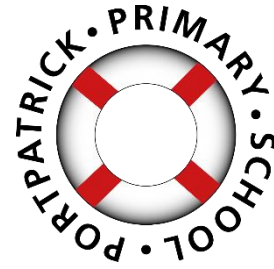


Portpatrick Parent Council Meeting 21/09/24**Attendees:**

Carolyn Cerexhe – Chair
 Nikki McKie – Vice Chair
 David Shingleston – Treasurer
 Fiona Ritchie – Secretary (apologies)
 Janice McCaig – Co-opted Member
 Katie Boyer – Parent
 Mandy Whorlow – Head Teacher
 John Morrison – Principal Teacher
 Rosemary Henry – Senior Clerical Assistant

**Minutes**

1. Minutes from previous meeting – Fiona sent her apologies as these are not ready to share as yet. This will be shared when available. They will be approved at the next meeting.
2. Chair update – Secretary vacancy: Willing volunteers sought. Further people who might be keen to come along to meetings: Rev. Breakey.
3. Maximising opportunities to attend - Possible play zone set up in smaller class to remove barrier of childcare. Discussion had on timing. Agreement seemed to be for it to be kept it at 6pm with Wednesdays appearing the most popular day. Hybrid meeting is also an option where some participants could join via Teams. A minimum of 5 members is required in order to continue to run our parent council. Carolyn is reviewing the constitution to check minimum quorum numbers and to make sure it is up to date.
4. Fundraising – Suggestions:
 - a. Sponsored Santa Dash in Term 2 Sunday (December 8th at 2pm)
 - b. Race Night at Golf Club (reserve option for village hall – Term 3)
 - c. School car wash at the lifeboat station for water access with tombola for Term 4
 - d. (Bongo Bingo at Village Hall – another term)
5. Rag Bag – emptied when full. Carolyn to monitor to check when full to arrange collections regularly. Carolyn to find out when the schedule is for the community reuse collection and promote a collection date that aligns to encourage donations.
6. Parentsportal – Mrs Henry asked how the app is working out for parents. Parents shared their experience and it is positive. Slots can be changed if some are available. Mrs Henry will do another upload of newsletter and a mock consent for parents to have a practice. School to reshare the support/info video for Parents
7. Head Teacher Update – HT provided a Standards and Quality Parental Update for 2023 – 2024 as well as the agreed School Improvement Plan for 2024 – 24.
8. Barcaple Payment Schedule has been shared with parents. 2026 – HT has provisionally reserved Lockerbie Manor for 2026 without commitment. This is just to inform where a decision can be made after the current booking for residential has taken place.
9. Treasurer Update –
 - a. Parents & Friends account = £2259.69

- b. School CML = £658.80. Agreement reached to keep £100 in this account and transfer £500 to Portpatrick school budget.

10. AOB –

- a. PVG's are required for school volunteers. This will be £59 per head for those who haven't currently got a PVG. Parent council will pay for this.
- b. Leavers Hoodies – Do we purchase leavers hoodies now? Decision will be taken to ask the children if they would like to have them now.
- c. Could donations of baking for the McMillan Coffee morning on the 27th September be taken to the Port Hotel for before 1030 please? And any raffle prizes can be dropped off at the school before Friday morning please?

11. Date of Next Meeting: Tuesday November 12th at 6pm. David will set a Teams link to offer hybrid attendance if interest is there for it.

Following a discussion at the meeting one of our grandparent volunteers was approached and kindly agreed to being co-opted on to the parent council and will take on the role as secretary – thank you Lesley Cerexhe.

And also, I meant to speak about the current consultation that is happening with regards to the new structure of the school week that is being proposed by the council. Please can everyone that has not already done so, have a read of the information below and complete the survey before 11th October. It is important for our voices to be heard.

Dear Parent/carer

As you may be aware, our council is consulting over changes to the structure of the school week. We would like to invite you, as a parent/carer, to take part in this consultation. Please do so in the following ways:

- Visit www.dumgal.gov.uk/theschoolweek and have a read through the information provided, that sets out what our council is proposing to change, when this change would occur and how your feedback will influence the decision making process
- Watch our short Q&A video with Executive Director Dr Gillian Brydson, who touches on some of the main points of the proposed changes – <https://youtu.be/fzvF21dpovo>
- Please complete the parent and carer questionnaire, available until 11 October at [Parent/Carer Questionnaire \(office.com\)](http://Parent/Carer Questionnaire (office.com))
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There's a comprehensive Frequently Asked Questions section on the dedicated web page, but if you find that you have queries after reading through the information, please email us at theschoolweek@dumgal.gov.uk and one of the team will get back to you.

The consultation runs until Friday 11 October, so there is still time for you to send us your views on the proposals.

Thanks,

Carolyn