**Selection of School & House Captains 2018/19**

Details of the selection procedures for our new School and House Captains are as follows:

Friday 19th April: Assembly for S5 pupils outlining new arrangements

Friday 19th April: Details and application form on website for pupils  
Friday 27th April: Closing date for application forms

Tuesday 1st May-Friday 25th May: Short list of applicants for interviews composed

Tuesday 29th May: Candidates informed if they have an interview with details of time  
Tuesday 11th June: Interviews and presentations   
Thursday 14th June: New captains receive badges at prizegiving

**School & House Captains – Job Description**

Please read the following, which outlines the qualities and expectations of school and house captains. We recognise that no-one individual will possess all of these.  
  
The school and house captains will be outstanding role models for the Auchinleck Academy community, setting the highest standards in all aspects.  
  
Personal qualities: highly motivated, well-presented, well organised, enthusiastic, helpful, willing to get involved, committed, ability to get others on board, persuasive, influential, good listener, good communicator, positive outlook, high level of attendance, wide range of interests, good relationships with staff, creative, thick-skinned, self-assured.  
  
Expectations: integral part of the prefect team, attendance at all school events (including parents evenings, prizegiving, exhibitions, school shows), willingness to promote and help organise all school events, willing to speak to pupils at assemblies, collation of wider/special achievements, meet HT/DHT regularly.

School captains only - organise rotas for prefects, links with house teams.

**How to apply**

An application form should be submitted to Mrs McPheator via the main office by 2:55pm on Friday 27th April at the latest. This can be completed electronically and printed (available on school website, SMHW and PUBLIC) or hand written, but cannot exceed 1 page of A4. Paper copies of the application form will be available at the main office and Guidance Teachers’ offices. No late applications will be accepted.

If you have any questions, please speak to Mrs McPheator.

**Auchinleck Academy**

**School/House Captain Application Form**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PLP Class: \_\_\_\_\_\_\_\_\_\_\_\_\_

Position applied for (please tick✓): School Captain € House Captain € Both €

**Outline your qualities and exemplify these.**

**Outline how your experiences to date have prepared you for this role. This could include contribution to school, involvement in activities within and out with school, leading a team.**

**Please include any additional information which you think is relevant to support your application.**