

# MINUTES

## Catrine PS Parent Council Minutes

20<sup>th</sup> February 2018 |

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### In Attendance

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George Murphy, Karen Shirkie (Chair), Gillian White, Carol Clark, Marina Larcombe, Alison Templeton, Elaine Wilson, Carol Leitch, Hilary Sharpe (Treasurer), Judith Govans (Headteacher), Roberta Schendel (PT) and Jill Ferguson

Apologies – Fiona McKinnon

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### Approval of Minutes

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The minutes from the previous meeting were read and approved

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### Secretary update

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Nil to report

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### Treasurer report

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Accounts audited and signed off by Kim Murdoch – all cash present. £1757.13 in account. Pay in slips to be organized. Receipts should be issued and stored.

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### HeadTeacher report

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**Head of Education visit** – Linda McAulay-Griffiths, new Head of Education met with Parent Council to highlight that the school is making good progress whilst heading towards HMIE revisit in term 4.

**Parentpay** – Cashless school system, going live in Catrine PS on 12<sup>th</sup> March 2018. Wendy Watson, Project Officer presented an information Powerpoint to parents which contained all information and details required by parents to book their child's lunch online and pay for any events/ trips.

**Staffing update** – Mrs Campbell still absent. Miss Donnelly has a new 'raising attainment' focus which means team teaching with each class receiving 1 x literacy and 2 x numeracy team teaching sessions per week. Second Headteacher/ Class teacher observations and feedback are planned for February/ March. Second tracking and monitoring meeting for every child planned week beginning 26/2/18

**Property update** – new carpet in ICT room. New carpet in meeting room and CA base being fitted over Easter holidays. New flooring and barrier mats to be fitted throughout ground floor in summer holidays.  
Roughcasting – started today! Changes to kitchen heating system – taking place over Easter holidays.

**School update** – COACH outdoor learning sessions start again this term for P1/2, P3/4/5 and P6/7.

Scottish Parliament visit for all P6 and P7 pupils – very successful

Safer Internet Day – whole school focus

CEVIC visits starting again

Committee groups started again – Dyslexia Friendly Schools, Catrine Heritage, HWB, Digital Learning, French and Pupil Council

Invited to attend Scottish Parliament on 7<sup>th</sup> March through COACH

ECC – P1 transition visits started 19/02/18 – small groups of 5 – all have 4 visits before June's official visit

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## AOCB

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Fundraising – PC willing to help with cost of whole school trip to New Lanark for 50<sup>th</sup> celebration focus

Disco – Thursday 22<sup>nd</sup> March – tbc

P7 hoodies – to be ordered ASAP from Rainbow Ink, Kilmarnock

Lollipop lady – Isabel McMenamin retiring after nearly 30 years as Catrine PS Lollipop Lady. School is presenting her with a gift and cards from pupils. PC will organize voucher and gift to be given during presentation on Wednesday at 1pm.

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## Next meeting

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24<sup>th</sup> April 2018 in Catrine PS