**Privacy Risk Assessment Template Appendix C**

|  |  |  |
| --- | --- | --- |
| **Site Info** |  | |
| Name of Site | Education City | |
| URL (Web address) | https://www.educationcity.com/ | |
| Location of website | Education City Ltd, 8/9 Saddlers Court, Oakham, Rutland, LE15 7GH.  Servers are located in Germany | |
| Is this within the UK? | Company Office – Yes  Servers - Yes | |
| Is this an EEA or other country with adequate data protection in place? | Yes | |
| If in the US, is it listed under Privacy Shield? | n/a | |
|  |  | |
| **Registration/Personal Details** |  | |
| Information required to register: | Pupils | Teachers/School |
| Nickname/Alias | Yes (as a username) | Yes (as a username) |
| Real name | Yes | Yes |
| Date of birth | Optional | No |
| Age | No | No |
| School year | Yes | No |
| Address | No | Email Address |
| Location | No | No |
| Name of School | No | No |
| Sex/Gender | Optional | No |
| Sensitive Personal Information (see section 2.1) | No | No |
|  |  | |
| Privacy risk (low, medium, high) | Low | |
| Senior Management Team Approval required? | No | |
|  |  | |
| **Risk Assessment Completed by** | Carol Moyes, RAiSE Teacher | |
| Signed |  | |
| Date | December 2018 | |
|  |  | |
| **Senior Management Approval by** | n/a | |
| Signed |  | |
| Date |  | |
|  |  | |
| **Pupil Consents obtained** | Class Teacher | |
| Signed |  | |
| Date |  | |

NB - Completed Risk Assessment forms along with confirmation that consent has been obtained should be submitted to anne.harkness@dumgal.gov.uk