



## Lochnorris Primary School Parent Council

8 June 2022 – 6.30pm in School

The meeting began with a tour of Lochnorris and Hillside schools.

### **Present:**

C Donnelly, S Hill, R Cowan, L Wright, J D'Agostino, L Thomas, C Heggie, T Fleming and Jo Quinn.

### **In Attendance:**

C O'Driscoll (HT), L Smith (DHT), J Taylor (DHT) and A Hastings (Head of SLC)

### **1. Welcome & Meeting Etiquette**

CD welcomed members to the meeting and thanked staff for the tour of the school.

### **2. Secretary**

CD will prepare minutes for this meeting.

### **3. Apologies**

Apologies were received from G O'Kane, A Hill and M Calder.

### **4. Minutes of Last Meeting**

The minutes were approved by general consensus.

### **5. Matters Arising/Action Plan**

**Breakfast Club** – CO'D advised that Mr Todd, the new Principal Teacher was looking at arrangements for a breakfast club to begin after the summer holidays. The initial phase would have 30 places but if there was significant demand this could be revisited – one member of staff per 15 children. The club would have to be booked in advance and there will be a £1 charge. Priority will be given to children in receipt of free school meals.

**PEF and Improvement Plan** – covered in HT report

**Teacher Judgement Survey and SNSA** – P1/4/7 SNSA are happening now, teacher judgements are being finalised. To pick up after the summer.

**Safety/Security** – CO'D advised that Mr Gilchrist is now patrolling a loop of the campus in the mornings and moving older children on from areas where they shouldn't be. Detailed discussion took place and it was suggested that the school provide an update to parents on safe walking routes (incorporating changes since the Campus opened eg Aldi), where parents are permitted and where staff will be situated to supervise children as part of the start and end of the school day. This will allow parents to risk assess the situation for themselves in regard to their own child/children.

### **6. Correspondence**

#### **Parent Council Steering Group**

CD provided an update of the meeting of the PCSG of 17 May. Items discussed were:



- Topics and speakers for future meetings
- Breakfast Clubs
- Parents evening structure survey

It was noted that EAC are still being significantly more cautious/slower to relax covid restrictions than other local authorities.

**Campus Parent Council** – CD provided an update on the meeting of 11 May. Topics discussed were Improvement Plans, Safety, Breakfast Club, parking and traffic and policy reviews.

### **Emails from Parents**

- **Class composition** – emails had been received from parents regarding class composition and friendship groups. Members agreed that the process had been well communicated by the school and that any individual concerns once classes were published should be dealt with between the school and the relevant parent. CO'D advised that classes should be published next week.
- **Traffic** – an email with photograph was received from a parent showing a car moving whilst the red light and green man were illuminated. The email had also been shared with the school, authority and police.
- **Reporting to parents** – a parent had asked if there could be a different mix of written reports and parents evening. CO'D advised that the school and teachers were happy to accommodate more conversation on a case by case basis where requested.

### **PEACE**

CD advised that PEACE had been recommended as a breakfast/afterschool/holiday club provider at the PCSG meeting. PEACE provide these groups at a number of Kilmarnock schools. CD has made contact with PEACE who advised that they are not able to expand the service at present but asked if a survey could be issued to parents. Members agreed to revisit this after the summer once the breakfast club was up and running.

### **7. Head Teacher Update**

C O'Driscoll provided the update.

### **Events/activities**

- Jubilee event went well
- P1 and 2 open afternoon went well, other classes to follow before the summer. Helps to build relationships with parents.
- After school activities planned for next year
- The P7 residential was very successful. Looking to book the same place for next year, potentially Tuesday – Friday. Members asked that this was communicated to parents as soon as possible to allow payment plans to be put in place.
- P4/5 attending the Dumfries House festival of farming
- P6 attending Boswell Book Festival

- Sports events will be both traditional sports day and potted (200 survey responses)
- There will be a full school celebration of success event – videoed for parents.
- P7 events – music festival and leavers assembly (parents welcome)
- Space has been booked in the Barony Hall for school Christmas events
- ECC to P1 and P7 to S1 transition activities ongoing

#### Parental Survey

C O'Driscoll gave a presentation on the results of the survey on vision/values/improvement plan

- There were 45 responses to the parental survey. Members noted that the survey was not open to parents for very long.
- Key areas for parents are:
  - Resources
  - Classroom assistants and support staff
  - Additional teachers
  - Smaller classes
  - Health and wellbeing
  - Breakfast clubs
  - Specialist teachers/campus facilities

CO'D plans to use the PEF budget for:

- 4 classroom assistants (confirmed as additional to the 5 already employed)
- 2 class teachers
- Assessments – to help with diagnostics, not just to deliver scores
- Breakfast Club
- Harmony Project

Teacher mix will allow for 19 classes with smaller numbers and leave 1.5 spare staff to work with smaller groups.

The Harmony Project is a Princes Foundation initiative to “engage with the environmental challenges we face”. The training is paid for by the Princes Foundation, so the PEF allocation is for any resources.

There will be a whole school focus on writing, as this is an area hit hard by lockdown.

Increased emphasis on parental engagement, including parent workshops and parents as learners.

#### **8. Supported Learning Centre Update**

A Hastings and J Quinn provided an update on the SLC

- Consultation has been done on the improvement plan

- Transportation arrangements make it difficult for SLC children to participate in after school clubs, however a sofa club and an evening club are being considered
- PEF will be used for staffing and communications friendly resources
- The SLC Parent Council is open to parents of all children with ASN.
- The Parents Support Group is a separate group with access to general chat, social work and the National Autistic Society.
- The SLC has an accreditation visit for Silver Rights Respecting Schools tomorrow – members wished good luck to staff and the SLC community.

#### 9. AOCB

None

#### 10. Date of next meeting

- AGM to be set for early September.

#### Lochnorris Parent Council – Rolling Action Plan

Meeting	Item	Action	Update
27/10/20	Breakfast Club	C O'D  Chair	25/5/21 – anticipated to begin in August 2021 31/8/21 – unable to take place for 6 weeks during mitigations 10/11/21 – to feedback survey results to YIPWORLD To contact EAC and other schools re options for taking forward. Raise at Campus Parent Council  12/1/22 and 2/3/22 – Awaiting publication of EAC Standard Circular and changes to restrictions.  8/6/22 General plans for after the summer set out.
26/4/22	Teacher Judgement Survey results to be shared when available	CO'D	
26/4/22	Planning for 22/23 P7 residential to start as soon as possible	SLT	8/6/22 same venue likely – details to be shared with parents as soon as possible.
26/4/22	Consideration of fundraising remit	CD	To be included as agenda item for AGM.
26/4/22	Safety/security – supervision across campus	CO'D	8/6/22 – School to remind/update parents on safe walking routes, areas supervised by staff and where parents are permitted.
26/4/22	Cross campus sharing of staff	CO'D	
8/6/22	Consider survey for PEACE Childcare after summer	All	