**Minutes of meeting held on Wednesday 22nd May 2024 at 7pm in Catrine Games Hall**

**Present**: Roberta Schendel - DHT, Vicki Laing, Dawn Kilday – Chair, Maureen Fulton – Secretary, Jill Ferguson

**Apologies**: Judith Govans HT, Kimberly Lennox, Claire Wilson, Bonnie Reynolds, Lauren Ferrans, Amy Paterson, Ashley Shankland - Treasurer

**Welcome** – Dawn welcomed everyone to the meeting and the Minutes from previous meeting were checked and approved.

Dawn is in the process for the Parent Council to get their own Bookers card to help with discos.

School disco to go ahead on 20th June 2024 – any helpers would be appreciated.

After running a bonus ball and the amount made at the Easter disco of £112.45 – this should cover the summer disco (tuck shop/DJ Billy) without having to dip into the bank.

**Treasurer’s Report** –

Total at last meeting was £2386.16

DJ Billy is booked for the disco on 20th June – as previously stated money made from the Easter disco along with BB income should cover this.

As agreed, Ashley gave the school a cheque for £528 to help towards the panto in December making the tickets cheaper for each child. This is to be deducted from the total.

Insurance is due at the end of the summer – Ashley will advise at the next meeting.

**HT Report**

**Term 4** - A very quick and busy term! We’ve got pupils out and about all over the place and some great school events planned. Our first John Muir Family event was a huge success – everyone who attended thoroughly enjoyed themselves and the feedback was brilliant. Will hopefully become an annual event.

All dates for future school events are always published on the app and GLOW blog and are regularly updated.

Both transition programmes have started – DHT organised with Alana - ECC to P1 had several small and large group visits, with parents/carers collecting them from school at 2.45pm. New P1 parents meeting to be held on Wednesday 12th June – details to follow. All new pupils coming into school quite confidently so hopefully this means a positive start in August.

DHT organised P7-S1 Enhanced Transition visits for several pupils who need a couple of extra visits before they all go up for two whole days in June – all four pupils enjoyed their visit and it’s boosted their confidence for their move to secondary.

**Staffing** – still waiting on getting staffing for next session confirmed by EAC but with school roll numbers rising there’s a possibility we might be able to go to seven classes, which would be wonderful but NOT confirmed yet.

Will be asking for Miss Paton to come back after the summer holidays but not confirmed yet.

**PEF** – HT gave a PEF presentation at the Children’s and Young Persons Inclusion Committee

Received very positive feedback about the creative ways in which we’re spending our PEF and the fact that all our children –both at ECC and PS – are being positively impacted. Lots of our examples will be shared with other HTs throughout EAC as an example of good practice.

**Standards and Quality** – every year each ECC and PS has to compile a report highlighting their progress and attainment throughout the year, backed up by the data to support their impact claims. This report includes everything from how often we gather the views of our parents and pupils, how many parents/carers attend school events, the educational impact of any new learning and teaching strategies that have been implemented with data to prove both whole school and individual pupil progress – staff will work together to compile this report at next week’s In-service Day and it will be published on our GLOW and app once it’s been shared with EAC.

**School Improvement Plan (SIP)** – staff have already been working together to streamline what our main priorities for next session will be. Our SIP will be written under four headings, which are Quality Indicators from the Scottish Government Quality Assurance document ‘How Good is our School? 4’. The QIs are

1.3 Leadership of change

2.2 Curriculum

2.3 Learning, teaching and assessment

3.1 Ensuring wellbeing, equality and inclusion

Again, this will be summarised and shared with the wider school community once it’s completed. It forms the backbone of our school focus for next year and we’ve got some great plans.

AOB

Disco – Thursday 20th June 6-7.30pm

(JG) - Panto – Thanks to PC donation of £4.00 per child we’re off to the panto in Kilmarnock in December. Due to renovations at the Palace Theatre, the panto is taking place in a Big Top at the Ayrshire Athletics Arena and we didn’t want to miss out on this experience.

Discussions took place regarding getting new members to join suggestions about posters stating what the PC bring to the school and what we do to be posted on Glow. Asking friends who have kids at school to join – everyone would be welcome.

**Date of next meeting and AGM**: Wednesday 17th September 2024 at 6.30pm in Catrine Games Hall.