

Hello and Welcome

To our new families joining us a big hello and welcome to Fenwick Early Childhood Centre.

To our returning families welcome back!

We look forward to spending the next year with you and your children.

Here in Fenwick ECC we foster an ethos where everyone feels welcome, included and respected. We operate an open door policy where we welcome parents and carers to share their views, thoughts and opinions with the Centre.

Our session times are 08.50am—2.50pm.

If you are dropping off or collecting your child outwith these times please use the main entrance to Fenwick PS and ECC.

Groups



Group Name	Key Worker
Sunshine	Angela
Rainbow	Susan Amanda
Star	Gillian



Learning Journals

We will be using the online platform called Learning Journals to document children's experiences within the Centre.

We will publish observations weekly for each child.

This platform allows Parents/ Carers to like and comment on your children's pages. It also has a function for you to upload information you wish to share with the Centre from home.

Please use the QR code below to access the permission form for this session.

Please note - we are unable to publish any observations until we have gained your consent for the current session 2023 — 2024.

Please speak to Joanne or your child's key worker if you would like any further information on Learning Journals.



Key Dates:

Week beginning 4th September— Personal Plan
Appointments

Friday 22nd September— Centre Closed

Monday 25th September— Centre Closed

Monday 16th—Monday 23rd October — Centre Closed

Tuesday 24th October—Centre Reopens



Helpful Hints

It is helpful if your child brings a backpack to the ECC with them with a change of clothes (especially socks).

Please label items of clothing, such as jumpers and cardigans, with your child's name.

We access outdoors in all weathers—remember there are boxes available in the cloakroom to store hats, scarves and gloves for the children to use when they are outdoors.

Please provide waterproof clothing (clearly labelled) for your child and wellington boots.

There is a lost and found basket in the Cloakroom.



Please contact Mrs McKillop or Joanne McKay on:

(01560) 600403 or

eaFenwick.ECC@eastayrshire.org.uk

If you have any worries or concerns.





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Absence

If your child is absent from the Centre, please call us and let us know on 01560600403.

Please can we ask that you share a reason for their absence if possible. This is very helpful to the Centre as it allows us to fully implement Infection Control procedures and report any outbreaks of illness to the relevant teams if children are unwell.

If you would like any further information on how long a child should be absent due to illness, please do not hesitate to contact the Centre.



Snack and Lunch Information

The Centre provides all snacks and lunches for children.

We have a selection of fresh fruit for snack along with a choice of milk or water.

Milk is delivered to the Centre from Mossiel Farm and fresh fruit is delivered daily.

Lunch is served at 11.30 am in the ECC playroom and follows a 3 weekly pattern. A menu is displayed in the Cloakroom.

Staff will keep a record of what your child eats and drinks during morning snack and lunch. This information will be placed on their peg daily.

If your child requires an adapted menu this will be created by the CPU and the Centre will arrange for you to receive a copy.

Water is available throughout the day for the children to access freely both indoors and outdoors.



Personal Plan Appointments

The Centre will be hosting Personal Plan appointments for each child.

These will take place on the week beginning 4th of September.

Sign up sheets will soon be available for Parents / Carers to select their preferred day and time for an appointment.

We are offering both face to face appointments or telephone appointments.

If days and times allocated do not suit your families needs, please speak to your child's Key Worker or to Joanne.

Returning children will have a review appointment.

Children who are new to the Centre will have an appointment where they can create a Personal Plan with their child's Key Worker.

Personal Plans are a legal requirement.

Every child must have one in place within 28 days of starting the Centre.





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Outdoor Play



In the Centre the children have access to outdoor play everyday, regardless of the weather.

Due to the unpredictable Scottish weather we like to be prepared for all types of weather.

Can we ask Parents / Carers to provide the following items for their children to be kept in the Centre:

- Waterproof clothing e.g. puddle suit or waterproof jacket and trousers .
- Wellington boots.
- Seasonal weather attire e.g. hat, scarf and gloves for cold days, and sun hats for hot weather.
- A spare change of clothes in back packs (especially socks).

If you wish your child to wear the jacket that they attend the Centre wearing, this can be placed and collected daily on the outdoor trolleys which are found in the playrooms.

There are group boxes available in the cloakroom for you to place hats etc. for use when playing outdoors.

Please clearly label your child's clothing with their name.



Staffing Update

Ashley Boyd, our Early Learning and Childcare Support Assistant has secured a new post and will leave the Centre on Friday the 1st of September 2023. Ashley has worked in Fenwick for a number of years and has been a large part of lots of children's journeys in Fenwick Pre-5's then Fenwick ECC.

I'm sure you will all join us in wishing her all the very best for her future endeavours.

Keeping in touch



Learning Journals—If you require your log in reset please speak to your child's Key Worker or Joanne



Facebook— Search Fenwick Early Childhood Centre



GLOW Blog— Please scan QR code to access blog or search Fenwick ECC



GLOW Blog



Twitter—@FenwickPrimary

Our Vision is for all children to achieve and attain in a safe, happy and nurturing environment.

Our Aim is to ensure every child and young person reaches their full potential and is 'the best they can be!'

Our Values are—

Kindness, Ambition, Respect and Honesty

