

Chief Executive: Eddie Fraser



**Chief Education Officer
and Head of Education: Linda McAulay-Griffiths**

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Our Ref: LMCA/MMcK

Date: 20 December 2022

To: Parents/Carers of pupils attending Catrine Early Childhood Centre

Dear Parent/Carer,

We are pleased to now advise of the arrangements for the opening of Catrine Early Childhood Centre at Newton Street in the New Year.

The current Catrine ECC provision will be closed on Monday 9th and Tuesday 10th January 2023 to allow for the packing, removal and re-establishment of the ECC in Newton Street. The ECC will re-open on Wednesday 11th January 2023.

Can we thank all parents and carers for your ongoing co-operation over this time, and apologise for the delays in the project, due to unforeseen circumstances.

Yours sincerely

A handwritten signature in black ink, appearing to read "Linda McAulay-Griffiths".

LINDA McAULAY-GRIFFITHS
Chief Education Officer & Head of Education

A handwritten signature in black ink, appearing to read "Andrew Kennedy".

ANDREW KENNEDY
Head of Facilities & Property Management