for hall use/Christmas events has highlighted that there is a need to appoint new chair for future planning in the next academic year. The AGM was moved to August to help increase attendance from new attendees (i.e. new starts to the ECC/school). Conventionally, the AGM is held in June, which allows the incoming person to plan for the start of the next year. Jen intends to resign in June and proposes that the AGM be moved back to June. The outgoing chair traditionally gives a prizegiving speech and that would be Jen's final official event. **AGM reschedule put to a vote – voted in favour of moving back to June.**

Kate Murray explained that we will need another named person for the PA account. Account holders become financially linked, so the people involved need to be willing to do this.

The current Treasurer and Secretary are both happy to stand down having already served multiple terms. Therefore, the following roles are up for grabs soon:

**Vice Chair – vacancy now!!**

**Chair, Treasurer, Secretary – from AGM in June.**

#### 4. Staff funding bids

- Miss McCrae – PE storage bags. Current bags are old – looking to keep these for outdoors and buy two for indoors. £54/each. **Voted to fund this.**
- Miss White – numeracy/outdoor learning. Two outdoor storage facilities to store class sets of equipment. This would mean it is easier to get started on outdoor work. School will purchase the storage containers, but request funding for class sets and clear boxes - which Miss White has priced up at £250 – can PC fund? **Voted to fund this.**

#### 5. P4-P7 return to school

School are aiming to keep everything the same as before in terms of routines, handwashing etc. Pupils can wear facemasks if they wish but do not have to. Mrs Wilson will communicate the arrangements via the school app to refresh knowledge. Mrs Wilson is holding short Teams meetings on Friday for these groups.

- Q from PC: is school uniform required? A: Yes, if possible.
- Q from PC: Will children be reminded to sit in a certain seat on the bus? A: Yes.
- Q from PC: Will windows be open. A: Yes – can take extra jumper in their bag.
- Q from PC: Will school bags be allowed. A: Yes.

#### 6. 2021/2022 class groups and teachers

Have any decisions been made yet about this? A: Management restructure has been delayed and this will take place shortly for next year. Mrs. Wilson hopes to have more news on this for the next meeting. Do not yet know allocation of core staff/probationers for next year.

#### **7. Mr. Stewart's leaving gift**

PC gift still to be decided/purchased. Gifts from PC/parents will need to be quarantined in school (48 hours). Leaving date 19<sup>th</sup> or possibly 1 week later. Mrs. Wilson will confirm. Pupils are producing a book.

#### **8. New ECC**

An update! Dunlop culvert works are progressing and will start on site in June 2021 for completion July 2021. Ongoing legal issues not yet finalised. Tender has been issued. EAC design team and contractor to begin design work over summer. Proposed programme – Oct 2021 site start, completed Aug 2022. Design team expected to seek input from school and parent body.

#### **9. Outdoor shelter**

Quote for outdoor shelter = £10,000 for 6m square shelter, plus installation. School feel that this is too large. Could reduce size and cost might reduce to around £5,000. Mrs. Wilson will seek alternative proposals/prices.

#### **10. Playground bench**

Benches are being constructed and will be installed at the end of next week. Proposal to name one after Mr. Stewart.

#### **11. Respectful Relationships Team**

No updates from parent perspective.

#### **12. AOB**

None.

## Fundraising

### **1. Terracycle Crisp Packets**

Emily has been looking into this. Local community venues can register to be a collection point. Venue gains funds. School would need to register with the scheme and set up a collection point and commit to recycle 1600 crisps packets per month. Emily would assist. The current Covid restrictions mean that this would not be started yet.

Mrs. Wilson will task pupils with working out weekly crisp packet numbers, both home and school. Emily will make further enquiries and pass information onto Mrs. Wilson.

### **2. Fun run**

Raised just over £670 after expenses. Most engagement came from adults not connected to the school! Approximately 50 pupils participated. Suggestion to engage pupils more. Perhaps encourage with house points. Mrs. Wilson says school can facilitate. There was discussion around the potential interaction between walk targets/facts about the destinations. Jen will firm up proposals. Propose to hold event in May. Agreed that voluntary contributions would be invited rather than a fixed entry fee.

**The next meeting is on May 5<sup>th</sup>**

#### **Treasurer's Report for meeting 10<sup>th</sup> March 2021**

**Account Balance £5665.24**

**Cash held £160**

Activity since last meeting

**IN** £145.90 Christmas card fundraiser

Virtual Fun Run raised £672

Approx. £2000 to be spent on two covered benches for playground