

# MINUTES

## Annual General Meeting Catrine PS Parent Council Minutes

18<sup>th</sup> September 2018 |

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### In Attendance

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Karen Shirkie, Ashley Shankland, Claire Wilson, Lynsey Paal, Fiona McKinnon (minutes), Emma Davies, Dawn Kilday, Hilary Sharpe, George Murphy, Judith Govans and Roberta Schendel

Apologies: Carol Clark, Jill Ferguson

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### Approval of Minutes

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The minutes from the April meeting were read and approved.

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### Board update

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All office bearers stood down.

New elections

Chair – Karen Shirkie – nominated by George Murphy, seconded by Fiona McKinnon

Secretary – Fiona McKinnon – nominated by Ashley Shankland, seconded by Karen Shirkie

Treasurer – Hilary Sharpe – nominated by Karen Shirkie, seconded by George Murphy

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### Treasurer report

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Current total in bank is £561.24. Parent Council paid £500 for Twinkl software to benefit the school.

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### Secretary report

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FAQ's re parent council suggested to try and encourage other parents to join.

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### HeadTeacher report

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#### **School information**

- Positive start to new term with 6 classes (3 straight and 3 composite)
- Current roll 123 pupils
- 22 x P1 pupils pencilled to start in August 2019

#### **Staffing**

- Mrs Campbell not back at work.
- Mrs Schendel in P4/5 this term – hope to have news of a teacher taking over P4/5 soon

**Outdoor Learning** – first session planned for Wednesday 19<sup>th</sup> September AM

Thanks to Parent Council for £500 donation towards Twinkl subscription – much appreciated!

### **Teacher Judgement Survey (TJS)**

- Data collected from all pupils in June 2018
- Will be published nationally in December 2018
- It's a comparison tool which highlights how P1, P4 and P7 pupils are doing over time but it's hard to compare different year groups

### **PEF Funding**

c/fwd from 17/18 of £9,571 and PEF 18/19 of £30,000 = £39,571

PEF2 spend from August 2108 to June 2019

0.4 CT cost 14,480

Support costs 1,200

20 hrs CA cost 15,880

31,560+ Apr to Jun 18 (from PEF1) of 0.4 Nurture 7,226

and 12 hrs CA 2,844

£10,070

= £31,560 + £10,070 = £41,630 (overspend of £2,059 to be taken from PEF3 19/20)

### **Improvement Plan 2018/19**

3 Priorities – Literacy, Numeracy and HWB

Priority 1: Literacy and Numeracy - Improved attainment at all stages, aiming for 85% of pupils achieving appropriate levels in P1, P4 and P7 (focus on SIMD 1 and 2)

Priority 2: Literacy and Numeracy – further develop Literacy and Numeracy pedagogy to enhance pupil skills across Literacy and Numeracy through staff training, Education group moderation activities, collegiate focus on GLOW resources, self-evaluation focus, purchasing new resources, streamlining assessment and use data to inform next steps, target setting for pupils and using benchmarks

Priority 3: HWB – implementation of EAC's Mental and Emotional Wellbeing materials across all stages. Re-implement RSHP across all stages. Implementation of HWB progression framework, with benchmarks, to ensure progression across all stages

### **Education Scotland report**

Visit completed in June 2018 – letter to parents in September 2018

A very clear and precise report (positive/progress highlighted in yellow with directions for growth/future priorities highlighted in pink)

All pink areas included in Improvement Plan

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### **Fundraising**

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Winter Disco agreed – 8<sup>th</sup> November in school. Fiona to arrange let (6 – 8.30pm), letter to parents (to include - 6.30-8pm, all children to be collected, tuck shop) and George arranging disco.

Suggestions for future reference – coffee mornings, secret stone painting (pay to take part), smartie tubes filled with 20p's (suggestion of best decorated tube),

Raffle will also be held at school Christmas show.

Discussed prize bingo – Lynsey will arrange for Lodge on 30<sup>th</sup> November, Lynsey will speak with her mum re books. Donations to be requested. Fiona will arrange posters for shops/ letters to parents.

Fiona will set up a WhatsApp group for all parent members of group to communicate.

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### -Next Meeting

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30<sup>th</sup> October 2018