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| **Title** | **Parent Council** |
| **Date** | 6th September 2018 |
| **Location** | Crosshouse Church Hall |
| **Present** | Tina Gaitens  Mrs Duncan  Cheryl Fulton  Kim Mulhern  Karen Scott Martin  Charlie Magee  Elaine Dougan  Julie McChesney |

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| **Item** | **Comment** | **Action Holder** | **Action by (Date)** |
| 1 | Meeting opened with Tina Gaitens reading through attached head teachers report. Additional items discussed;   * Project Board Meeting postponed – update to be provided * Wider Achievements – to be posted onto Facebook. Parents to email pictures to Mrs Gaitens for uploading * Sky Academy /Belfast Trip – Parent Council possibly provide some financial support? * Diary of dates to be provided for all events over the next school year to parents * Letter was issued to new parents/carers of all Primary 1 children requesting participation at Parent Council Meetings * Cheryl Fulton discussed the possibility that the Parent Council could apply for various grants including Smarter Grants – additional information will be provided | N/A | N/A |
| 2 | **Halloween Disco**   * Date for disco set for 25th October * Hall to be booked by Elaine Dougan * Helpers required from Parent council for both sittings - TBA * Sweetie Cones required for Tuck – Elaine will hand into the school * Prizes to be handed into the school * Ticket Sales by Parent Council to take place in school on 19th and 22nd October | Various | 25th October |
| 3 | **Christmas Fayre**   * Due to the success of last year’s Christmas Fayre it was agreed we would have a 2018 Fayre at the school * Date agreed of 1st December * Kim Mulhern to contact East Ayrshire Council to arrange hire of school hall/santas grotto/playground * It was agreed that tables without chairs would be used to utilise the space available * Letter for requesting raffle prizes to be compiled and issued ASAP * Due to last year’s success the Chocolate Stall/Raffle/Bottle Stall and Children’s Temporary Tattoos will have a space within fayre, all other stalls to be agreed   ***Advertising***   * Tina Gaitens to look at outdoor PVC banners required for advertising various places within Cross House. It was agreed that the banner would advertise the Christmas Fayre as the first Saturday in December (enabling the banners to be used for subsequent years) * Christmas Fayre to be advertised on Facebook page * Save the date posters to be displayed on school doors (parents will be able to view these at parents night on 11th October – KM to compile and issue to school | Various | Next Meeting |
| 4 | Constitution required for Tesco bags for help application – KM to type and send to KSM | KM | ASAP |

**Next Meeting – Tuesday 30th October (Church Hall – 7pm)**