

**Chief Executive: Eddie Fraser**



**Chief Education Officer  
and Head of Education: Linda McAulay-Griffiths**  
Telephone: 01563 576126  
Email: linda.mcaulay-griffiths@east-ayrshire.gov.uk

**Our Ref: LMCA/JA/MMcK  
Date: 17 January 2024**

**Parents/Carers of 3 to 5 year old children attending Fenwick Early Childhood Centre**

Dear parent/carer,

Due to burst pipes and flooding of the playrooms, the service at Fenwick ECC will be closed today **Wednesday 17<sup>th</sup> January**.

An emergency plumber will be in attendance as soon as possible to assess the situation and hopefully undertake repairs.

Further contact will be made with parents/carers later **today** to advise if the service can operate on Thursday 18<sup>th</sup> and Friday 19<sup>th</sup> January.

We apologise for the short notice and any disruption this may cause, but it is essential that we are able to operate in a safe manner within the ECC.

Kind regards,

A handwritten signature in black ink, appearing to read "Linda McAulay-Griffiths".

**LINDA McAULAY-GRIFFITHS  
Chief Education Officer and  
Head of Education**

A handwritten signature in black ink, appearing to read "Janie Allen".

**JANIE ALLEN  
Strategic Education Manager:  
Early Intervention**