

Parent/Carer Guide to using Learning Journals

November 2023



Parent/Carer,

At Darvel Primary School we are launching the use of Learning Journals across the school. This allows us to record and share significant points of your child's learning. This resource enables you to access and comment on your child's ongoing progress in learning.

An initial link has been sent to all parent/carers via the Main Contact email address you have provided to the school. Please use this link and follow the instructions below to access your child's account!

Key Information

- Only you and relevant school staff can access your child's profile using a unique username, password and PIN that you create. Please **do not** share this information with others.
- Any data collected within the profile, including photos, are for **personal use only** and should not be published out with Learning Journals.
- Any comments which you post on your child's journal can only be seen by their teacher and our Leadership Team.
- Photographic consent has been provided by parents/carers at the beginning of the school year by selecting 'Yes' to all photo permissions, or to the question below:

	Yes	No
I consent to my child's image being used for in School/ECC displays and personal learning profiles (e.g learning Journal)	<input type="radio"/>	<input type="radio"/>

This includes photographs taken with other children which may be shared on another child's profile. If you **do not consent** to this, please notify the school office by **Wednesday 8th November 2023**.

If you have not previously logged in, a sign up link will be sent to your email address. Please follow our guide below to get started once you have created your account!

We can't wait to share our learning with you all,
Darvel Primary School.

Accessing Learning Journals

There are two different ways to access the Learning Journals:

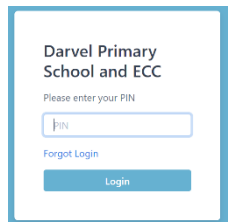
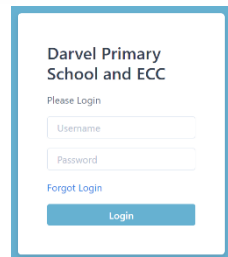
1. Through the internet at <https://darvelps.yourlearningjournals.co.uk/Login.aspx> .
2. Through the Learning Journal parent app

The app can be downloaded via the Apple AppStore or Google Play. Search using 'Learning Journals for Parents'. This allows you to stay logged into your account without having to open your browser every single time you want to access your child/children's profile.



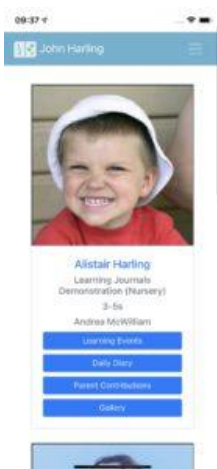
Logging In

- Type in your username
This was created the first time you logged into Learning Journals
 - Type in your password
 - Click Login
-
- Enter your PIN – This is the 4 digit code you created the first time you logged into Learning Journals.



Forgotten your details?

- If you have forgotten your details please click 'Forgot Login'.
- You will be asked to fill out one of the sections to be sent a reminder of your details.
- If you are still having problems accessing the Learning Journals, please send an email to eadarvel.ps@eastayrshire.org.uk with FAO: LJ Support in the subject and we should be able to assist you.



Home Screen

Information about your child including their class and teacher can be found on your child's profile. Your Home Screen lets you access all the other areas of your account. You can use the blue buttons to access other functions such as stories and the gallery.

Stories

Stories are an easy way for the school to share a piece of learning or an event with parents/carers.



Gallery

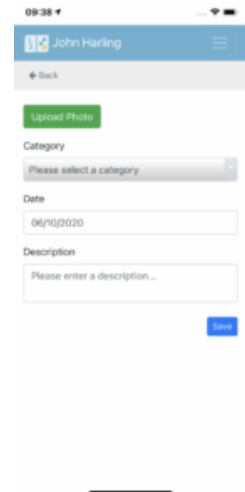
Our Gallery will let you view all previous photos that have been uploaded to your child's account – from the ECC to their current stage!

How can parents engage with the Learning Journals?

Have a look at recent stories and discuss them with your child at home! You can also add a 'like' or a 'comment' which will be reviewed by the class teacher on a regular basis.

Parent Contributions from Home

We have set up for you to contribute even further to your child's profile. Click the 'Add New Contribution' blue box and you can upload something your child has achieved at home. It might be completed homework, or about a new award or achievement outside of school! Or perhaps your child wants to share what they did at the week. Whatever it is, you can also contribute to your child's profile – we would love to hear from you!



A screenshot of a mobile application interface for adding a new contribution. The screen shows a user profile for 'John Harding' at the top. Below the profile, there is a 'Back' button and a green 'Upload Photo' button. A 'Category' dropdown menu is visible with the text 'Please select a category'. Below that is a 'Date' field with the value '06/10/2020'. A 'Description' field is present with the placeholder text 'Please enter a description...'. A blue 'Save' button is located at the bottom right of the form.

Support from Darvel PS

We are always here to help support the use of Learning Journals if you are having any difficulties. Just pop in, give us a call or send an email and we will be happy to help!

