**Dunlop Primary School Parent Council/Parent Association**

**Minutes of Meeting: 21st October 2020**

Attendees from PC - Carolann McLellan; Emily Bennett; David Caulfield; Shona Cooley; Amy Donellan; Aileen Dunlop; Jennifer Gaskin; Lee-Anne Johnstone; Linda Lamberton; Kate McCallion; Jess McCormack; Claire McAuslan; Kate Murray; Hazel Salt; Debbie Simmers; Claire Tooze; Anna Wilson; Daniela Young.

Attendee(s) from DPS - Mrs Wilson

Attendee(s) from Parent Forum - Pamela Young

Apologies - Diane Brown; Justine Young; Carol Mclelland.

**Parent Council**

1. Previous meeting minutes

* Invitation to Maths event went onto the school app today
* Mrs Wilson is going to follow up with EAC re. parent helpers for outdoor learning.
* (Post-meeting note: Correction to minutes - Emily Bennett was elected as a PC member).

1. Thanks

Vote of thanks given to the school on behalf of the PC members to acknowledge that the staff team have done a great job of keeping everything relatively normal and calm for the pupils, whilst dealing with all the recent changes to routines/practice.

1. Outdoor learning

* Mrs Wilson gave a presentation on outdoor learning, noting how successful it has been this school year.
* Mrs Wilson will issue a clarification via the blog about pupils taking in spare clothing/shoes if wanted.
* Mrs Wilson will pass on a parent comment that the younger pupils have spares with them but need to be encouraged to change their wet shoes/socks etc.

1. Accounts

* Over £4k in the bank.
* Accounts have been kindly reviewed by Dan (accountant) at no cost to the PC and have now been submitted to OSCR. Thank you gift to be given.

1. Staff funding bids

* PC have recently funded Santa presents for P1/P2.
* Discussion around funding some sort of outdoor shelter. EAC have provided tarp/guy rope system but this can only be used on grassed areas (i.e. not within school grounds). Within playground, are there any solutions? Extra panels to the existing gazebo? Mrs Wilson will contact Natalie White at EAC and ask if she will come and visit the school to see the outdoor spaces.

1. Home/school communication

* Parents/carers would like to learn more about what their children are doing at school and asked if the blog could be used more. EAC are looking at methods to enhance communication. See-Saw is not permitted. Suggested ideas were a newsletter written by pupils or that the pupils write their own weekly diary to bring home. Covid requirements mean that movement of papers/books to and from school must be minimised at present.
* Some parents noted that they weren’t sure how best to contact the school at present, whilst visiting the office isn’t possible. Methods to get in touch are: Speak to Mrs Wilson at the front gate area at the end of the school day (most days); or phone the office; or email Mrs Wilson.
* ECC messages on the school app are still visible to users who have set up filters to avoid this group. Mrs Wilson will contact the app company to see if this can be fixed.

1. Parents Evening

Options are being considered for a parents evening/other way to feedback. Village hall suggested for face-to-face socially distanced meetings.

1. Respectful Relationships Team

* Anti-bullying assembly was held for P3-P7
* Two members have now left the team but they are replaced by Kate McCallion and Lee-Anne Johnstone.
* Jen will provide Zoom facilities and Shona will lead a meeting soon to take stock of where the team is at the moment.
* Mrs Wilson has sent an invitation to all parents to join the team if interested.

1. AOB

* EAC start time queried by parents/carers. Mrs Wilson explained that there needs to be a time gap between school and ECC start and end times to avoid congestion and future-proof for when the ECC is on its own site. Anyone wishing to discuss further can contact Kate McCallion (ECC liaison).
* PC have offered to provide sweets for pupils for the Friday Halloween celebration
* Lee-Ann Dalziel and Daniela Young are setting up a pumpkin display on Saturday in the Wee Gardens. Debbie Simmers will create an advert for this. (Post meeting note: PC to pay for the glow sticks.)

**Parent Association (Fundraising)**

1. Jen has organised a virtual run to raise funds for the school and promote wellbeing during the winter months. It will be launched this week and runs from November 1st to December 31st. Entry fee will be £5 for under 16s and £10 for 16 and over. Mrs Wilson offered for staff to verify those pupils that have completed the daily mile each day, so daily mile can count towards their totals. Discussed possibility of linking pupils achievements with school house points.
2. Kate McCallion will organise a Christmas raffle. Will be discussed further at the next meeting. Claire Tooze will organise the gambling licence. This will be run through facebook. Mrs Wilson can send out a message to let parents/carers know about the school facebook page.

1. Debbie Simmers will organise the Christmas cards this year.

The next meeting will be online on 2nd December. Meetings after that are: 27th January, 10th March, 4th May, 16th June. These are set up as events on the school Facebook page. Items for the agenda include: Staff funding bids, Respectful Relationships Team, Christmas raffle.

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| Minutes submitted by: | Anna Wilson (Secretary) |
| Approved by: | Jen Gaskin (Chair) |