

## **Catrine Primary School Parent Council**

Minutes of meeting held on Tuesday 19<sup>th</sup> November 2019 at 7.00pm in Catrine Primary School

**Present:** Roberta Schendel PT, Elaine Wilson, Lynsey Paal, Ashley Shankland (Treasurer), Kirsty Wilson and Judith Govans HT

**Apologies:** Karen Shirkie (Chair), Fiona McKinnon (Secretary) and Dawn Kilday

**Minutes from previous meeting** - no minutes available from previous meeting due to Secretary's absence

### **Treasurer's Report**

Another successful Disco! DJ Billy cost £100 - paid in cash. Tuck shop - less profit from Tuck Shop this time as Hilary Sharpe, a previous PC member, had been very kindly donating the sweets to the tuck shop for the past several years. All agreed that less profit was to be expected due to these issues.

Another successful Prize Bingo! The wonderful amount of £671 was raised for PC Funds. Thanks to everyone who contributed in any way.

Current balance @ 19.11.19 - £1757.22

### **HT Report**

Thanks for a great Bingo - very well supported and brilliant organisation!

Another great disco on 07.11.19 - again, great support and teamwork.

List of dates for upcoming events in November/December - on GLOW and APP

Continuing Engagement Visit on 30.10.19 - went very well! All classes and teachers observed twice throughout morning, then HT observed at Home Circles, then feedback to HT and PT.

Focus on teaching and learning - huge emphasis on tracking and attainment during May and June visits so more emphasis this time on quality of teaching interactions.

EAC recommendation that Catrine PS and ECC require no further engagement with Education Scotland - still to be accepted by ES so can't share report with wider parent forum.

Moving forward - P6 pupils going carol singing with ECC pupils so transition work already started for next year

Whole school Scotland focus throughout January to ensure all E&Os covered through variety of topics

BA4 student Miss Andrew back into P7 in Term 3

Monthly questionnaires on GLOW for Values

Curriculum Rationale being completed by SMT early December

0.8 vacancy advertised - interviews before Christmas

**Donation** - HT advised that Catrine Art in Action Group had donated a beautiful painting of Catrine Old Mill to the school. The painting is displayed in the main school office, and is a wonderful gift to receive.

**Parent Council Engagement** - After discussing the results of the EAC Parental Engagement Survey at a previous PC meeting, it was agreed that the PC should aim to have a bigger presence on the school GLOW and APP platforms, to highlight the important work that they do.

It was agreed that a termly review would be put into place to let the Parent Forum know what the PC had been involved in, and to clarify where any monies raised through fundraising were going, and this review would be posted on GLOW and school APP. PC Committee photos to be taken at the next meeting. It was agreed that PC Meeting minutes would be posted on GLOW for transparency.

Ashley asked about PC setting up a separate Facebook page to advertise PC events - a meeting is to be arranged with PC members and HT to discuss this.

**Christmas Fayre Organisation** - PT advised of the Christmas Fayre organisation details for Thursday 5<sup>th</sup> December. PC to have a number of stalls - Tuck Shop, £1 bucket, Chocolate Tombola and Guess the Elf's Birthday. Guess the Elf's Birthday - guesses to be sold in school from 9.00-9.30am @ 50p a date - dates for selling to be arranged.

**AOB** - HT highlighted that Fun Time Friday equipment required updating - PC agreed to donate £400, which was gratefully received.

**Date of next meeting** - Tuesday 21<sup>st</sup> January 2020 at 7.00pm in Catrine PS